



STATE OF MAINE  
 DEPARTMENT OF PUBLIC SAFETY  
 MAINE EMERGENCY MEDICAL SERVICES  
 152 STATE HOUSE STATION  
 AUGUSTA, MAINE 04333



JANET T. MILLS  
 GOVERNOR

MICHAEL SAUSCHUCK  
 COMMISSIONER

J. SAM HURLEY  
 DIRECTOR

INVESTIGATIONS COMMITTEE MEETING

THURSDAY APRIL 22, 2021 09:00-10:00

ZOOM: <https://maine-ems-gov.zoom.us/j/91542570561>

MINUTES

Call to Order at 09:04

Members Present: Tim Beals, Joe Kellner, Judy Gerrish, Amy Drinkwater, Laura Downing, Joe Conley

Staff: Melissa Adams, Griffin Bourassa

Office of Attorney General: Ron Guay

“The mission of Maine EMS is to promote and provide for a comprehensive and effective Emergency Medical Services system to ensure optimum patient care with standards for all providers. All members of this board/committee should strive to promote the core values of excellence, support, collaboration, and integrity. In serving on this Board/Committee, we commit to serve the respective providers, communities, and residents of the jurisdictions that we represent.”

Case Reviews

1. Informal Conference (09:00) – Case 21-164

Tim Beals recused himself and left the meeting during this case. Joe Kellner presided.

**Summary 21-164:** A licensee documented their role as the primary patient caregiver – transport on two calls for service although patient care was transferred to another licensed provider who served as the primary patient caregiver during transport.

**MOTION:** *To enter executive session pursuant to 32 M.R.S. § 90-A(3) and 1 M.R.S. § 405(6)(E) & (F) to receive legal advice and to conduct an informal conference concerning case number 21-164. (Downing, second by Drinkwater)*

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*Gerrish - yes*  
*Downing – yes*  
*Drinkwater – yes*  
*Conley – yes*  
*Kellner – yes*

Executive Session entered at: 09:09

***MOTION: To exit executive session. (Drinkwater, second by Conley)***

***Roll call vote:***

*Gerrish - yes*  
*Downing – yes*  
*Drinkwater – yes*  
*Conley – yes*  
*Kellner – yes*

Executive Session ended at: 09:20

***MOTION: The Committee recommends dismissing this case recognizing the quality assurance and improvement actions and the discipline already taken by the service. (Gerrish, second by Drinkwater)***

***Roll call vote:***

*Kellner - yes*  
*Gerrish – yes*  
*Downing – yes*  
*Drinkwater – yes*  
*Conley – yes*

2. Informal Review (09:51) – Case 21-167

Tim Beals rejoined the meeting, resuming his role as Chairman.

**Summary 21-167:** A licensed non-transporting service failed to maintain minimum equipment standards.

***MOTION: The Committee recommends resolving this case by issuing a letter of guidance citing the importance of maintaining the appropriate equipment and medications for providing care at the service’s license/permit level; to be kept on file for 4 years. (Kellner, seconded by Drinkwater)***

***Roll call vote:***

*Gerrish – yes*

*Downing – yes*

*Drinkwater – yes*

*Conley – yes*

*Beals – yes*

*Kellner – yes*

Old Business - None

New Business – None

Next meeting will be Thursday, May 27, 2021 at 9:00

***MOTION: To adjourn. (Beals, seconded by Drinkwater)***

Adjourned at 09:43