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GOVERNOR

STATE OF MAINE
DEPARTMENT OF PUBLIC SAFETY
MAINE EMERGENCY MEDICAL SERVICES
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AUGUSTA, MAINE 04333



MICHAEL SAUSCHUCK
COMMISSIONER

J. SAM HURLEY
DIRECTOR

EMS Labor Committee Meeting
January 7, 2021 at 8:00 AM
Zoom: <https://maine-ems-gov.zoom.us/j/95070658890>

MEETING MINUTES

“The mission of Maine EMS is to promote and provide for a comprehensive and effective Emergency Medical Services system to ensure optimum patient care with standards for all providers. All members of this board should strive to promote the core values of excellence, support, collaboration, and integrity. In serving on this Board, we commit to serve the respective providers, communities, and residents of the jurisdictions that we represent.”

1. Call to order -0803
2. Reading of the Maine EMS mission statement
3. Attendance
 - a. MEMBERS PRESENT: Tim Beals, Jay Bradshaw (0831), Brian Chamberlin, Joe Conley, Joe Kellner, Rick Petrie, Matt Sholl, Steve Smith
 - b. MEMBERS EXCUSED:
 - c. MAINE EMS STAFF: Griffin Bourassa (staff rep), Sam Hurley (0809), Marc Minkler, Chris Azevedo, Melissa Adams (0845), Jason Oko (0845)
 - d. PUBLIC PRESENT: Justin Hurlburt, Ronnie Rodriguez, Aiden Koplovsky, Benjy Lowry, James Lapolla, Butch Russell
4. Public Comment
 - a. Written comment was submitted by Dr. Benjy Lowry and Jeremy Ogden.

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b. Chris Azevedo had a comment for a proposed purpose for the committee.

That was read under agenda item 7a.

5. Modifications to the agenda

a. Griffin Bourassa recommended the committee review and accept the

December 17 meeting minutes before moving on to old business.

6. Review and accept the December 17 meeting minutes.

a. **Motion** to accept the meeting minutes as presented by Brian Chamberlin

seconded by Tim Beals.

1. Roll call vote:

a. Tim Beals – *yes*

b. Jay Bradshaw – *absent*

c. Brian Chamberlin – *yes*

d. Joe Conley – *yes*

e. Joe Kellner – *yes*

f. Rick Petrie – *yes*

g. Matt Sholl – *yes*

h. Steve Smith – *yes*

7. Old business

a. Establish the purpose of the committee.

- i. Chris Azevedo proposed the goal of the committee: To identify the issues affecting the EMS workforce in Maine, determine the influences on those issues and make recommendations to the EMS Board for developing a plan to address them.

Sam Hurley proposed the committee identify and quantify the root causes facing the EMS labor pool

b. **Motion** to accept the Chris Azevedo's comment as the purpose of the committee by Brian Chamberlin seconded by Tim Beals.

- i. Discussion: Brian Chamberlin proposed "to identify the issues negatively affecting recruitment and retention of the EMS workforce in Maine, by gather and synthesize relevant data, and structured engagement of stakeholders and then making recommendations to the EMS Board for developing a plan to address identified issues." Both motion makers were amenable to this change.

1. Roll call vote:

- a. Tim Beals – *yes*
- b. Jay Bradshaw – *yes*
- c. Brian Chamberlin – *yes*
- d. Joe Conley – *yes*
- e. Joe Kellner – *yes*
- f. Rick Petrie – *yes*
- g. Matt Sholl – *yes*
- h. Steve Smith – *yes*

c. Determine a timeline for work goals.

- i. Rick stated spring is too early of a deadline and proposed a June deadline to reach the goal of the committee. Seconded by Jay. Support from Tim, who first proposed the March deadline. There

was general consensus to have a work product to present at the June board meeting.

d. Increasing stakeholder engagement and involving newer clinicians.

- i. Brian proposed a structured timeline approach. Giving dates of when each topic would be discussed so the committee can proactively reach out to stakeholders.
- ii. Rick proposed issuing a survey to get input from stakeholders. That way the committee can determine which stakeholders to engage based on their survey answers.
- iii. There was discussion of who should be involved in question asking. Largely around if hospital staff should be surveyed or not. Joe Conley proposed we focus on EMS clinicians and expand at a later date, if necessary. Dr. Sholl said there would be benefit in including hospital staff because it would help gain support by demonstrating this is a healthcare systemic problem, not just an issue facing EMS. Rick recommended that external stakeholders have a different survey than the one that's sent out to the internal stakeholders.
- iv. Melissa Adams mentioned using training centers to help get feedback where the TCs already have connections with students. It was stated this would help close the loop on communication.

8. New business

a. None

9. Other

10. Action items and next steps

- a. Consider potential stakeholders to involve.
- b. Consider survey questions to include.
- c. Griffin to setup a spreadsheet on SharePoint for the committee to use when determining the survey questions.

11. Next meeting date and time

- a. Friday, January 22 at 8 AM

12. Regularity of meetings

- a. The committee will meet every two weeks.

13. Adjourn

- a. **Motion** to adjourn by Brian Chamberlin seconded by Matt Sholl at 0940