



STATE OF MAINE  
DEPARTMENT OF PUBLIC SAFETY  
MAINE EMERGENCY MEDICAL SERVICES  
152 STATE HOUSE STATION  
AUGUSTA, MAINE 04333



PAUL R. LEPAGE  
GOVERNOR

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**Examination Committee Meeting**  
**January 22, 2018**  
**1230 - 1430**  
**De Champlain Conference Room, Augusta**  
**Minutes**

**1. Call to Order**

- A. Members Present – Joanne Lebrun, Sally Taylor, Ben Zetterman, Cheri Volta, Kelly Roderick
- B. Additions/Deletions to the Agenda – Test Admin Gathering.

**2. New Business**

- A. Chair – Sally Taylor by Kelly seconded by Joanne, Unanimous
- B. Membership – Sally motions to remove the Maine EMS Board Cheri seconds. Unanimous. Toby Martin had been recommended to fill region 1 in the past. Patrick Underwood will be asked about continued involvement for clarity.
  - a. PSE State Evaluator – Add this as a position and nominate Tracy Weed if she is interested. Sally, Cheri - Unanimous
- C. Communication – Communication shall go through Don he and Sally will chat a week in advance to make sure agenda is set.
- D. Under 18 students – We discussed the need for students to contact the office with a copy of their course completion certificate and psychomotor test date after filling their assessment exam application with the NREMT. Those training centers that contact the office with all student names and information can continue to do so.

**4. Old Business**

- A. Exam Proposal – Move to a portfolio process. Get out of ALS testing process. Peer evaluation, instructor sign off. Needs to be assessments built in,
- B. Status of Examiners – Currently all test admins are on track to come in under the budget limits.

**6. Next Meeting**

- A. Set Agenda, Date and Time – March 20, 2018 0930

**7. Adjournment 1421 Kelly, Cheri**