



STATE OF MAINE
 DEPARTMENT OF PUBLIC SAFETY
 MAINE EMERGENCY MEDICAL SERVICES
 152 STATE HOUSE STATION
 AUGUSTA, MAINE 04333



PAUL R. LEPAGE
 GOVERNOR

JOHN E. MORRIS
 COMMISSIONER

SHAUN A. ST. GERMAIN
 DIRECTOR

BOARD OF EMS MEETING
 FEBRUARY 1, 2017
 9:30 AM
 DE CHAMPLAIN CONFERENCE ROOM
 MINUTES

Members Present: Jeff Rowe, Mike Senecal, Matt Sholl, Kate Zimmerman, Judy Gerrish, Tim Beals, John Martel, Joe Conley, Greg Coyne, Denys Cornelio, Carolyn Brouillard, Scott Susi, Laura Downing, Lori Metayer, Nancy Jackson

Members Absent: Julie Ontengco

Staff: Shaun St. Germain, Alan Leo, Don Sheets, Jason Oko, Katie Boynton

Office of the Attorney General: Katie Johnson, AAG

Regional Coordinators: Rick Petrie, APEMS; Ben Zetterman, AEMS; Joanne Lebrun, TCEMS

Guests: Rodney Alderman, Sue Prentiss

Meeting Called to Order: 9:35

1. Introductions are made.
2. Minutes April 6, 2016
 - a. ***MOTION: Motion to approve the minutes as amended from December 7, 2016; Joe Kellner/Denys Cornelio; unanimous***
3. Public comments – There are no public comments
4. New Business – Moved in Agenda
 - a. Waiver Request for Rodney Alderman
 - i. Tim Beals recuses himself.
 - ii. Alan Leo addresses Board.
 - iii. Mr. Alderman addresses the Board and answers questions from the Board members.
 - iv. Did the person seeking the waiver take reasonable steps to ascertain the rule and comply with it? Does this weigh in favor of granting the waiver?
 - No, No

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- v. Did the person seeking the waiver receive inaccurate information by an agent or employee of the State of Maine EMS program? Does this weigh in favor of granting the waiver?
 - No, No
 - vi. Would the person seeking the waiver, or any other individual or group, be significantly injured or harmed if the rule were not waived? Does this weigh in favor of granting the waiver?
 - No, No
 - vii. Would waiver of the rule in this particular case pose a health or safety risk to the public at large or a particular individual or community? Does this weigh in favor of granting the waiver?
 - No, No
 - viii. Would the waiver of the rule in the particular case establish a precedent that would unduly hinder the Board or office of EMS in its administration of Maine's EMS system? Does this weigh in favor of granting the waiver?
 - Yes, No
 - ix. Do extraordinary circumstances exist?
 - No
 - x. ***MOTION: Motion to Deny the Waiver Request; Joe Kellner/Laura Downing; unanimous with one abstention and one recusal.***
 - xi. The Waiver request is denied.
- b. REPLICA Presentation
- i. Sue Prentiss addresses the Board and answers questions.
 - ii. The Board discusses how to proceed in regards to joining REPLICA.

5. Maine EMS Update

- a. Budget – Shaun gives a report on the budget. At 59% through the fiscal year we are 52% into the budget. The 18/19FY budget is currently with the Legislature.
- b. Legislation – Community Paramedicine bill has not yet gone to committee or been assigned an LD. LD 125 “An Act to Allow an Order Not to Resuscitate to be an Indelible Mark”. There will be a bill presented for an EMS license plate.
- c. Community Paramedicine – There is not a whole lot to update except the legislative update.
- d. Ops – The committee met yesterday. There are questions surrounding Elite and access to run reports for the Regional Offices.
 - i. ***MOTION: Motion that Regional Coordinator's and/or Designees have Access to identifiable Pre-Hospital Care Reports, as in the past, for the purpose of public health surveillance; Michael Senecal/Lori Metayer; Motion Fails***
 - ii. ***MOTION: Motion to table the discussion; Tim Beals/Joe Kellner; unanimous***

Aroostook EMS has two medical directors who need to be approved. Ben Zetterman provides the Board with resumes from the two doctors. Dr. Ewing will be the primary Medical Director and will sit on the MDPB. Dr. Collamore will serve as the alternate.

