



PAUL R. LEPAGE
 GOVERNOR

JOHN E. MORRIS
 COMMISSIONER

SHAUN A. ST. GERMAIN
 DIRECTOR

EMD Committee Meeting
 Thursday, March 22, 2018: 1:00 P.M.
 Start Meeting Conference Call

Minutes

1. Call to Order
2. Introductions
 - a. Committee Members: Brian Gregoire, Bill Holmes, Carolyn Dodge, Kathy Blagdon, Laura Downing, Cindi Moore-Rossi, Stephanie Gibbs
 - b. Guests: Christopher Lavoie, Penobscot Regional Communications Center
 - c. Maine EMS Staff: Jason Oko
3. Additions/Deletions to the Agenda
 - a. Introduction to the NHTSA, T-CPR Project
4. Staff Report
 - a. No changes on Maine EMS Staff at this time
 - b. EMD-Q Data Collection
 - i. Next steps
 1. Performance Improvement
 - a. Would like to see all centers adding to their QA/QI plan goals for EMD-Q scores, score improvement, submission timelines
 - b. Will begin the process of adding EMD to the State of Maine EMS QI Plan
 - ii. Question was presented regarding New Employees and possible detrimental effects on EMD Scoring
 1. Maine EMS offers that the EMD training is minimum training. Newly certified EMD providers should receive additional training to compliment the training received to obtain certification and ultimately licensure as an EMD. It is incumbent upon the centers to ensure the new EMD is prepared to provide EMD to the public in an un-supervised fashion. Failing to do so could create a danger to the public.

● **Excellence** ● **Support** ● **Collaboration** ● **Integrity** ●

PHONE: (207) 626-3860

TTY: (207) 287-3659

FAX: (207) 287-6251

2. E.S.C.B. has offered to pay for PSAP employees in need of remedial training to attend one day of EMD class.
 - a. Please let Jason Oko, or Cory Golob know if you need to make this type of arrangement.

5. Old Business

a. Training Update

i. MEMSEd

1. MEMSEd is currently down for updating.
2. Maine EMS is meeting with two Moodle experts from the Muskie School for future management of the site.
 - a. Once the site is updated and its management has been secured, we will begin the process of creating a template for 30 – 60 minute blocks of training to be used as a starting point for EMD Continuing Education
 - b. There will be a vetting process for all proposed additions to the site.
 - i. The content must be complete accurate
 - ii. It must be applicable state wide
 - iii. It must be of a certain quality
 1. Typically, 1 hour of education available on MEMSEd is from a result of 6 hours of development and preparation.
 2. If anyone has current ideas for courses to add to the site, please share them now so we can begin working on the presentation.
 3. We will also be requiring volunteers to provide voice – over for the project.

b. Rules Update

i. Rules proposals were discussed

1. Requiring all EMD Centers to have the electronic version of the protocol
2. Requiring EMS services to work with and give the EMD Centers their plans for what to do when the EMS Service does not have a resource available
3. Removing the requirement that requires an EMD to be affiliated with an EMD Center to renew their EMD License

6. New Business

a. Committee Make up

- i. A motion was made by William Holmes to remove the physician rep from the committee make up and utilize the services of the State Medical Director, J. Matthew Sholl, MD as needed. This was seconded by Laura Downing; the vote was unanimous.
- ii. Meeting schedule
 1. The group agreed to hold the meetings on the first Thursday of every other month via a conference call, this will allow for greater attendance in meetings and save on travel for several agencies.
 2. We will hold an in-person meeting in the need arises
 3. Q-Reviews will still occur on a scheduled basis
 - a. Scheduled through ESCB
 4. EMD-Q Meetings will be scheduled in a North, Central South Fashion in the coming weeks.
- iii. Open positions
 1. We have an opening for a Non-PSAP EMD Position to fill David Gardner's position.

Committee Members:

Stephanie Gibbs	ED-Q Involved in Case Review (Knox RCC) – Committee Chair
Bill Holmes	PSAP Manager: (Cumberland County RCC)
Cindy Moore-Rossi	At Large (Washington County RCC)
Kathy Blagdon	EMD Director (Lincoln County 9-1-1)
Brian Gregoire	Line EMD - PSAP (Brunswick Police)
Dave Gardner	Line EMD – Non-PSAP (Saco PD)
Carolyn Dodge	Non-PSAP Provider of Medical Dispatch (Waterville PD Comm)
Dan Mayotte	EMS Agency Manager
Peter Daigle	EMS Field Provider (Portland Fire Department/MEDCU)
Laura Downing	Maine EMS Board Representative (Sagadahoc County RCC)
Vacant	Physician Representative (Ex officio)