



STATE OF MAINE
 DEPARTMENT OF PUBLIC SAFETY
 MAINE EMERGENCY MEDICAL SERVICES
 152 STATE HOUSE STATION
 AUGUSTA, MAINE 04333



PAUL R. LEPAGE
 GOVERNOR

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 COMMISSIONER

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Interfacility Transport Task Force
 Draft Minutes
 Tuesday
 November 13, 2018
 0930-1130
 DeChamplain

Call in
 701-801-1211
 ID 587-145-925

I. Call to Order 0930

Members present: Judy Gerrish, Dr. Tilney, Tim Beals, Joe Conley, Dennis Russell,

Members Absent: Dr. Sholl, Dr. Saquet, Sandra Parker

MEMS Staff: Don Sheets, Marc Minkler

Stakeholders: Rick Petrie, Travis Norsworthy, Daryl Boucher, Paul Landry, Kevin Gurney

II. Introductions/Public Comments:

III. Acceptance of Minutes – N/A First Meeting

IV. Additions to Agenda: None

V. New Business:

a. Rules –

- i. Public access – All meetings of this group must be published in advance with open access to the public.
- ii. Discussions offline – Due to the involvement of Board and MDPB members in this group no discussion of this work can be deliberated on except while in the meeting. This is important to maintain transparency in the process and allow for stakeholders to hear the full scope of the discussion and how decision are made.

b. Selection of Chair –

- i. Tim Beals motioned for Judy due to her lack of conflict of interest, Dennis Russell Unanimous

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c. History of IFT –

- i. Don and Rick gave a brief history on how we got to our current system as well as work that had been done in small work groups and within the MDPB up until roughly 2015 to improve our current system.
- ii. Rick spoke about the history of quality in PIFT and a need for us to ensure that whatever we do has meaningful requirements around PIFT that allow for services to meet the standard by diverse means
- iii. Don discussed what Scope of Practice really means and how it is important that we use clear language in our discussions to differentiate between what we want verse what people are taught etc.
- iv. Pete discussed the limits of CCT due to the need of specialists and national trends towards use of these individuals verse static teams.

d. Creation of Workplan and goals –

- i. Lots of discussion about the data we should examine
 1. Total volume of calls by level of service provided
 2. Provider Primary and Secondary Impression
 3. Service license level
 4. Medication/Treatment provided
 5. #Pift authorized services
 6. Sending hospital volumes
 7. Receiving hospital volumes
 8. More to be determined
- ii. Surveys the group would like to perform – more discussion will be had in the future.
 1. Service Survey
 - a. Name of service
 - b. Name of person responding
 - c. Best form of contact
 - d. Do you do IFT?
 - e. Types BLS, ALS, PIFT, SCT?
 2. Hospital Survey to be discussed
- iii. Deliverables for our next meeting
 1. Don will send out data from our 2014 PIFT review, NHTSA Interfacility Transport Guide, MDPB and Maine EMS Whitepaper
 2. Task Force Members will review draft white paper from the MDPB and Maine EMS from 2015 as well as the NHTSA IFT guide.
 3. Don will begin work on pulling high level data to be discussed at future meetings. It is expected this will take some time and we will need to continue refining what we want to look at.

VI. Unfinished Business

- a. None

VII. **Adjournment:** 1230 Motion to adjourn by Joe Conley seconded by Tim Beals - Unanimous