 - iii. ***MOTION: Motion to accept the two physicians to be Medical Directors for Region 5; Denys Cornelio/Scott Susi; unanimous***

- iv. **MOTION: Motion to amend the previous motion to appoint just Dr. Ewing as the single Medical Director; Denys Cornelio/Joe Kellner; unanimous**
 - e. Staff Update – The office was approved to hire the Data Coordinator position. The posting should be out to the public today. Shaun also recognizes the office staff for their work while the office is short staffed.
- 6. Medical Director Report
 - a. MDPB – The committee did not meet in January due to weather. The December meeting focused on completing the Red and Pink sections, and also included beginning work on the Yellow section. The Green/Purple/Grey/Black sections remain. The MDPB is working with other New England states on consensus protocols inside and outside of PEGASUS. Data from September forward has begun to be entered into the CARES database. The Heart Rescue program is beginning in Maine. Matt Sholl reports on other meetings and organizations he and other medical directors have attended and have been working on. System leaders should know that there will be large conversations on fatigue in EMS coming in the future. There have been discussions at the federal and state level about transporting infectious patients. Two additional projects are pending: a revision of the National Scope of Practice project, the EMS Agenda for the Future will be revised. Drs. Sholl and Zimmerman have applied as non-NASEMSO to be a part of the National Scope project. There are discussions on how EMS agencies will obtain controlled substances through DEA licenses – currently from hospital DEA licenses, but could be licensed as an agency in the future.
 - b. QA/I – There is no QA update.
 - c. Matt Sholl takes questions from members of the Board.
 - i. Lori Metayer requests that emphasis be made to providers that they be familiar with the Protocols. Matt Sholl asks for more information after the Board meeting.
- 7. Investigations
 - a. January Committee Minutes and Recommendations
 - i. Tim Beals asks Alan Leo for information about two cases.
 - ii. **MOTION: Motion to approve the minutes as amended; Tim Beals/Lori Metayer; unanimous vote Investigations Committee members.**
 - iii. Alan Leo and Jason Oko present the cases and minutes to the Board.
 - **MOTION: Motion to preliminarily deny the license in Case 16-103; Tim Beals/John Martel; unanimous**
 - a. **MOTION: Motion to issue the LOG and grant the license in accordance with the recommendations of the IC in Case 16-103; Joe Kellner/Greg Coyne; unanimous**
 - **MOTION: Motion to allow the license to be issued in Case 16-093 upon the receipt of the Massachusetts background check, pending it being acceptable; Lori Metayer/Greg Coyne; unanimous.**
 - **MOTION: Motion to issue a consent agreement in Cases 16-069 and 16-106 which would (1) terminate the licensee’s probation under the previous Consent**

Agreement, and (2) allow the licensee to voluntarily surrender her Paramedic license but allow the licensee to be licensed at the EMT level, and (3) require a full licensure course and examination be completed before relicensing as an AEMT or Paramedic is allowed; Joe Conley/Scott Susi; unanimous, one recusal.

iv. *MOTION: Motion to approve the Investigations Committee's recommendations; Joe Conley/Tim Beals; unanimous.*

8. Committee Reports

- a. Education – Education committee met for the first time in a while. Don Sheets shared the long term projects that will be reviewed. Don also informed the Board about the reasoning why MEMSEd is currently down.
- b. Data – Don Sheets and Jason Oko have been dedicating nearly all their in-office time to creating the Elite Platform for run reporting. The changes in run reporting within the Elite Platform were discussed. Shaun lets the Board know about the CARES data entry contractor, Lisa Israel.
- c. Exam – The exam committee has not met. In transition from Drexell to Don leading the committee they have not yet met.
- d. EMD – The EMD committee met in January. Shaun and Jason attended meetings regarding this position and committee. A current project is to collect the data in Elite to do away with Survey Monkey. The committee will be discussing how they collect EMDQ data in the future. A sub-regional QA meeting at the Criminal Justice Academy will be occurring in March.

