



STATE OF MAINE
DEPARTMENT OF PUBLIC SAFETY
MAINE EMERGENCY MEDICAL SERVICES
152 STATE HOUSE STATION
AUGUSTA, MAINE 04333



JANET T. MILLS
GOVERNOR

MICHAEL SAUSCHUCK
COMMISSIONER

SAM HURLEY
DIRECTOR

Education Committee

Wednesday

9 Sep 2020

0900-1130

DeChamplain Conference Room

Minutes

Members Present: Amy Drinkwater, Brian Chamberlin, David Mejia, Leah Mitchell, Aiden Koplovsky, Ben Zetterman, Joanne LeBrun, Mike Drinkwater, Steve Smith, Stephanie Cordwell, Dennis Russell

Members Absent: Steve Merrill, Paul Froman

Staff: Chris Azevedo, Marc Minkler,

Stakeholders: AJ Gagnon, Danny Gahagan, Eric Wellman, Joe Cassidy- SMCC, L'Easa Blaylock, Michelle Radloff, Rick Petrie, Tim Crowley

“The mission of Maine EMS is to promote and provide for a comprehensive and effective Emergency Medical Services system to ensure optimum patient care with standards for all providers. All members of this board/committee should strive to promote the core values of excellence, support, collaboration, and integrity. In serving on this Board/Committee, we commit to serve the respective providers, communities, and residents of the jurisdictions that we represent.”

I. Call to Order:

- a. Introductions and roll

II. Approval of Minutes:

- a. Approval of meeting minutes for July and August 2020
- b. July minutes
 - i. Amy Drinkwater makes the motion to accept the July minutes. Seconded by Leah Mitchell. No discussion. Motion Carried.
- c. Stephanie Cordwell motions to accept August minutes. Seconded by David Mejia. Discussion. Motion carried.

III. Additions/Deletions to Agenda:

- a. The recommendation was made by the Committee Chair, Brian Chamberlin, to move the Staff Update to be discussed after the I/C discussion as this is likely the topic with the most topic area to cover. The recommendation was accepted by the group.

● **Excellence** ●

● **Support** ●

● **Collaboration** ●

● **Integrity** ●

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IV. Old Business:

- a. Instructor Coordinator issues
 - i. Terminology clarification for “supervised” regarding presence of I/C for courses leading to licensure
 1. Brian Chamberlin summarizes his discussion with EMS Board Chair Joe Kellner and proposal for resolution to this issue.
 - a. Nine-month moratorium on any Board action to specifically define the term “supervision,” pending a comprehensive review and revision of the Training Center Standards document by the Education Committee. It is felt that such a review and revision will clear up many of the pertinent I/C issues as well as others.
 - b. Each Training Center will put into writing how they are pursuing “supervision” while EdComm reviews this topic as well as the Training Center standards. This has backing of the Board Chair and will be brought before the Board for approval at the next meeting. Discussion ensues.
 - i. The purpose of this request is for the Committee to see what policies are currently in effect among the training centers and look at.
 - ii. It is made clear by Brian Chamberlin and Joe Kellner that this request is not made for, nor is it to be pursued as an avenue to any investigations against Training Center. This is strictly for information-gathering purposes for the Committee to apply to it’s Standards review and revision process.
 - c. Amy Drinkwater make a motion to make a proposal to the EMS Board at their October meeting, that there be a 9-month moratorium placed on Board action to apply a specific definition of the term “supervised.” During that time, the Education Committee will do a complete review and revision of the Training Center Standards document. Training Centers will have 30 days to submit to Maine EMS, in writing, their policy/procedure that they currently follow regarding supervision. Stephanie Cordwell seconded the motion. Discussion ensues.
 - i. Joanne Lebrun asks if the nine-month review period begins in October, upon passage of Board’s motion. Brian Chamberlin- Yes, it would.
 - ii. Leah Mitchell asks about being able to work on this project in other groups outside of the meeting to

accommodate the time limit and ensure ability for participation by stakeholders

1. Brian Chamberlin- Yes. I have a plan to be able to work on this using a schedule.
 - d. Rick Petrie asks about the possibility of creating a sub-committee to review the document and suggest updates to the committee. That would help with Leah's concerns about this effort being put on the back burner.
 - e. Brian Chamberlin - we can look at that possibility.
 2. Brian Chamberlin the Committee members to review pp. 1-11 of TC Standards for next month. Suggestion is made for reviewing document as a whole, but specifically review the cited pages for review and revision for next month.
 3. Dennis Russell requests latest copy of Training Center Standards be sent to committee members and stakeholders.
 4. Eric Wellman asks that when reviewing cited pages, please review latest CAAHEP standards, as original document was based on 2005 standards.
- ii. Instructor Coordinator Reciprocity language
1. This item was tabled to be addresses with TC Standards review and revision
 2. This will result in a Rules Change.
- b. AVOC curriculum update
- i. Aiden Koplovsky covers sub-group work
 1. Meeting with Fred Porter and other instructors to discuss update needs for curriculum
 - a. How to establish new instructors
 - b. How to continue to update the program in a timely fashion
 2. Wanted to solicit ideas from the Committee
 - a. Dennis Russell suggests developing a clear reciprocity pathway
 - b. Joanne Lebrun
 - i. We stopped doing AVOC instructor training because people fell away from doing it, because there was a sufficient pool of existing instructors. Then funding and positions were cut.
 - ii. It'd be great to have an instructor program. But the big question is its sustainability.
 - iii. If we use someone else's program, how do we have input regarding program review and satisfaction of Maine EMS requirements for the AVOC program?

- iv. The instructor program used to be managed at the Regional level. Once management moved to state, it became disconnected.
 - c. Brian Chamberlin
 - i. Instructors and/or the state needed their own liability insurance to teach the classes. If this goes to the Training Centers, it needs to be understood that they need the specific liability insurance.
 - ii. You still have to apply to the state to teach the class.
 - d. Leah Mitchell
 - i. Putting this on the onus of the TCs is the right place for this, as they have their own insurance.
 - e. Dennis Russell
 - i. This is a CEH class. Any instructor still has to go through a Training Center to get approved.
 - f. Eric Wellman adds (from the Zoom online Chat)
 - i. I would also recommend a set of State level Standards (like what we do for EMS Education) and The Training Centers maintain their curriculums.
 - g. Brian Chamberlin
 - i. We need to clarify the document so that it's allowable for a Training Center to approve a class. I think there's a way to incorporate a way to get Training Centers to be able to approve the classes into the Training Center Standards document,
 - h. Dennis Russell
 - i. This may require a statute/rules change.
 - i. Brian Chamberlin
 - i. This should live at the TC level- in agreement.
 - j. Aiden Koplovsky
 - i. I've been reviewing didactic and practical curricula for other programs for reference to see what we want to update into our own program.
 - ii. Develop a lesson plan for the curriculum should be developed.
 - k. Dennis Russell and Aiden Koplovsky both suggest coming up with some public group session work dates. Dennis suggests putting dates two weeks out or greater.
- c. Training Center Standards Update
 - i. Addressed sufficiently in IC topic above.
 - d. Protocol Updates status
 - i. Brian Chamberlin

1. All should have seen the document on the MEMS website outlining the workgroups.

V. **State Update:**

- a. All issues were covered in this meeting's previous discussions.

VI. **New Business**

- a. None

VII. **Next Meeting**

- a. Date and time: 14 Oct 2020, 0900

VIII. **Adjournment:**

- a. Amy Drinkwater makes the motion to adjourn. The motion is seconded by Dennis Russell. Motion carries. Meeting adjourned at 1047 hrs.