



JANET T MILLS
GOVERNOR

STATE OF MAINE
DEPARTMENT OF PUBLIC SAFETY
MAINE EMERGENCY MEDICAL SERVICES
152 STATE HOUSE STATION
AUGUSTA, MAINE 04333



MICHAEL SAUSCHUCK
COMMISSIONER

J. SAM HURLEY
DIRECTOR

Examination Committee

Tuesday

19 May 2020

0930-1130

Online Zoom teleconference, due to COVID-19

Minutes

Members Present: Joanne Lebrun, Kelly Roderick, Jeremy, Ben Zetterman, Rick, Cheri Volta, Sally Taylor, Amy Drinkwater
Members Absent: Jeremy Damren (excused), Rick (excused)
Staff: Chris Azevedo, Marc Minkler,
Stakeholders: Don Sheets, AJ Gagnon, Heather McGlaufflin, Michel Mullin, Steve Smith, Eric Hutchings, Kelly Mayo

“The mission of Maine EMS is to promote and provide for a comprehensive and effective Emergency Medical Services system to ensure optimum patient care with standards for all providers. All members of this board/committee should strive to promote the core values of excellence, support, collaboration, and integrity. In serving on this Board/Committee, we commit to serve the respective providers, communities, and residents of the jurisdictions that we represent.”

I. Call to Order

- a. Introductions – Roll Taken

II. Approval of Minutes

- a. Approval of March, April 2020 minutes Kelly Motion. Amy Second. Discussion ensues.

- i. Joanne Lebrun-

1. March minutes- Number III/d, added that Chris Azevedo has verified with NREMT that they have confirmed that NREMT will refund all fees paid for exams that have been cancelled.
 2. Old Business, Item I. Request clarification as to what guidance to EMS training centers would be provided and by whom, and as to what.
 - a. Example submitted by SMCC regarding seated and supine skills as guidance to the other training centers and is to be distributed to all training centers
 3. Kelly Roderick made the motion to accept changes. Amy Drinkwater seconds the motion. No discussion. The motion is carried.

- b. April minutes.
 - i. Amy Drinkwater makes the motion to accept the April meeting minutes. Ben Zetterman seconds the motion. Discussion, with minor clarifications made.
 - 1. Amy motion to accept as amended. Ben seconds. No discussion. Motion approved.
- c. Meeting Preamble statement read at this time.

III. Additions/Deletions to the Agenda

- a. Addition under Old Business- PSE portfolios
- b. Discussion regarding what it would take to do ALS testing in Maine
- c. Compiling a list of PSEAs and what level they can test for.
 - i. Don can assist with the list.
- d. Decision to move Old business to last in order to address higher priority items.

IV. State Update

- a. Second Data Coordinator position
 - i. Darren Davis has been hired for the position. He starts 1 June 2020
- b. Education Committee work
 - i. Compiled a list of standard criteria to be addressed in TC operational plans for conducting clinical and field rotations. This is being reviewed by Maine EMS with input from other SME's at this time.

V. New Business

- a. Re-integrating PSE's with NREMT revisions and CDC/state guidelines
 - i. Sally Taylor discusses list of criteria that were left out of the Exam Committee's proposal.
 - 1. The motion is made by Amy Drinkwater to accept submitted list of criteria for PSEs to be held in a safe manner as of 1 June 2020 document as written, for submission to mems for approval. The motion is seconded by Cheri Volta. Discussion regarding the list ensues. The motion passes.
 - 2. Document to be submitted to Maine EMS upon adjournment of this meeting, with copying to Committee members and stakeholders.
 - ii. Question as to whether or not there will be any training for existing PSE Administrators to get familiar with this
 - 1. "PSE toolbox" on website
 - a. List of available PSE Admins, who would be willing to administer exams.
 - b. Summary
 - c. Skills station sheets
 - d. Key points for evaluators regarding changed items

2. Discussion of extra costs associated with possibility of more or longer PSE events.
- iii. Sally reviews take-away tasks to be done after the meeting.
 1. Marc Minkler requests that regarding website posting, that you submit a request to Sam that documents be posted. Documents posted must be approved by Sam.

VI. Old Business

- a. Psychomotor skills portfolios
 - i. Suggestion by Joanne Lebrun to invite a subject matter expert (SME) to give a presentation on psychomotor skills portfolios.
 - ii. Chris Azevedo will reach out to SME to give presentations. To be put on agenda for next meeting. (Eric Wellman, Dennis Russell, Stephanie Cordwell, etc.)
- b. Discussion of what it would take to do ALS testing in Maine.
- c. Discussion of compiling a list of PSEAs and what level they can test for.

VII. Next Meeting

- a. Date and Time: 16 Jun 2020.

VIII. Adjournment: Motion to adjourn made by Cheri Volta and seconded by Amy Drinkwater. Motion approved at 1112 hrs.