



STATE OF MAINE
DEPARTMENT OF PUBLIC SAFETY
MAINE EMERGENCY MEDICAL SERVICES
152 STATE HOUSE STATION
AUGUSTA, MAINE 04333



PAUL R. LEPAGE
GOVERNOR

JOHN E. MORRIS
COMMISSIONER
SHAUN A. ST. GERMAIN
DIRECTOR

Examination Committee Meeting
May 15, 2018
0930-1130
De Champlain Conference Room, Augusta
Minutes

Members Present – Sally Taylor, Kelly Roderick, Jeremy Damren, Cheri Volta, Ben Zetterman, Joanne Lebrun

Members Absent - Rick Petrie

Stakeholders – Dr. Collamore, Tracy Weed

A. Call To Order

- a. Introductions –
- b. Additions/Deletions to the Agenda – More discussion on policies between state and TC

B. New Business

- a. Review Joanne's materials – The group reviewed the documents and thought there
- b. Review Scope of practice/education standards
 - i. What would this look like in relation to a portfolio checklist.
 - ii. Don put together a very quick non-comprehensive list to start the discussion.

C. Old Business

- a. Committee Makeup – What is needed for success?
 - i. Should we have a list of representation rather than seats?
 - ii. Recent grad – EMT or EMR should we do this through a focus group.
 - iii. PSE evaluator –
 - iv. Training Center -
 - v. Psychometrician – Contract position
 - vi. Paramedic Program Director (portfolio experience) -
 - vii. BLS Instructor –
 - viii. Experienced BLS Provider –
 - ix. AEMT Instructor –
 1. Further work and discussion on this at future meetings.

D. We need a mission statement for this group.

- a. Recommendation: The exam committee is responsible for advising the Maine EMS Board and Maine EMS Office on best practice for evaluation of psychomotor competency. This will be distributed for the committee to reflect on.

E. Several Questions came up about policies and procedures with testing

- a. Can students have skill sheets at the exam?
 - i. Don wanted to do further research and committed to get answers out to all test admins and training centers.
- b. Are instructors required to be present?
 - i. Again Don wanted to double check this but his gut said no. He will be in touch with stakeholders with a final decision.

F. Next Meeting

- a. Date and Time – 17th

G. Adjournment: 1130