



JANET T. MILLS
 GOVERNOR

MICHAEL SAUSCHUCK
 COMMISSIONER

J. SAM HURLEY
 DIRECTOR

EMD Committee Meeting
Thursday, October 15, 2020
Zoom Meeting ID: 8756 9618 203

MINUTES

- i. Call to order by Chairperson, Stephanie Gibbs, at 09:33
- ii. Introductions
 - a. Committee Members: Stephanie Gibbs, Melinda Dyer, Dakota Turnbull, Dan Mayotte, Adam Clement, Tara Doe, Cindy Moore-Rossi, Laura Downing
 - b. Staff: Melissa Adams
 - c. Guests: Brodie Hinckley, Tammy Shiers, Deb Plummer, Tim Hall, Donnie Durrah
- iii. Previous Meeting Minutes
 - MOTION by Tara Doe to accept the minutes from July 2020 as written, second by Dakota Turnbull. Passed unanimously.
- iv. PSAP Manger Interviews (Closed Session)
 - a. Tim Hall, L/A 911
 - b. Donnie Durrah, Oxford RCC
 - c. Deliberation
 - MOTION by Downing to recommend Tim Hall to the EMS Board Chair for approval to the EMD Committee, second by Rossi. Passed unanimously.
- v. EMS Office Update
 - a. Maine EMS staffing
 - We welcomed Darren Davis to the Maine EMS team as a Data Coordinator earlier this year. He has experience with public safety CAD systems and data compilation from a variety of sources, so he will prove to be very helpful as we consider tasks that require data management and retrieval from the various software and CAD systems used by our EMD Centers.
 - b. Maine EMS proposed rules changes

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The Maine EMS Rules Sub-Committee will meet on October 28, at 9:00 AM to review the latest round of public comments for the proposed changes. This meeting is open to the public and log-in information for all Maine EMS public meetings are available on a google calendar located on our website homepage at www.maine.gov/ems

- c. Legislation (<http://legislature.maine.gov/LawMakerWeb/search.asp>)
LD: 1169, An Act to Provide Ready Access to Defibrillators in Businesses and Pharmacies (Sen. Susan Deschambault) was originally proposed a year ago to require certain industries and public businesses to maintain an AED. The bill was modified in Committee to be a voluntary AED registry for these locations. The bill has not been presented on the floor of the Legislature and will likely be brought back again in the next session. Looking forward, it is the intention of Maine EMS to oversee this registry and eventually make it more regulated (not that a public place has to have an AED, but that a public place that does have an AED has to register it) so that the information can be verified and made useable for the public through EMD instructions.
- vi. ESCB Update
 - a. [September 2020 QA Review](#) is now accessible as a recording.
 - b. Discussion about Virtual Training: Melinda offered that students perform better with an engaging instructor, she noted that she really liked the most recent QA instructor while students seemed to have a hard time with another recent EMD instructor who had difficulty communicating. Laura offered that there seems to be a struggle without a hands-on, in-person portion of the class; she has had success with following up with the student and doing this component at the center. Cindy says they have 4 going through EMD/EFD now, reporting that her students with instructors from Maine are being more successful than the students in the other class with an instructor from out west. She believes that using a laptop is not successful, the students need two screens for the material. She sees that younger employees are doing better. Tara offered that they had 3 people go through the classes, they set up their training/conference room, so the instructor was on a large screen and the students had their full screen for the practical portion. She also noted that having three people going through it together fostered discussion and better understanding.
Takeaways that may increase success with virtual training:
 - i. Instructor selection (local, engaging, effective communication)
 - ii. Students are set up in a professional space at the center
 - iii. Groups of students together when possible
 - iv. Follow up in the Center (75-100% QA review of trainees with instant feedback for a specified period)
- vii. Old Business
 - a. Membership Guide Document (tabled from July to allow for review).

Unanimous support for the guide document with no proposed revisions. Melissa will search historical files for reference to specific membership roles and responsibilities.

- b. QA/QI
 - i. Submitting data in ImageTrend

Since the last meeting, Maine EMS' Data Team has solved the issue that may have prevented us from continuing to use ImageTrend for QA data submissions by removing these data fields from what is shared as mandated national components of EMS patient care reports kept in the same system. Jason Oko has also produced a 3-minute video tutorial for submitting and confirming receipt of the data in ImageTrend, this is available in the EMD – Quality Assurance section of the Maine EMS website.
 - ii. Focused review requirements for EMD

Going forward we will need to consider adding specific language to include focused reviews as a quality assurance plan requirement. Logistically, this will require training and education on how to add this to a plan, how to identify focused reviews, and how to report this for regulatory purposes. We will also have to build out the reporting fields.
 - iii. QI Newsletter

The Maine EMS quality improvement committee is currently finishing up the Fall newsletter on Out-of-Hospital Cardiac Arrest (OHCA). All 29 EMD centers submitted their hands-on-chest data for 2019 that will be incorporated into this newsletter. The ESCB, Maine EMS, and Priority Dispatch are all working collaboratively on a 1-hour training to follow up on this newsletter with lessons for improving our statistics and patient outcomes, focusing on effective case entry, caller management, and tiered support of the protocols. The next newsletter topic will be Psychiatric and Behavioral Health calls. Melissa and Melinda will collaborate to identify what metrics will be included for EMD.

- viii. New Business
 - a. 9-B-1 Dispatch Protocol
 - i. Discussion about policies for dispatching EMS on obvious death calls.

Dan shared that EMS plays a larger role on scene than death confirmation, including family/bystander support and care for these potential secondary patients. Overwhelming support from the participants for sending EMS on these calls and several people agreed to share their Center's policy for reference.
 - b. P33 vs. P37 Transfers Review
 - i. Discussion about policies for use of P37 on all emergent transfers with P33 card set being used in backup cases only. P33 use is intended for Agencies scheduling non-emergent transfers.

- c. DELTA EMD response plan implementation
 - i. Dan Mayotte shared that DELTA and Waterville Fire Department have collaborated with their Communications Centers and Medical Director to develop an EMD based response plan.
- d. Mental Health and First Responders
 - i. Dan shared that DELTA has been producing and publishing a video series on the mental health of first responders. They will be looking at dispatch specifically in the beginning of 2021. They are also working on a series focused on the holidays with added stress and depression. Anyone who would like to be a part of this or contribute to it can reach out to Dan directly.
- ix. MOTION by Mayotte to adjourn at 11:28, second by Rossi. Passed unanimously. Next meeting is January 21st at 09:30