



STATE OF MAINE
DEPARTMENT OF PUBLIC SAFETY
MAINE EMERGENCY MEDICAL SERVICES
152 STATE HOUSE STATION
AUGUSTA, MAINE 04333



JANET T. MILLS
GOVERNOR

MICHAEL SAUSCHUCK
COMMISSIONER

SAM HURLEY
DIRECTOR

Education Committee

Wednesday
8 Jul 2020
0900-1130

Held via ZOOM online conferencing due to COVID-19

Minutes

Members Present: Aiden Koplovsky, Brian Chamberlin, Amy Drinkwater, Mike Drinkwater, David Mejia, Dennis Russell, Joanne Lebrun, Stephanie Cordwell, Steve Smith
Members Absent: Leah Mitchell (excused), Steve Merrill, Paul Froman,
Staff: Chris Azevedo, Marc Minkler, Griffin Bourassa,
Stakeholders: Debbie Morgan, Eric Wellman, Heather McGlaufflin, Sally Taylor, Rick Petrie, Fred Porter

“The mission of Maine EMS is to promote and provide for a comprehensive and effective Emergency Medical Services system to ensure optimum patient care with standards for all providers. All members of this board/committee should strive to promote the core values of excellence, support, collaboration, and integrity. In serving on this Board/Committee, we commit to serve the respective providers, communities, and residents of the jurisdictions that we represent.”

I. Call to Order: 0906 hrs

- a. Roll call and introductions.

II. Approval of Minutes:

- a. Approval of June 2020 minutes
 - i. Joanne Lebrun asks for some clarifications to the June 2020 minutes.
 - ii. Dennis Motion to approve. Amy seconded. Discussion. Chris Azevedo will reach out to Chr. Kellner to ensure that clarification of his statement regarding counsel advice for emergency meetings aligns with his intent.

III. Additions/Deletions to Agenda:

- a. **None.**

IV. State Update:

- a. PSE and Clinical checklists
 - i. Both have been approved. A memo from Maine EMS to stakeholders which outlines procedures for resuming each operation has been issued.
- b. Processing applications for Training Center renewals, and 3 new training centers:
 - i. National EMS Institute of Maine (ALS)

- ii. Delta (BLS)
- iii. Searsport (BLS)
- c. COVID
 - i. Continuing work on updating clinical bulletins, protocols, performing data queries, many requests from the media for data and regarding response policies, protocols and operations.
- d. NREMT
 - i. New process for physicians to become certified as EMS providers. Training Centers may get inquiries from physicians wishing to take the practical exams. Some MDPB members who previously held EMS licenses have expressed interest.
 - 1. In response to increasing interest in physician EMS response.
 - 2. Created because a review of Physician EMS Certification requirements showed that the certification covered all parts of the National EMS Education Standards. It was approved at a recent National Registry of EMTs board meeting in June.
 - 3. The eligibility criteria:
 - a. the completion of a State EMS Office approved or accredited training program. Any EMS physician that can provide verification of enrollment in, or completion of, an approved EMS Fellowship, or current Board Certification in the subspecialty of EMS can seek National Certification as an EMT, AEMT or Paramedic.
 - 4. Procedure:
 - a. Email support@nremt.org with the subject line EMS Fellow or EMS Physician
 - b. Include the National Registry level (EMT, AEMT, Paramedic) at which you wish to be certified.
 - c. Provide proof of board certification as an EMS physician or enrollment in EMS fellowship program.
 - d. Examples of acceptable proof include: letter from the approved program, copy of board certificate or transcripts
 - e. A .pdf file format is preferred; A .jpg or .png is acceptable
 - f. The National Registry will confirm receipt of documentation and provide next steps to complete the process. They must pass both the cognitive and psychomotor exams
- ii. EMS-C
 - 1. Marc Minkler
 - a. A Pediatric Medical Director, Dr. Rachel Williams MD, for the program has been hired full time.
 - b. There is an educational program on pediatric seizures on MEMSEd.

- c. Also shared an hour-long program on YouTube regarding Kawasaki syndrome. This program is not currently available for EMS credit, aimed at physicians, high-level information.

V. Old Business:

- a. Co-Chair selection
 - i. Brian Chamberlin met with Joe Kellner and had a discussion regarding co-chair position origin, etc. He wanted to ensure the committee wasn't acting outside bylaws. This position is committee choice, and he is favor of a co-chair. Asked about a selection process.
 - ii. Brian Chamberlin's recommendation:
 - 1. Query interest
 - 2. Interview
 - 3. Secret ballot to decide
 - iii. Committee discussion on the topic
 - 1. Joanne Lebrun- it would be good process to have.
 - 2. Brian Chamberlin asks this be put in minutes as a legacy
 - 3. Letters of interest should be submitted by 1 Aug 2020. The Committee Chair will distribute letters for review. Balloting will be until August meeting.
 - 4. Motion by Dennis Russell to accept Brian Chamberlin's plan. The motion is second by Joanne Lebrun. Discussion. Motion carried.
 - 5. Brian has one letter of interest already. Deadline for other letters is 1 August.
- b. Protocol Update 2021 Education
 - i. Brian Chamberlin met with Dr. Sholl regarding Education Committee/MDPB working relationship in working out Protocol Update education.
 - 1. From this point forward, once MDPB completes a section, the change document and protocol document will be forwarded to the Education Committee work group. It won't be released until MDPB has approved the protocol draft.
 - 2. Brian worked to ensure MDPB would be open to changes in the draft if found by the Committee to be too much work, or not operable.
 - 3. Dr. Sholl offered to come to the Education Committee meeting to discuss this further, if it is asked.
 - 4. Dennis Russell asks what is the process going to be, then?
 - a. Upon completion of the draft, it will be forwarded to the Office. Chris will forward to the groups.
 - 5. Joanne Lebrun asks for discussion on plan for moving ahead with the protocol education.
 - a. Brian mentions lesson plans.

