



JANET T MILLS
GOVERNOR

STATE OF MAINE
DEPARTMENT OF PUBLIC SAFETY
MAINE EMERGENCY MEDICAL SERVICES
152 STATE HOUSE STATION
AUGUSTA, MAINE 04333



MICHAEL SAUSCHUCK
COMMISSIONER

J. SAM HURLEY
DIRECTOR

Examination Committee

Tuesday

21 Jul 2020

0930-1130

Online Zoom teleconference, due to COVID-19

Minutes

Members Present: Sally Taylor, Joanne Lebrun, Jeremy Damren, Ben Zetterman, Rick Petrie, Cheri Volta, Amy Drinkwater, Kelly Roderick

Members Absent:

Staff: Chris Azevedo, Darren Davis, Melissa Adams, Marc Minkler

Stakeholders: Debbie Morgan, Don Sheets, AJ Gagnon, Tracy Weed, Michel Mullin, Heather McGlaulin, Dennis Russell

“The mission of Maine EMS is to promote and provide for a comprehensive and effective Emergency Medical Services system to ensure optimum patient care with standards for all providers. All members of this board/committee should strive to promote the core values of excellence, support, collaboration, and integrity. In serving on this Board/Committee, we commit to serve the respective providers, communities, and residents of the jurisdictions that we represent.”

I. Call to Order

- a. Introductions- Roll Call

II. Approval of Minutes

- a. Approval of June 2020 minutes
 - i. Discussion

1. Request from the group that Rick Petrie’s name be added to the minutes as having been in attendance at the June meeting. This is verified by multiple members. Mr. Petrie’s name subsequently added to the draft minutes by Chris Azevedo
2. Motion made by Kelly Roderick to accept the June minutes. The motion is seconded by Amy Drinkwater. No discussion. Motion is carried.

III. Additions/Deletions to the Agenda

- a. None

IV. State Update

- a. The topics listed below were tabled until the next meeting, due to time constraints.
 - i. Pandemic Protocols being updated. Working with MDPB.
 - ii. Physician route to NREMT certification. Will need to discuss processes licensing with Licensing Agents and also testing.
 - iii. EMS-C
 - iv. Licensing
 - v. Data

V. Old Business

- a. Due to the time limitations for discussion and action on new business material, a suggestion was made by Sally Taylor to change order and address New Business topics first. Agreement was unanimous among the present committee members. The topics listed below were tabled until the next meeting due to time constraints:
 - i. Psychomotor Skills portfolios
 - 1. Review of approved motion and discussion of action plan and delegation of actions.

VI. New Business

- a. Update to Guidance for Resuming PSE Criteria.
 - i. Rick Petrie brought to the attention of the Maine EMS office that the travel criteria listed in the Governor's "Keep Maine Healthy" plan had changed 1 July 2020. It was agreed that travel criteria in the PSE guidance should be updated to be in alignment with change in criteria
 - ii. Chris Azevedo discussed and went over various aspects of the form with the group.
 - iii. Exemptions: NY, NJ, CN, NH, VT
 - iv. Criteria for screening tool added for candidate accountability and for plan consistency.
 - v. Discussion of "standard of work" demonstrated in the submitted plans.
 - 1. Maine EMS needs to establish a standard to ensure consistency between TCs and that we are appropriately collecting and verifying information
- b. Hotwash of first round conduction of PSEs.
 - i. Michel Mullin leads discussion of UATC's first two exams
 - 1. Discussion points:
 - a. Was the plan that was written appropriate? How closely were you able to follow it?
 - b. What went well?
 - c. What wen not so well?
 - d. What would you change to improve this?

- e. Significant issues that can't be changed?
 - 2. Reported candidate population of 56-59 students each day.
 - 3. Used staggering start times. Had a tent set up outside as alternate staging area for Candidates if they didn't want to sit in the car. But, it rained, so the tent didn't work out so well.
 - 4. Candidates from multiple class locations.
 - 5. Evaluator feedback was 'this is overkill'
 - 6. Recommendations- POD model worked well as it cut down on traffic flow and on time. Clump random stations together, as no one was utilizing extra allotted time.
 - ii. Tracy Weed
 - 1. Agree largely with Michel's points
 - 2. Having students review briefing early was expeditious.
 - 3. Had much greater control over sending students to appropriate places and management of completed skills sheet
 - 4. Joanne- asks if candidates got essay briefs in advance? Tracy- yes
 - 5. Joanne- asks about manikin moulage. How did you manage moulage without ruining the manikins? Did you go over the moulage with examiners and have to have them verbalize some signs/symptoms.
 - iii. Sally Taylor hot washes the exams that APEMS has done thus far.
 - 1. Overall feedback from exam staff was positive.
- c. Cardiac Arrest/AED skills sheet changes
 - i. Roster needs to be updated regarding point change
- d. Chris Azevedo has a question regarding the notation "Not eligible for Registry" on the forms
 - i. Group answers that, due to some circumstances, there may be candidates who are eligible for Maine EMS licensure, but not for NREMT certification due to timeline issues. So, that statement is still pertinent.
- e. Michel Mullin
 - i. Paperwork process Document link on web leads to outdated paperwork. Asks for review and update.
- f. Chris Azevedo discusses policy/procedures for conducting legacy/skills station re-testing and use of COVID modified testing materials.
 - i. Revised Candidate statement
 - 1. Are we going to use new Candidate statement?
 - 2. How are we going to handle testing legacy candidates?
 - a. Might be helpful to define "legacy candidate"
 - b. Joanne- Poll training centers to find out how big of an issue spinal immobilization station is.

- c. Who has responsibility to ensure training for modified exam takes place for legacy candidates?
 - i. Joanne- Original training center. Is this a consensus? That is policy.
- 3. How does this affect legacy candidates who need whole re-tests?
 - a. Original training center orients students.

VII. Adjournment:

- a. Motion to adjourn by Cheri Volta and is seconded by Joanne Lebrun. Motion carried. Meeting adjourned at 1115 hrs.

VIII. Next Meeting

- a. Date and Time: 18 August 2020