9. Old Business

- a. Work Plan Update – There is no update at this time.
- b. Draft Rule Changes
 - i. Sub Committee Report – The committee has been meeting every few weeks. The next meeting will review Chapter 4. Essentially, the review is complete; the committee is doing a “re-read through”. Chapter 19 will need additional work.
- c. Waiver Request to allow the change of service names to make the Maine EMS Service Names match the Fire Department names – presented by Jason Oko.
 - i. Jason Oko addresses Board.
 - ii. Did the person seeking the waiver take reasonable steps to ascertain the rule and comply with it? Does this weigh in favor of granting the waiver?
 - Yes, No
 - iii. Did the person seeking the waiver receive inaccurate information by an agent or employee of the State of Maine EMS program? Does this weigh in favor of granting the waiver?
 - No, No
 - iv. Would the person seeking the waiver, or any other individual or group, be significantly injured or harmed if the rule were not waived? Does this weigh in favor of granting the waiver?
 - Yes, Yes
 - v. Would waiver of the rule in this particular case pose a health or safety risk to the public at large or a particular individual or community? Does this weigh in favor of granting the waiver?
 - No, No

- vi. Would the waiver of the rule in the particular case establish a precedent that would unduly hinder the Board or office of EMS in its administration of Maine's EMS system? Does this weigh in favor of granting the waiver?
 - No, No
- vii. Do extraordinary circumstances exist?
 - Yes
- viii. ***MOTION: Motion to Approve the Waiver Request; Greg Coyne/Scott Susi; unanimous***
- ix. The Waiver request is approved.

10. New Business, Continued

- a. ASMI Assessment Work Group – Discussion on Recommendations in Report – Presented by Shaun St. Germain
 - i. Recommendation #1 – No action to be taken at this time.
 - ii. Recommendation #2 – Yes, we would wish to adopt an annual plan. A day should be set aside to create the plan using a facilitator. Who are the stakeholders in this plan? Maine EMS Board, MDPB, Regional Offices, etc.
 - iii. Recommendation #3 – Possibly looking into satellite offices, requiring set deliverables of the regional offices. Issues with staffing and funding to do so.
 - iv. Recommendation #5 – Changes should be made with deliberation and caution.
 - v. Discussion on the overarching plan for EMS. We need to look long-term with Regional Contracts. Let's look into the contract deliverables and language for the FY18 contract. Is it even possible to come to a consensus today on even picking top five priorities? The group should be working in between meetings to put forward ideas and tackling the report. What is our state doing differently than others in regards to funding? How can we get additional funding to make the necessary changes? Who really are the best stakeholders for each of these recommendations? Shaun would like a group to at least look toward the second recommendation – “Adoption of State EMS Plan and Goals”. Shaun suggests 2 Board members (chair and co-chair), a staff member, region reps, etc. to form a committee to look at Recommendation 2. Alan Leo would like to see the group be geographically diverse. Joe Kellner and Joe Conley will participate in this group.
 - vi. Jeff Rowe asks that the Board review the recommendations and prioritize them to discuss at subsequent meetings.
 - vii. ***MOTION: Motion to form a Sub-Committee including Board Members and the Director to discuss the ASMI Report and the Adoption of State EMS Plan and Goals; Nancy Jackson/Judy Gerrish; unanimous***

11. Other

- a. Shaun discusses the appointments to the Board and the open seats. Roger Audette's seat remains unfilled.
- b. Jeff Rowe has served as chair for better than two years. He would like a committee appointed to elect a new Chair-Elect and report back in April. Mike Senecal will take over as chair in June.

- i. Judy Gerrish, Denys Cornelio and Jeff Rowe will make up the committee.
- c. Next Meeting will be April 5, 2017 at 9:30 AM.

12. Meeting adjourned at 2:47 PM