- b. Chris Azevedo recommends beginning with the lesson plans. Start with writing this.
 - c. Marc Minkler discusses variations in lesson plans, PowerPoint presentation, etc. and focusing on the content, rather than the details. Discusses guidelines and process.
 - d. Brian Chamberlin suggests working on lesson plan first and submitting to Chris Azevedo. Media could be left to the office. Suggests putting in a section each month as an agenda item.
 - e. Marc Minkler discusses need for the office to get direction from the EMS Director to work on this.
 - f. Chris Azevedo will share the lesson plan template, along with guidelines for use.
- c. Draft Committee Policies
 - i. Suggestion to table until next month and re-share documents. Put on agenda for next meeting.
 - 1. Joanne Lebrun suggests identifying one of the policies to focus on for next meeting.
 - ii. Chris Azevedo will send out vacancy draft and that will be focused on next meeting.
- d. I/C licensure
 - i. Brian Chamberlin asked this item to be put on agenda for discussion purposes.
 - ii. Chris Azevedo discusses reciprocity issues.
 - iii. Eric Wellman
 - 1. Only reason to have I/C license is to teach licensure course.
 - 2. Fix: each course has an instructor of record and that should be the role.
 - iv. Dennis Russell
 - 1. No other healthcare profession has instructor requirements.
 - 2. This is outdated
 - v. Joanne Lebrun
 - 1. Discusses issues regarding reciprocity, need for a course which doesn't encompass all.
 - 2. I/C is a restriction
 - 3. We have folks who hold the license, but don't want to teach.
 - 4. Without a license, there's no way for Maine EMS to provide discipline to people.
 - vi. Dennis Russell
 - 1. Limiting in that you always need to have an I/C of record onsite(?)
 - vii. Rick Petrie
 - 1. The only requirement is that there is an I/C of record, and none for the I/C to be on premises or even meet the class. I/C had to be

in class for 70% of time- old rule that was changed when this verbiage was adopted. The Training Center is ultimately responsible for the quality of the program.

- viii. Eric Wellman posts in the Zoom program chat:
 - 1. Any course (not including continuing education hour programs) leading to certification for EMS provider licensure must be supervised by an instructor/coordinator licensed by Maine EMS for that particular level and must be approved by a Maine EMS Training Center.
 - 2. Out-of-state courses and certifications will be judged on a case-by-case basis using a comparison of Maine EMS approved curricula.
- ix. Dennis Russell requests some interpretation on this ideal from the office.
- x. Eric Wellman
 - 1. I like the idea of instructor of record. I believe the term "SUPERVISION" is what causes the issue with I/C leaving it up to interpretation. I support that!
- e. Dennis Russell
 - i. Asks Maine EMS for a written interpretation on the above.
 - ii. Asks Chris Azevedo to come back with some language for reciprocity for next meeting. Put out a week before next meeting for review.
- f. Specialty Program Instructors (AVOC, PIFT)
 - i. AVOC
 - 1. Leaving instructor qualification decision to a template.
 - 2. Need a policy regarding how the class is taught and updated.
 - 3. Has not been updated.
 - 4. Fred Porter
 - a. One of the things we've done with AVOC is written this according to what the state's needs are.
 - b. Not sure how completion is tracked.
 - c. This is the only class that we have to go directly to Maine EMS for approval. This is taken very seriously
 - d. Only thing I've ever said is, "let's update it."
 - e. EVOC- I highlight the differences between fire apparatus and Ambulances. Afraid that for courses, if we venture outside of specificity for ambulances, that difference will be lost on the students and instructors.
 - 5. Brian Chamberlin
 - a. I do concur. We have two problems- need for update, and reciprocity/who can teach this.
 - b. Asks Fred Porter to share his update points and help devise an update plan, and Chris to participate in instructor reciprocity.

6. Joanne Lebrun

- a. If we could be successful with AVOC, after review, it would be a harbinger of our success with other programs. I think at least getting a patch to update the content, we could be successful.

VI. **New Business**

- a. **None**

VII. **Next Meeting**

- a. Date and time: 12 Aug 2020

- VIII. **Adjournment:** motion for adjournment made by Dennis Russell and seconded by Amy Drinkwater. Meeting adjourned at 1128 hours.