



JANET T MILLS
GOVERNOR

STATE OF MAINE
DEPARTMENT OF PUBLIC SAFETY
MAINE EMERGENCY MEDICAL SERVICES
152 STATE HOUSE STATION
AUGUSTA, MAINE 04333



MICHAEL SAUSCHUCK
COMMISSIONER

J. SAM HURLEY
DIRECTOR

Examination Committee

Tuesday, 20 Oct 2020

0930-1130

Online via ZOOM

Minutes

Members Present: Sally Taylor, Joanne Lebrun, Jeremy Damren, Ben Zetterman, Rick Petrie, Amy Drinkwater, Kelly Roderick
Members Absent: Cheri Volta (excused)
Staff: Chris Azevedo, Marc Minkler
Stakeholders: L'Easa Blaylock, Debbie Morgan, Danny Gahagan, Don Sheets, David Mejia,

“The mission of Maine EMS is to promote and provide for a comprehensive and effective Emergency Medical Services system to ensure optimum patient care with standards for all providers. All members of this board/committee should strive to promote the core values of excellence, support, collaboration, and integrity. In serving on this Board/Committee, we commit to serve the respective providers, communities, and residents of the jurisdictions that we represent.”

I. Call to Order

- a. Introductions and Roll call.

II. Approval of Minutes

- a. Approval of September Meeting minutes
 - i. Motion mad by Joanne Lebrun to accept September meeting minutes as is. Motion seconded by Jeremy Damren. Motion is carried.

III. Additions/Deletions to the Agenda

- a. Request made to not leave discussion of COVID PSE extension until last. This will be done first. Accepted by the group. Item to be discussed first.

IV. New Business

- a. Extension of COVID-Modified PSE past the 31 Dec 2020 deadline
 - i. Discussion
 1. Joanne Lebrun- recommends seeking an extension. Recommend future discussion of what's gone well. Discussion.
 2. Joanne Lebrun makes the motion to extend conduction of the PSE WITH COVID modifications to 30 Jun 2021. Rick Petrie seconds the motion. Discussion. Motion carried

- V. Joanne Lebrun voices concerns that the Committee have a plan in case the Board does not concur with the above extension proposal.

VI. State Update – Chris Azevedo

- a. Training Center Standards Updates
 - i. Has begun with pp. 1-11. Got up to p.4
 - ii. Have a word copy to send to all. Document is difficult to look at if viewed as a Google drive document. Will recommend downloading the document.
 - iii. Nothing further to report.

VII. Old Business

- a. Maine EMS response regarding opposition to deletion of psychomotor skills exams and support of NCCP model of skills verification for re-licensure
 - i. Discussion of workplan proposal for the Board January meeting for direction to proceed.
 - ii. Discussion of Maine EMS SBAR.
 - iii. Sally Taylor asks if the group can separate the exam pieces of the SBAR from EdComm pieces to use as a jumping off point for discussion for November meeting.
 - iv. Request was made by Sally Taylor for Chris Azevedo to forward his SBAR to Edcomm as an FYI to that committee regarding its sections which are pertinent to Psychomotor Skills Portfolios and NCCP. The group is advised that the SBAR document was also sent out to the EdComm at the same time it was sent out to the members of the Exam Committee.
- b. Psychomotor skills portfolios
 - i. Presentation by SMCC EMS Training Center staff (Don Sheets)
 - 1. Materials have been sent to Committee members and stakeholders by mail. These have been updated to some extent since this past spring.
 - ii. Discussion and planning for use of skills portfolios in licensing at EMR/EMT levels
- c. PSE Administrator qualification and training
 - i. Sally Taylor
 - 1. Letter of interest submission
 - 2. We have a person who has submitted a letter of interest. What is the process we are going to follow? Discussion.
 - a. Asks for thought from current PSEAs
 - b. Joanne- if we are trying to fill immediate needs, then a defined group should look at the letter of interest and credentials for evaluation. There should be a review of what exists for materials, and then the person should come and do some On the Job Training with one of the

exam administrators. It is interesting that the last few applicants have been known commodities of experience. Moving forward, we should be concentrated on developing a process (i.e. training, evaluation, credentials, process of review).

3. Sally Taylor reviews past proposed qualifications.
 - a. Joanne- NREMT cert requirement is not relevant, because this is not an NREMT exam. Grandfathering is a good idea. IC is not needed if orientation and/or experience is sufficient.
 4. Sally Taylor will have Cheri Volta contact MEMS office to move forward with her process to become a PSE Administrator.
- d. Discussion of process for application to fill a Committee vacancy.
- i. David Mejia had submitted a letter of interest/application to fill an existing Committee vacancy last month for the Member at Large position.
 1. Discussion by the group regarding action on this application.
 - a. This vacancy is one of several and has been long-standing. Mr. Mejia is the only one who has expressed interest in filling the vacancy.
 2. After group discussion on process and Mr. Mejia's qualifications, Jeremy Damren makes the motion that David Mejia be voted on and approved by the Committee to fill the open position of Member at Large. Joanne Lebrun seconds the motion.
 3. Discussion. Motion carried.
 4. Mr. Mejia's name is to be submitted to the Board Chair for approval.

VIII. Next Meeting

- a. Date and Time: Tuesday, 17 Nov 2020, 0930 hrs.

IX. Adjournment: Motion for adjournment by Kelly Roderick, and second by Amy Drinkwater. No discussion. Motion carried.