



JANET T MILLS  
GOVERNOR

STATE OF MAINE  
DEPARTMENT OF PUBLIC SAFETY  
MAINE EMERGENCY MEDICAL SERVICES  
152 STATE HOUSE STATION  
AUGUSTA, MAINE 04333



MICHAEL SAUSCHUCK  
COMMISSIONER

J. SAM HURLEY  
DIRECTOR

## **Examination Committee**

**Tuesday**

**20 Jul 2021**

**0930-1130**

**Online via ZOOM meeting platform due to COVID-19**

<https://mainestate.zoom.us/j/460163384>

### **Agenda**

- Members Present:** Sally Taylor, Cheri Volta, Amy Drinkwater, Kelly Roderick, David Mejia, Rick Petrie, Ben Zetterman, Joanne Lebrun
- Members Absent:** Jeremy Damren (excused), Rick Petrie (excused)
- Staff:** Chris Azevedo
- Stakeholders:** Michel Mullin, Eric Wellman, AJ Gagnon, Steve Almquist, Jeremy Corey, Matt Beil,

*“The mission of Maine EMS is to promote and provide for a comprehensive and effective Emergency Medical Services system to ensure optimum patient care with standards for all providers. All members of this board/committee should strive to promote the core values of excellence, support, collaboration, and integrity. In serving on this Board/Committee, we commit to serve the respective providers, communities, and residents of the jurisdictions that we represent.”*

- I. **Call to Order**
  - a. Meeting called to order at 0943 hrs.
  - b. Introductions
  
- II. **Approval of Minutes**
  - a. Approval of Jun 2021 minutes.
  - b. Amy Drinkwater makes the motion to accept the June 2021 meeting minutes. Motion seconded by Cheri Volta. No discussion. Motion carried.
  
- III. **Additions/Deletions to the Agenda**
  - a. **None**
  
- IV. **State Update**
  - a. Education- Chris Azevedo nothing to report

## V. Old Business

- a. Exam Scenario Template Revisions
  - i. Sally Taylor
    1. Group met and assigned scenarios to each other.
    2. Second meeting was 12 July.
    3. Three medical scenarios completed (#1, #3, #4) over 2 hours. Scenarios not largely changed, just modified to make applicable to current medical care practices.
    4. Sally Taylor shares screen and discusses Medical Scenario #3 with the group.
    5. Will schedule another work meeting. Interested persons should attend the meeting.
  - b. PSE Administrator program
    - i. Chris Azevedo describes progress to date with hiring and training PSE administrators. Working on contract items and PSE Administrator policy. Discussion ensues.
    - ii. Michel Mullin- Discusses conflicts of interest with PSEs. Clarification of conflicts of interest. In the policy document.
      1. Discussion ensues.
      2. Eric- as long as there is a financially vested interest, there is always the possibility of accusations of conflict of interest. So, that is the key we should be aware of. Discussion.

## VI. New Business

- a. PSE Admin Resignation
  - i. Kelly Roderick has submitted resignation letter and is stepping down as a PSE Administrator, effective 30 Jul 2021.
  - ii. She has agreed to work with MEMS and other administrators on development of PSE Admin program manual and training of new Administrators.
- b. Committee Chair nominations
  - i. Kelly Roderick nominates Sally Taylor to continue as committee Chair. Motion is seconded by Joanne Lebrun. Discussion
    1. Sally Taylor agrees that she would continue in the Chair position, if desired by the Committee.
    2. Joanne Lebrun discusses the Chair selection process and gives perspective to the group.
    3. Motion is carried.
  - ii. Chris Azevedo will submit the committee's selection to the new Board Chair.

## VII. Next Meeting

- a. Date and Time: 17 Aug 2021
- b. Via zoom. We will be following lead for Board and AG office.

**VIII. Adjournment: Motion to adjourn made by Amy Drinkwater, and seconded by Joanne Lebrun. No discussion. Motion carried. Meeting adjourned at 1034 hrs.**