# PERSONAL PROTECTIVE EQUIPMENT (PPE) RESOURCE REQUEST PROCESS

AN OVERVIEW FOR COVID-19 PPE RESOURCE REQUESTS IN MAINE



### **PUBLIC SAFETY AGENCY**

Public safety agencies and others can submit PPE equipment requests through their local emergency management agencies. County-level agencies can be found on Maine Emergency Management Agency's website under the EMA Community Tab.



#### LOCAL EMERGENCY MANAGEMENT AGENCY

Local and county emergency management agencies then compile and submit requests for supplies to the Maine Emergency Management Agency for review and fulfillment.



### MAINE EMERGENCY MANAGEMENT AGENCY

Maine Emergency Management Agency reviews and performs triage for all requests based on whether the submitting organization has met the requirements (i.e. supplied inventory information) and/or the feasibility of the request. If approved, it is advanced to the Maine CDC and Maine Department of Defense, Veterans and Emergency Management logistics team for fulfillment.



## **LOGISTICS**

Once the request arrives at the logistics team, it has already been approved and the numbers of supplies have been determined. Members of this team are responsible for collecting the supplies in the warehouse, packaging, and preparing supplies for shipment via the two shipping mechanisms currently in place: Maine Department of Transportation (larger orders) and UPS (small orders).



### SUPPLY DELIVERY

Once the request has been filled and documented, it is placed in the hands of the delivery services. They then reach out to the receiving organization to coordinate delivery of the supplies and ensure chain of custody.

