



JANET T MILLS
GOVERNOR

STATE OF MAINE
DEPARTMENT OF PUBLIC SAFETY
MAINE EMERGENCY MEDICAL SERVICES
152 STATE HOUSE STATION
AUGUSTA, MAINE 04333



MICHAEL SAUSCHUCK
COMMISSIONER

J. SAM HURLEY
DIRECTOR

Examination Committee Meeting
18 Feb 2020
0930-1130
De Champlain Conference Room, Augusta
Minutes

Members Present: Sally Taylor, Amy Drinkwater, Mike Drinkwater, Joanne Lebrun, Jeremy Damren, Kelly Roderick, Rick Petrie, Ben Zetterman, Cheri Volta

Members Absent:

Staff: Chris Azevedo, Melissa Adams

Stakeholders: Michel Mullin, Don Sheets,

A. Call to Order

- a. Introductions
- b. *“The mission of Maine EMS is to promote and provide for a comprehensive and effective Emergency Medical Services system to ensure optimum patient care with standards for all providers. All members of this board/committee should strive to promote the core values of excellence, support, collaboration, and integrity. In serving on this Board/Committee, we commit to serve the respective providers, communities, and residents of the jurisdictions that we represent.”*

B. Minutes

- a. Approval of Jan 2020 Minutes
 - i. Motion made by Joanne Lebrun to approve the January 2020 minutes. Motion seconded by Amy Drinkwater.
 - ii. Discussion- Change to January minutes is needed to add Ben Zetterman as having attended the January meeting via phone-in.
 - iii. The motion is carried.

C. Additions/Deletions to the Agenda

- a. None.

D. State Update

- a. Staff
 - i. Open MDPB positions
 1. Question was asked offline regarding the difference between what law requires and what the job requirements are for MDPB positions.
 - ii. Open Maine EMS staff positions
 1. Licensing Agent
 2. Data position

E. Old Business

- a. Standards for state approval of Spinal Motion Restriction (SMR) skills portfolio
 - i. Discussion regarding clarification of SMR and Board expectation.
 - ii. Discussion regarding what, exactly the Committee is tasked with, i.e., making final approval of portfolio, or creating minimal standards.
 - iii. Discussion of specific objective criteria for skills portfolio
 - 1. Guidance for Maine EMS
 - a. Skills portfolio should satisfy the following objectives:
 - i. Demonstrate that skills are being taught
 - ii. Demonstrate that skills performance and mastery/competency of the skill is being evaluated
 - iii. Demonstrate that skills performance progress is tracked
 - iv. Portfolio is signed off by Medical director.
 - b. Appeals and review process to be discussed as work on transition from PSE type practical exam proceeds.
- b. Approval process for submission of SMR skills portfolio by training centers
 - i. The question is asked if this approval process is this one for one exchange for skills to portfolio exactly for those two skills.
 - ii. Joanne Lebrun makes a motion for the approval process to substitute PSE seated and supine skills for the portfolio, the Training Center will submit to Maine EMS a request describing how they would teach, observe, evaluate and track seated and supine skills as a substitute for the PSE. Motion seconded by Cheri Volta.
 - 1. Discussion on motion.
 - 2. Motion is carried.

F. New Business

- a. Plan for transition of current EMT PSE to transition to psychomotor skills portfolio and/or integrated simulation scenario.
 - i. This is to be moved to old business for next Exam committee meeting.
 - ii. Can report to Board that we have issued guidance for transition for portfolio of spinal skills. Will discuss full transition plan at next meeting.

G. Next Meeting

- a. Date and Time: 17 Mar 2020

H. Adjournment: Motion to adjourn made by Kelly Roderick. Motion seconded by Amy Drinkwater. Motion is carried.