



PAUL R. LEPAGE
GOVERNOR

JOHN E. MORRIS
COMMISSIONER

SHAUN A. ST. GERMAIN
DIRECTOR

BOARD OF EMS MEETING
OCTOBER 4, 2017
9:30 AM
DE CHAMPLAIN CONFERENCE ROOM
FINAL MINUTES

Members Present: Greg Coyne, Joseph Conley, John Martel, Tim Beals, Judy Gerrish, Jeff Rowe, Lori Metayer, Laura Downing, Joseph Kellner, Brad Chicoine, Julie Ontengco, Denys Cornelio, Carolyn Brouillard, Scott Susi

Medical Direction: Dr. Matthew Sholl, State Medical Director; Dr. Kate Zimmerman, Associate State Medical Director

Members Absent:

Staff: Shaun St. Germain, Katie Boynton, Alan Leo, Jason Oko, Don Sheets, Tim Nangle

Office of the Attorney General: Katie Johnson

Regional Coordinators: Benjamin Zetterman, Joanne Lebrun, Rick Petrie

Guests: Dennis Russell, Ben Snowman, L’Essa Blaylock, Jim MacDonnell, Jonathan Busko, Wayne Werts, Kevin Gurney, Marc Minkler, Nathan Yerka, Geoffrey Miller, Christopher Paré, Lisa Bennett

Meeting Called to Order: 9:29 AM

1. Introductions are made.
2. Minutes August 2, 2016
 - a. **MOTION: To approve the minutes as amended; Joe Conley/ Brad Chicoine**
3. Public comments –
 - a. Johnathan Busko, Medical Director Region 4: Flexnor Report, Quality Assurance, request to change law.
4. Commissioner Morris – Addressed the Board regarding ASMI Report and chain of command.
5. Maine EMS Update
 - a. Budget – Shaun St. Germain provided the Board with an update on the budget.

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- b. Legislation – Shaun St. Germain provided the Board with an update on current legislation direction.
 - c. Community Paramedicine – Dennis Russell provided the Board with an update on the administration meeting for Community Paramedicine. Dennis and Shaun answered questions from the Board.
 - d. Ops – Shaun St. Germain provided the Board with an update of recent Ops meetings.
6. Medical Director Report
- a. MDPB – Dr. Sholl provided the Board with an update on the MDPB. The update focused on protocols, stroke care, and conferences.
 - b. QA/I – Dr. Sholl provided the Board with an update on the QA/I committee.
7. Investigations –
- a. September Committee Minutes and Recommendations
 - i. ***MOTION: To accept the minutes as amended; Coyne/Kellner; unanimous.***
 - ii. Alan Leo provides the Board with case updates.
 - ***MOTION: To accept Case 17-020 as recommended; Beals/Ontengco; unanimous, with Joe Kellner recusing himself from this case.***
 - ***MOTION: To authorize the Committee to move forward on Case 17-015 with an informal conference with or without a representative from the service present; Kellner/Beals; unanimous***
 - ***MOTION: To accept Case 16-082; Kellner/ Ontengco; unanimous, with Joe Conley and Laura Downing recusing themselves from this case.***
 - ***MOTION: To accept Cases 15-026, 15-032, 17-023, 17-025, and 17-029 as presented; Ontengco/ Chicoine; unanimous***
 - b. Open seat on the Investigations Committee
 - i. ***MOTION: To appoint Joe Kellner to the Investigations Committee; Beals/Gerrish; unanimous.***
8. Old Business
- a. ASMI Group meetings (suggest moving after committee reports)
 - i. Shaun St. Germain recommends moving this piece to after lunch.
 - b. Discussion on data release
 - i. Shaun St. Germain offers to answer any questions regarding the data release. Rick Petrie answers questions from the Board.
 - ii. ***MOTION: To delegate the authority to enter into confidentiality agreements with the regional offices regarding data collection for QA/QI purposes to the MEMS Director; Conley/Ontengco; unanimous***
 - iii. Board members engage in discussions surrounding the data release changes.
 - c. Draft rule changes
 - i. Sub-committee report: Jason
 - d. Shut off NEMSIS

- i. ***MOTION: To direct the MEMS office to convert everything to NEMSIS III as soon as is practical; Kellner/Gerrish; unanimous***
 - e. Makeup of the Community Paramedicine Committee
 - i. Shaun St. Germain recommends Dennis Russell to have a leadership role in the committee and to adopt the positions recommended at the last Board meeting. There are discussions surrounding the direction.
 - MDPB Representative
 - CP Program Medical Director
 - Municipal EMS CP
 - Non-Municipal CP
 - Training Center
 - Hospital CP
 - College/University
 - At-Large ALS
 - At-Large BLS
 - At-Large
 - Maine Medical Association
 - Home Health
 - Maine Hospital Association
 - MEMS Staff
 - ii. ***MOTION: To appoint Dennis Russell as Chair and approve the make-up of the committee as is; Kellner/ Conley; unanimous***
 - iii. ***MOTION: To amend the previous motion to have Dennis Russell serve as Chair until the committee members are appointed and then the committee will appoint a chair within itself at which time the Board Chair will then confirm; Kellner/Conley; unanimous***
 - f. How Members are Appointed to Committees

9. New Business

- a. Election of Board Chair
 - i. Shaun St. Germain provides an update to the Board regarding the dismissal of Mike Senecal and Chief Possick as Board members and the Acting Chair role of Scott Susi.
 - ii. ***MOTION: To accept Scott Susi as the new chair to fill the remainder of the chair position; Metayer/Gerrish; unanimous***
 - iii. ***MOTION: To form a Nomination Committee for the Chair-Elect position; Gerrish/Coyne; unanimous***
 - iv. ***MOTION: To accept the membership of the Nomination Committee to include Denys Cornelio, Judy Gerrish, and Julie Ontengco; Beals/Metayer; unanimous***
- b. Maine Ambulance Association
 - i. Fatigued Drive Taskforce – Tim Beals provides the Board with information regarding this Taskforce.
 - ii. ***MOTION: To authorize Maine EMS to solicit applications and select a Licensed Provider to fill a seat on the MAA Taskforce; Metayer/Gerrish; unanimous, three abstentions***
- c. Proposed change to the Maine EMS Exam Administration Manual

- i. Katie Boynton presents the proposed changes to the Exam Administration Manual. A motion by Greg Coyne to have the Education and Exam Committees look at the changes was withdrawn. The Board will have the Exam/Education committees review the changes.
 - d. Region I Medication Exchange Program Update
 - i. Rick Petrie presents an update to the Board and answers questions.
 - ii. ***MOTION: To accept the document with the amendments of “Introduction” strike “That transport patients”, Section 1, P4 “Regional Medical Control of MEMS” strike and change to “MDPB” Section 2 P4 “same change”, Somewhere have the document address getting controlled substances; Coyne/Ontengco; unanimous***
10. Committee Reports
 - a. Education – Don Sheets provides the Board with an update.
 - b. Data – Tim Nangle provides the Board with an update.
 - c. Exam – Don Sheets informs the Board that the committee has not met.
 - d. EMD – Jason Oko provides the Board with an update.
11. Other
 - a. Next Meeting – December 6, 2017
12. Board recesses for lunch at 12:38
13. Board reconvenes at 1:15
14. Board breaks into four ASMI workgroups.
 - a. At 3:15 the groups reconvene for a summary of discussion.
15. Adjournment
 - a. The meeting adjourned at 3:27 PM