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GOVERNOR

STATE OF MAINE
DEPARTMENT OF PUBLIC SAFETY
MAINE EMERGENCY MEDICAL SERVICES
152 STATE HOUSE STATION
AUGUSTA, MAINE 04333



JOHN E. MORRIS
COMMISSIONER
SHAUN A. ST. GERMAIN
DIRECTOR

Maine Board of EMS
Minutes of April 4, 2018 Board Meeting
Held in the Champlain Conference Room at 45 Commerce Drive, Augusta, ME

CALL TO ORDER

Chair Scott Susi called the meeting to order at 9:30 a.m.

MEMBERS PRESENT

Scott Susi, Chair, Fire Chiefs Assn. Rep
Joe Kellner, Chair-Elect, Region 4 Rep
Dennis Russell, Not-for-Profit Rep
Brad Chicoine, Municipal EMS Rep
Julie Ontengco, Hospital Rep
Brent Libby, Fire Chief Rep
Laura Downing, EMD Rep
Lori Metayer, Region 2 Rep

Heidi Bowen, Emergency Nurse Rep
Jeff Rowe, Region 1 Rep
Judy Gerrish, Public Rep
Tim Beals, Region 3 Rep
John Martel, Emergency Physician Rep
Joe Conley, For-Profit Rep
Greg Coyne, Region 6 Rep
Nathan Allen, Region 5 Rep

MEMBERS ABSENT

Carolyn Brouillard, Non-Transporting Rep

STAFF PRESENT

Shaun St. Germain, Director
Alan Leo, Licensing Agent
Jason Oko, Licensing Agent
Don Sheets, Education Coordinator

Katie Boynton, Project Manager
Tim Nangle, Data Coordinator
Katie Johnson, Assistant Attorney General
Janet Joyeux, Assistant to the Commissioner

PUBLIC PRESENT

Kate Zimmerman, Associate State Med. Dir.
Rick Petrie, Atlantic Partners EMS
Ben Zetterman, Aroostook EMS
Joanne Lebrun, Tri-County EMS

Matt Cyr, Funtown Splashtown USA
Robert Russell
Shanelle Coolidge

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With offices located at the Central Maine Commerce Center, 45 Commerce Drive, Suite 1, Augusta, ME 04330

MINUTES REVIEW AND APPROVAL

Review and approval of the minutes of March 7, 2018

Coyne moved to accept the minutes of March 7, 2018 as presented, seconded by Russell.

Unanimously voted.

PUBLIC COMMENT

Request by Rick Petrie to allow Matt Cyr of Funtown Splashtown to speak to the Board during New Business.

MAINE EMS UPDATE

Review of the Maine EMS Budget and current Legislation by Director St. Germain.

MEDICAL DIRECTOR REPORT

Review of the Medical Direction and Practice Board and Quality Assurance/Improvement Committee by Associate State Medical Director Zimmerman.

INVESTIGATIONS COMMITTEE REPORT

Review of the March Committee Minutes and Recommendations by Licensing Agent Leo.

Minutes

In a motion by Beals, seconded by Metayer, for members of the Investigations Committee to approve the Investigation Committee Minutes for the March meeting. Unanimously voted.

Case Review

Case 18-003

In a motion by Rowe, seconded by Russell, to accept case 18-003 as presented. Unanimously voted. Kellner recused.

Case 18-002

In a motion by Rowe, seconded by Russell, to accept case 18-002 as presented. Unanimously voted. Kellner recused.

Case 17-011

In a motion by Rowe, seconded by Gerrish, to accept case 17-011 as presented. Unanimously voted. Beals recused.

Case 17-039

In a motion by Rowe, seconded by Kellner, to accept case 17-039 as presented. Unanimously voted. Russell recused.

Case 18-009

In a motion by Rowe, seconded by Kellner, to accept case 18-009 as presented. Unanimously voted.

Next Meeting

The Investigations Committee will not be meeting in May.

OLD BUSINESS

ASMI Report

Presentation of a PowerPoint on the ASMI Implementation Guide by Director St. Germain.

Draft Rules Change

Review of the subcommittee status by Licensing Agent Oko.

Apprentice License

Presentation about the Apprentice License legislation by Education Coordinator Sheets and Rick Petrie of Atlantic Partners EMS.

In a motion by Beals, seconded by Russell, to submit the concept to the Rules Subcommittee for formulation and to the Medical Direction Practice Board for protocol consideration. Motion carried, 14 in favor, 2 opposed (Susi and Allen).

EMS Awards

Update on the 2018 Award Recipients by Licensing Agent Oko.

In a motion by Kellner, seconded by Russell, to approve the 2018 Award Recipients. Unanimously voted.

EMS for Children Program

Update on the EMS for Children State Partnership Grant Program by Director St. Germain.

NEW BUSINESS

Rules of Order

Handout outlining the flow of meetings is presented by Director St. Germain.

In a motion by Beals, seconded by Coyne, to accept the document as standard practice while adding the standard agenda item and removing miscellaneous number 3. Unanimously voted.

Funtown Splashtown USA

Presentation requesting special protocol considerations while beginning a First Responder licensed service by Matt Cyr, Operations Director.

The Board directed Mr. Cyr to request a Waiver.

Maine EMS Board Retreat

A retreat to review the ASMI Implementation with an independent facilitator is tentatively set for May 2, 2018 at 9:30 a.m.

COMMITTEE REPORTS

Exam Committee

Review of the Exam Committee focus by Education Coordinator Sheets.

Emergency Medical Dispatch

Review of the EMD Committee positions and focus by Licensing Agent Oko.

Community Paramedicine

Review of the CP Committee focus by Committee Chair/Board Member Russell.

ADJOURNMENT

The next Board meeting will be held on June 6, 2018 at 9:30 a.m.

There being no further business, Beals motioned to adjourn at 11:42 a.m., seconded by Kellner.

Unanimously voted.

Respectfully submitted by:

Katie L. Boynton, Project Manager

Board approved: June 6, 2018