



STATE OF MAINE  
 DEPARTMENT OF PUBLIC SAFETY  
 MAINE EMERGENCY MEDICAL SERVICES  
 152 STATE HOUSE STATION  
 AUGUSTA, MAINE 04333



PAUL R. LEPAGE  
 GOVERNOR

JOHN E. MORRIS  
 COMMISSIONER

SHAUN A. ST. GERMAIN  
 DIRECTOR

BOARD OF EMS MEETING  
 MARCH 7, 2018  
 9:30 AM  
 DE CHAMPLAIN CONFERENCE ROOM  
 MINUTES

Members Present: Scott Susi, Joseph Kellner, Timothy Beals, Greg Coyne, Carolyn Brouillard, Laura Downing, Joseph Conley, Heidi Bowen, Brent Libby, Dennis Russell, Nathan Allen, Brad Chicoine

Members Present via Remote Call: Judy Gerrish, Kate Zimmerman

Members Absent: Jeff Rowe, Lori Metayer, John Martel, Julie Ontengco,

Staff: Shaun St. Germain, Jason Oko, Alan Leo, Don Sheets, Tim Nangle, Katie Boynton

Office of the Attorney General: Colin Hay

Regional Coordinators: Ben Zetterman, Joanne Lebrun, Rick Petric

Guests: Daryl Boucher, Susan Shorette, Jon Powers, Jay Bradshaw, John Partridge, Charles Eichacker

Meeting Called to Order: 9:31 AM

1. Introductions are made.
2. Minutes December 6, 2017
  - a. **MOTION: Motion to pass the October 4, 2017 meeting minutes; Coyne/Kellner; unanimous**
3. Public comments – No public comment
4. Maine EMS Update
  - a. Budget – Shaun St. Germain provides the Board with a review of the current budget status.
  - b. Legislation – Shaun St. Germain provides the Board with information regarding current Legislation.
    - i. LD 1327 – An Act to Expedite Healthcare Employment for Military Veterans: enacted into law without signature
    - ii. LD 1735 – An Act to Authorize Regional Medical Control Committees to Have Access to Maine Emergency Medical Services Data for

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Purposes of Quality Improvement: passed through committee Ought to Pass as Amended

- iii. LD 1831 – An Act Concerning Remote Participation in Public Proceedings: would have eliminated the possibility of members to meet remotely
  - iv. LD 1832 – An Act to Implement Recommendations of the Right to Know Advisory Committee Concerning Remote Participation: would remove the restrictions of 1831 and allowed meeting remotely to continue.
  - c. Ops – Jason Oko provided an update regarding the Ops Meeting. Discussions were held regarding the Awards Ceremony, the EMS News Insert.
  - d. EMS-C Grant – Katie Boynton provided an update regarding the status of the EMSC Grant Application.
5. Medical Director Report
- a. MDPB – Kate Zimmerman provided an update regarding the status of the MDPB. Webinars have been held for the Protocol Update. Discussions were held on drug shortages such as ketamine, saline, etc.
  - b. QA/I – Kate Zimmerman provided an update on the QI Meetings. Discussions were held regarding what the committee hopes to accomplish in the future.
6. Investigations
- a. September Committee Minutes and Recommendations – Alan Leo provides a summary of the Investigations Committee meeting.
    - i. ***MOTION: Motion for the Investigations Committee Members to approve their minutes; Kellner/Coyne; unanimous***
    - ii. Case 17-015, Case 17-016, Case 17-040, Case 17-40A: ***MOTION: Motion for the Board to accept the recommendations of the Investigations Committee; Conley/Downing; unanimous***
    - iii. Case 17-041: ***MOTION: Motion for the Board to accept the recommendations of the Investigations Committee; Libby/Conley; unanimous with two abstentions (Beals/Kellner)***
    - iv. Case 17-044: ***MOTION: Motion for the Board to accept the recommendations of the Investigations Committee; Beals/Coyne; unanimous two abstentions (Kellner/Chicoine)***
7. Old Business
- a. Draft Rule Changes – Jason Oko requests the Board allow for additional Rules changes.
  - b. ASMI Report – Shaun St. Germain provides the Board and public with a Maine EMS Assessment Implementation Guide. Discussions surrounding the Guide.
    - i. ***MOTION: Motion to give approval for directives 1-11, through June 30, 2018; Beals/Coyne; amended by Libby/Beals; unanimous***
8. New Business
- a. Chair elect – One nomination; Joe Kellner.

- i. Joe Kellner tells the Board why he is interested in the Chair-Elect position.
        - ***MOTION: Motion to make Kellner the chair elect; Coyne/Conley; unanimous with one abstention (Kellner)***
    - b. Region 4 Medical Director – Rick Petrie provides an update on the Region 4 Medical Director, nominated Dave Saquet as the Regional Medical Director
      - i. ***MOTION: Motion to approve recommendation; Beals/Russell; unanimous with one recusal (Kellner)***
    - c. Region 6 Medical Director – Rick Petrie tells Board that Tracy Jalbuena is resigning as of June 30, 2018.
    - d. Capital Ambulance Community Paramedicine Proposal – Shaun St. Germain asks Joe Kellner to talk about the Proposal. Joe Kellner talks about two additional scopes of practice: IV access assistance in nursing homes, home infusions. Subsequent projects include post op support for bariatric patients, observation admittance avoidance.
      - i. ***MOTION: Motion to accept the proposal; Russell/Beals; unanimous two abstentions (Libby/Kellner)***
    - e. Inspection Schedule – Jason Oko presents the Licensing Agent plan for changing Inspections. This will go to the Rules Committee.
    - f. EMD Center availability for 24/7 coverage – Jason Oko provides information regarding EMD Centers and PSAPs
      - i. ***MOTION: Motion to direct Rules Committee to clarify this process; Kellner/Beals; unanimous***
    - g. Region 5 First Responder Discussion – Jason Oko provides information regarding the concerns of First Responder services. Daryl Boucher requests that the Rules subcommittee address the Maine EMS oversight of non-EMS related calls, better defining emergency care, etc. AAG Hay provides additional information.
9. Committee Reports
  - a. Education and Exam – Don Sheets provides an update regarding the Education and Exam review of the Exam Process. He provided an update for the PIFT program education.
  - b. EMD – Jason Oko provides an update on the EMD Committee.
  - c. Community Paramedicine – Dennis Russell provides the Board with an update on Community Paramedicine. The committee is working towards deciding their future goals. The Board recommends future proposals go to the committee for initial review.
10. Other
  - a. Record Retention – Shaun St. Germain provides information regarding Data Retention. Current requirements are 4 years for run reports, Maine EMS will hold them for 10 years.
  - b. Additional Operations update – Rick Petrie provides additional information about the discussions during the Ops meeting.
  - c. Discussions about IFT committee.
  - d. Who is on rules committee? Kellner, Gerrish, Beals, Conley, AAG Office
  - e. Next Meeting will be April 4, 2018 at 9:30 AM

11. Meeting adjourned at 11:54 AM