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GOVERNOR

STATE OF MAINE
DEPARTMENT OF PUBLIC SAFETY
MAINE EMERGENCY MEDICAL SERVICES
152 STATE HOUSE STATION
AUGUSTA, MAINE 04333



MICHAEL SAUSCHUCK
COMMISSIONER

J. SAM HURLEY
DIRECTOR

**EMD Committee Meeting
Thursday January 16, 2020
Dorothea Dix Conference Room**

MINUTES

i. Call to order 09:38

ii. Introductions

- a. Committee Members: Laura Downing, Brian Gregoire, Bill Holmes
- b. Staff: Melissa Adams, Sam Hurley
- c. Stakeholders: Cory Golob, Brodie Hinkley, Deb Plummer

iii. Old Business

iv. New Business

- a. Maine EMS staff changes
 - Sam Hurley was hired as the new Director in October, he comes to us from the Washington D.C. EMS system.
 - Melissa Adams was hired as a Licensing Agent in November, she is a Paramedic with a dispatch background from Oxford County. In December she assumed the EMS Program Manager role.
 - Jason Oko was hired as a Data Coordinator in December, remaining among the EMS staff but vacating his role as Licensing Agent and EMD Program Manager.
 - We are in the hiring process now for one more Licensing Agent and one more Data Coordinator to add to the team, applications closed January 8th.
- b. Membership
 - Of the members that were active at the time of the last meeting, Stephanie Gibbs, Brian Gregoire, Dan Mayotte, and Laura Downing have expressed that they will continue serving on the committee. Bill Holmes will be nominating another staff member from Cumberland County to serve on the committee in another role; if this staff member is selected, he would vacate his position on the committee for another agency to have the opportunity for representation. Kathy Blagdon has passed away. Peter

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Daigle has retired. Dave Gardner has retired, and Carolyn Dodge is in the process of retiring.

- It was decided that EMS staff will draft a proposal for the process to fill vacant positions and a description of each vacant position to be filled, with requirements of each position. This will be communicated by email with the current membership to review and revise in order to post the vacant positions for the application process by March 1st. Applications will be accepted through April 1st.
- It was made clear that nominations would be in the form of a letter of support for an individual applicant for any open position. But the individual would need to also meet any other requirements of the process and the position to be considered.

c. QA/QI

- Monthly statistics are uploaded from dispatch centers to MEFIRS reporting system but there is no communication from the system that the data is received. Director Hurley advised he will work with the Data Coordinator to see if they can make this happen.
- We are not currently using the statistics that are uploaded for any purpose other than to verify that Centers are meeting the minimum standards for case review. Monthly or Quarterly feedback that would provide statistical data analysis to Centers was proposed, this information could be used to compare performance and encourage specific areas of improvement; this concept was agreeable, and it was pointed out that this used to happen.
- Cory Golob advised that he is putting together an order for IAED products, including Performance Standards guides, QA guides, and Principals of EMD books to distribute to PSAPS.
- Cory also offered that the ESCB rules change process regarding the requirements for EFD case review and funding for QA is ongoing but was not able to update on the projected timeline, he will check with Maria.

d. EMS Proposed Rules Changes

- Maine EMS is also in the midst of a rules change process, currently reviewing the comments received on the proposed changes and responding to them. Since there have been significant changes made during this process the proposal will need to go out for another round of comments. Proposals affecting EMD are as follows:
 - Requires dispatch centers to utilize the electronic version of the EMD protocol
 - Adds a requirement for dispatch centers to have a policy that addresses what to do when an EMS agency does not respond to the notification of a call
 - Adds a requirement that EMD Centers must provide the Chief Complaint in plain English as well as the determinant code as part of the dispatch to a call for service

- Removed the requirement that a dispatcher be employed by a dispatch center in order to maintain their license
- e. Legislation (<http://legislature.maine.gov/LawMakerWeb/search.asp>)
 - Brodie spoke to LD: 1873, An Act to Improve Response to Sudden Cardiac Arrest by Requiring Training in the Delivery of Cardiopulmonary Resuscitation Methods by Telecommunications Technology. He and Melissa met with the American Heart Association (AHA) representative that promoted this bill with the Legislator who sponsored it; the AHA representative was not aware of the EMD protocols that are already in place and is going to retract the proposal.
 - Sam Hurley spoke to LD: 1169, An Act to Provide Ready Access to Defibrillators in Businesses and Pharmacies. He is working with PulsePoint, one of many organizations that operates an AED registry, to make the registry available for potential use with the 911 system so dispatchers will have access to the location of AEDs in addition to just requiring them in businesses and public locations.
- f. IAED
 - Cory provided data on the current versions of software: Medical is 13.2 build 5.1.1.32, Fire is 7.0 build 5.1.1.32, Aqua Ascent 7 is 7.5.4. And explained that he has sent Agency IDs to each dispatch center for new employees to register themselves on the IAED website – he has updated the ESCB new hire packet with instructions for doing this.
 - Administration and Supervisors are encouraged to sign up for and use the Supervisor Portal on the IAED site - on the Courses web page there is a link to “Request Supervisor Access”. Supervisors can view employee credentials and expiration dates, view test orders and results, and assign Academy courses to staff, among other available features.
- g. Training
 - NAMI CISM January 28-29 Skowhegan Police Department, February 20-21 Augusta City Center
 - QA Reviews at MCJA – March 27 & September 25
 - NENA March 4th in Freeport: Lenny Bolton on Wireless Location and Cellular Analysis
 - NAMI Suicide Prevention Conference in Augusta on April 10
 - IAED NAVIGATOR April 26 – May 1 in Orlando, FL
 - NENA Conference May 5-7 in Portland: Advanced Police Dispatch, Gordon Graham on Fireground, Doug Showalter with a Leadership training.
 - Northern New England Resuscitation Academy May 28-29 at Loon Mtn. in Lincoln, NH – EMD pathway specific training.
- h. Committee Schedule

- The committee will continue to meet quarterly on the 3rd Thursday of the month (January, April, July, October) at 09:30, with Zoom attendance a consistent option for all members. The next meeting will be April 16th at 09:30.

v. **Meeting adjourned at 11:16 am**