



STATE OF MAINE
DEPARTMENT OF PUBLIC SAFETY
MAINE EMERGENCY MEDICAL SERVICES
152 STATE HOUSE STATION
AUGUSTA, MAINE 04333



JANET T. MILLS
GOVERNOR

MICHAEL SAUSCHUCK
COMMISSIONER

SAM HURLEY
DIRECTOR

Education Committee

Wednesday
10 Jun 2020
0900-1130

Online ZOOM Teleconference, due to COVID-19 Conditions.

Minutes

- Members Present:** Amy Drinkwater, Ben Zetterman, Brian Chamberlin, Joanne Lebrun, Mike Drinkwater, Stephanie Cordwell, Steve Smith, David Mejia, Aiden Koplovsky, Dennis Russell
- Members Absent:** Steve Merrill, Paul Froman, Leah Mitchell (Excused)
- Staff:** Chris Azevedo, Jason Oko, Marc Minkler, Darren Davis, Griffin Bourassa, Melissa Adams
- Stakeholders:** AJ Gagnon, Debbie Morgan, Eric Wellman, Fred Porter, Joe Kellner, Rick Petrie, Shawn Cordwell, Heather McGlaufflin

“The mission of Maine EMS is to promote and provide for a comprehensive and effective Emergency Medical Services system to ensure optimum patient care with standards for all providers. All members of this board/committee should strive to promote the core values of excellence, support, collaboration, and integrity. In serving on this Board/Committee, we commit to serve the respective providers, communities, and residents of the jurisdictions that we represent.”

I. Call to Order:

- a. Introductions 0907hrs

II. Approval of Minutes:

- a. Approval of May 2020 minutes
- i. Motion to approve the above minutes made by Joanne Lebrun. Motion seconded by Amy Drinkwater. No discussion
- b. Steve Smith asks that his name be added to the meeting minutes, as he came in late and was not marked in the attendance. This is verified by members currently present.

III. Additions/Deletions to Agenda:

- a. Selection of a new Committee Chair
- i. Stephanie Cordwell submitted her resignation as Chair on 3 Jun 2020.
- b. Exam Committee Update

● **Excellence** ●

● **Support** ●

● **Collaboration** ●

● **Integrity** ●

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IV. State Update:

a. Education

i. Chris Azevedo

1. MDPB continuing on with 2021 protocols. Author/Educator teams list has been distributed. Joanne and Aiden worked with Dr. Collamore. Yellow section is progressing.
 - a. Reminder that the protocols have already been approved and teamwork should center around developing clinician education for the protocols.
 - i. The Education Committee asks that the state Medical Directors clarify or address the group regarding clarification of MDPB/Committee role in collaboration.
2. "Introduction to OLMC" MEMSEd course requested by PAs and physicians. Course last updated in 2015. Updating the course and publishing in format suitable for offline use. No CEH credit as this version is directed towards physicians.
3. EMS Clinician licenses have been extended to 31 August 2020. NREMT certification holders are reminded that NREMT extension expires 30 June 2020.
4. The PSE checklist has been sent up to the Governor's team with the Commissioner's endorsement asking that EMS be given priority. Waiting to hear back from them. When we hear back, we'll release an announcement and make it available for distribution ASAP.

- a. Update to PSEAs current plan and when approved.

b. EMS Board Chair Joe Kellner addresses the topic of emergency meetings for the Committee:

i. There may have been confusion in my last correspondence. I did not mean you had to wait until your next scheduled meeting. Law doesn't define what period of public notice is required.

1. Joanne Lebrun asks does a committee have to get permission from someone to hold an emergency meeting?
 - a. Chr. Kellner – No. For an emergency meeting, the Board of EMS would get advice from counsel. The Committee does not have to get permission for an emergency meeting, however, getting advice from counsel is recommended. It is not required.
 - i. You should announce the specific purpose of the emergency meeting.
2. Dennis Russell asks for clarification- Emergency meetings vs additional meetings

- ii. Returning to Clinicals
 - 1. Chris Azevedo
 - a. The EMS Board would like to see a recommendation for statewide approach for returning to clinicals. Document developed by the state seemed to be a reasonable starting point. There seemed to be some dissent, which is why we wanted to send it back to the Committee for discussion.
 - b. If the Education Committee were to approve something today, the Board would work with the office to get some sort of “conceptual approval” by the state for the Board meeting.
 - iii. Dennis Russell asks Joe Kellner if Board members are allowed to Chair a Committee. Chair Kellner responds, “I see no reason why the aspect of being a Board member would create a conflict in and of itself, outside of any other source of conflict of interest.”

V. New Business

- a. Checklist standard for restarting medical and field clinical rotations for EMS training programs
 - i. Eric Wellman discusses concerns with MEMS checklist example
 - 1. Likes the idea of statewide plan
 - 2. Accreditation agency states programs must have state guidance regarding what is acceptable, and they haven’t provided it
 - 3. Or you could just let the TC’s deal with this
 - ii. Brian Chamberlin
 - 1. Concern that too much liability is going to be put on the sites that they are going to refuse students because of the liability.
 - 2. Has to be flexible enough that the TC can work with the site.
 - iii. Joanne Lebrun
 - 1. Can we bridge from the exam checklist, the items that would apply?
- b. Brian Chamberlin suggests Chris Azevedo work with Dennis Russell for working document and office send out working document to committee by COB Friday
 - i. Motion made by Dennis Russell for document review by the Committee, and to have a next meeting on 0900 Friday 19 June. Next meeting sole agenda to be document. Th motion is seconded by Ben Zetterman. No discussion. Motion is carried.
- c. Scheduling of a second meeting for public notice. Dennis Russell makes the motion for a second meeting on Tues 23 June 0900, specifically to discuss clinical rotations for students. The motion is seconded by Amy Drinkwater. Discussion. The motion is carried

VI. Committee Chair selection

- a. Chair Kellner has appointed Brian Chamberlin as the interim Education Committee Chair. However, the Committee must still put forward a name for the

permanent chair or can choose to vote Brian Chamberlin to continue as permanent Committee Chair, if he is willing. Discussion ensues.

- b. A motion is made by Joanne Lebrun for Brian Chamberlin to be recommended as permanent Committee Chair to the EMS Board. The motion is seconded by Amy Drinkwater. No discussion. Motion carried.
- c. Co-Chair discussion
 - i. Solicitation of interest from the Committee members
 - 1. Aiden Koplovsky and Amy Drinkwater are both interested.
 - ii. Joanne Lebrun suggests both parties submit a letter of interest to the Committee for review at next regular meeting. Also, would like to speak with Chr. Kellner to see if there's anything specific that he would have the committee do with regard to co-chair.
 - iii. Brian Chamberlin will reach out to Chr. Kellner regarding co-chair. Chris reaches out to same with regard to Chair.

VII. Amendment of May meeting minutes attendance

- a. Dennis Russell makes a motion to amend the May meeting minutes to reflect Steve Smith's attendance. Joanne Lebrun seconds the motion. No discussion. Motion carried. Chris Azevedo will make the corresponding change to May's minutes.

VIII. **Old Business: Tabled for next meeting due to lack of time.**

- a. Protocol Updates
- b. AVOC
- c. PIFT
- d. Draft Committee Policies

IX. **Next Meeting: 8 Jul 2020**

Motion to adjourn made by Amy Drinkwater and seconded by Dennis Russell. No discussion. Motion is carried.

X. **Adjournment: 1143 hrs.**