

Data Committee Meeting - 6/16/2021

Wednesday, June 16, 2021 8:08 AM

Meeting Date: 6/16/2021 3:00 PM

Location: <https://mainestate.zoom.us/j/85660041261>

Link to Outlook Item: [click here](#)

Invitation Message

Participants

Minutes

1. Call To Order
2. Reading of the Maine EMS mission statement:
The mission of Maine EMS is to promote and provide for a comprehensive and effective Emergency Medical Services system to ensure optimum patient care with standards for all clinicians. All members of this committee should strive to promote the core values of excellence, support, collaboration, and integrity. In serving on this committee, we commit to serve the respective clinicians, communities, and residents of the jurisdictions that we represent.

3. Attendance

Committee Members

- Christopher Connor
- Jaye LaCroix – EMS Billing
- Darin White – Fire-based EMS
- Robert Sharkey – Private EMS Agency
- Jason Cooney – Non Fire-based EMS Agency
- Rick Petrie – Institutional Review Board
- Steven Smith – Ex officio board member

Non Committee Members

- Darren Davis
- Jason Oko
- Sam Hurley
- Jesse Thompson
- Jonathan Powers
- Joel Johnson
- Dave Saquet
- Andi McGraw
- Kregg Kane
- Melissa Adams

4. Approval of prior meeting minutes

- a. Darin moves to accept
- b. Second by Rick Petrie

- Christopher Connor
- Jaye LaCroix – EMS Billing
- Darin White – Fire-based EMS
- Robert Sharkey – Private EMS Agency
- Jason Cooney – Non Fire-based EMS Agency
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5. Public Comment

- a. None
- 6. Modifications to Agenda
 - a. None
- 7. Old Business

- a. Status update on the RFP.
 - 1) Putting out RFI for vendor demos
 - 1) Currently in procurement office for publication.
 - 2) Key dates:
 - a) Questions due June 25, 2021
 - b) Responses Due July 16, 2021
 - 3) [RFI Maine EMS Records Demo.docx \(sharepoint.com\)](#)
- b. Update on the Vaccination program.
 - 1) Billing Update by Carrier

<i>Carrier</i>	<i>Status reported by carrier</i>	<i>Next steps</i>
Aetna	Now Billing	
Anthem	Now Billing	
CIGNA	Now Billing	
CHO	Now Billing	
Harvard Pilgrim	Now Billing	
UHC	Now Billing	
Medicare	Now Billing	
MaineCare	TBD	Waiting on MaineCare

- c. Update on the Data Dictionary/User guide and assign members to assist
 - 1) (1/20/2021) Jason Cooney and Darin White volunteer to assist fleshing out the description
 - 2) 2/17/2021 - no progress
 - 3) 3/17/2021 - no progress
 - 4) 4/21/2021 Darren to get with Jason Cooney on Friday
 - 1) Jason to send Darren some dates to meet next week
- d. OD Map Interface -Waiting approval of OIT
- e. Nemsis v3.5 provider impression list
 - 1) Chris; symptoms list and impression list most thorny list for users. Lengthy discussion on changing the lists. The impact, the need,
 - 2) Darren to put together a list of values, with a count of usage on sharepoint
 - 1) Emailed to committee members and in SharePoint folder
 - 3) E situation 9 and 10 are same as impression
 - 4) Jason Cooney Implement change workflow document to allow for justification of changes
 - 5) Jason Cooney suggests having a work session.
 - 1) Extend next month's meeting
- f. Lack of committee members. Chris to reach out to Sam to see if there can be some latitude in filling positions
 - 1) Chris to get with Sam
 - 2) Chris to bring to board next board meeting July 7, 2021
 - 3) Melissa recommends having an EMD committee representative
 - 1) Darin moves to accept
 - 2) Second by Rick Petrie
 - Christopher Connor
 - Jaye LaCroix – EMS Billing

- Darin White – Fire-based EMS
- Robert Sharkey – Private EMS Agency
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3) Chris to address with Sam and Board

g. System Changes

1) Jason Oko regarding system change notification. Will be sending out for changes that impact report completion workflow with an explanation of what is changing and why <https://mainestate.zoom.us/j/856>

2) Jason Oko about forum. Hosting a zoom meeting for an open MEFIRS forum with no rules, no boundaries to give people an opportunity to come, ask questions, provide feedback. Held every two weeks, next Tuesday at 1500 -1630

h. Dave Saquet - proposes using survey monkey also inquiring qa folk about feedback.

1) Issues

- 1) Losing connection
- 2) Time to enter meds on a code
- 3) Search bar doesn't work, cant sort by columns

2) Develop questions

3) End User and QA?

4) And- be sure to ask for what is liked as well as what are complaints

i. Conduct a survey after forum. Bring to next meeting the thoughts on questions to send in survey

1) Jason to produce a digestible document for next meeting from forums.

8. New Business

a. Nemsis 3.5, Jason will add users to Demo Agency for MEFIRS 3.5 form

Need to come up with an operational bulletin regarding 3.5 changes

b. Chris proposes work session on Impressions for Next meeting

9. Adjourn

a. Darin White motion to adjourn, seconded by Rick Petrie

10. Other

a. Next Meeting scheduled for July 21, 2021 15:00