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GOVERNOR

STATE OF MAINE  
DEPARTMENT OF PUBLIC SAFETY  
MAINE EMERGENCY MEDICAL SERVICES  
152 STATE HOUSE STATION  
AUGUSTA, MAINE 04333



MICHAEL SAUSCHUCK  
COMMISSIONER

J. SAM HURLEY  
DIRECTOR

LD 2105 Sub-Committee Meeting  
August 11, 2020 at 2:00 PM  
Zoom  
MEETING MINUTES

“The mission of Maine EMS is to promote and provide for a comprehensive and effective Emergency Medical Services system to ensure optimum patient care with standards for all providers. All members of this board should strive to promote the core values of excellence, support, collaboration, and integrity. In serving on this Board, we commit to serve the respective providers, communities, and residents of the jurisdictions that we represent.”

1. Call to order- 1404
2. Reading of the Maine EMS mission statement
3. Attendance
  - a. Members present: Joe Kellner, Tim Beals, Tom Judge, Andrew Turcotte, Anthony Fournier, Robert Hillman, Kristine Ossenfort, Katherine Pelletreau, Holly Doherty (All members present)
  - b. Maine EMS staff present: Griffin Bourassa, Sam Hurley, Melissa Adams
  - c. Public present: Jay Bradshaw, Dennis Russell, Colleen McCarthy-Reid, Jeff Austin
4. Public Comment- No public comment was made
5. Approval of the July 31 meeting minutes
  - a. Katherine Pelletreau asked if the MHDO data request was sent and what the contents of the request were.

● **Excellence** ● **Support** ● **Collaboration** ● **Integrity** ●

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b. **Motion to approve** by Rob Hillman, second by Tim Beals. In favor:

Katherine Pelletreau, Kris Ossenfort, Rob Hillman, Tony Fournier,

Andrew Turcotte, Tim Beals, Tom Judge. Unanimously approved by those

present.

6. Modifications to the agenda

7. Old business

a. Maine EMS annual report- 2018

b. IFT transfer reason question in MEFIRS

c. Draft EMS service expense survey

- i. Tom Judge recommended the survey collect further details and would like the survey to ask about more elements than initially proposed (lease/rent for building, compliance/licensing/quality management, cost of bad debt and charitable care, utilities and information technology, billing fees).
- ii. There was discussion to use the draft survey or utilize the Blank Cost Report developed in Massachusetts.
- iii. Discussion about the confidentiality of survey results. Katie Johnson (AAG) believes that the results of the survey would likely be subject to FOAA. The results may be protected if the answers are proprietary, but the burden to prove that would be on the survey respondent. Katie recommended utilizing an anonymous survey.

- iv. A question was added to the survey asking about the number of citizens in the communities served. A question was also posed to ask how many towns / cities / townships the EMS services covers.
- v. **MOTION** by Tim Beals for Maine EMS to send out the draft survey once the survey can be built. Second from Tom Judge. In favor: Katherine Pelletreau, Kris Ossenfort, Rob Hillman, Tony Fournier, Andrew Turcotte, Tim Beals, Tom Judge. Unanimously approved by those present.

d.MHDO data request

8. New business

a.Other data needed

b.Next steps

- i. MHDO data to be the first discussion item at the next meeting the committee has.
- ii. The committee to have a brief check-in meeting in about 10 days.
- iii. The committee to have a longer meeting in 3-4 weeks once survey results have been returned to Maine EMS.

9. Other

10. Action items and next steps

11. Adjourn

- a.Motion to Adjourn 1501 by Kristine Ossenfort seconded by Rob Hillman.