



JANET T. MILLS  
GOVERNOR

MICHAEL SAUSCHUCK  
COMMISSIONER

J. SAM HURLEY  
DIRECTOR

**Rules Subcommittee Meeting**  
**September 19, 2023; 9:00 am – 11:00 am**  
**Zoom/Fallen Heroes Conference Room**  
<https://mainestate.zoom.us/86346354888>

Meeting ID: 863 4635 4888; One tap mobile +13052241968,,86346354888# US

**Minutes**

Called to Order at: 09:05 am

Reading of Maine EMS’s Mission Statement: *“The mission of Maine EMS is to promote and provide for a comprehensive and effective Emergency Medical Services system to ensure optimum patient care with standards for all providers. All members of this committee should strive to promote the core values of excellence, support, collaboration, and integrity. In serving on this Committee, we commit to serve the respective providers, communities, and residents of the jurisdictions that we represent.”*

Read By: Brent Libby – Interim Chair

**Attendance**

Committee Members Present: Cyr, Gerrish, Libby, Beals (Joined at 09:18), Allen (Joined at 09:28)

Committee Members Absent: None

Maine EMS Staff Present: Jason Cooney, J. Sam Hurley, Darren Davis, Jason Oko, Melissa Adams, Anna Massefski, Robert Glaspay

Guests: AJ Gagnon, Joanne Lebrun, Dawn McAllister, Matt Tavares, Aiden Koplovsky, Jeremy Ogden, Steven Almquist

**Approval of Previous Meeting Minutes**

1. August 22, 2023

**Action:**

**MOTION:** To accept the minutes as presented (Gerrish, Seconded by Libby)

**VOTE:**

In Favor: Gerrish, Libby

● **Excellence** ● **Support** ● **Collaboration** ● **Integrity** ●

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Opposed: none  
Abstained: Cyr

***PASSED***

Modifications to the Agenda: None

Public Comment: None

Old Business:

1. Selection of a Committee Chair

**Action:**

**Nominations from the Floor:**

Bill Cyr (Libby, Seconded by Gerrish)

**No Further Nominations – Moved to vote by Interim Chair**

**VOTE:**

In Favor: Gerrish, Libby

Opposed: None

Abstained/Recused/Absent: Beals (Absent), Allen (Absent)

***PASSED***

2. Continued Review of Proposed Revisions to Chapter 15 – Maine EMS Regions and Regional Councils

**Action:**

**MOTION:** To send the concept revisions to Chapter 15 – Maine EMS Regions and Regional Councils to the Board for review and proposal for public comment. (Cyr, Seconded by Allen)

**VOTE:**

In Favor: Libby, Beals, Gerrish, Allen, Cyr

Opposed: None

Abstained/Recused: None

***PASSED***

New Business

1. Discussion on Scope of Practice Rule – Taken **Out of Order** after review of Pilot Project Rule Revision Memo

- a. A presentation by J. Sam Hurley on ways of formulating rules based on other states scope of practice was delivered to the committee, seeking direction from the committee. The direction received from the committee after the presentation was:
  - i. To draft a rule that utilizes incorporation by reference to a policy document that contains the details of the scope of practice.
  - ii. To draft a rule that includes a comment period for the policy document.
2. Review of Pilot Project Rule Revision Memo – Taken **Out of Order** before Scope of Practice.

**Action:**

**MOTION:** To send the Memo to the Board from the Rules Subcommittee seeking approval to pursue rulemaking. (Libby, Seconded by Gerrish)

**VOTE:**

In Favor: Libby, Beals, Gerrish, Allen, Cyr

Opposed: None

Abstained/Recused: None

***PASSED***

Brent Libby left the meeting at 10:46 am

3. Chapter 24: Community Grant Program (Tentative) – Tabled to Next Committee Meeting (Cyr, Seconded by Gerrish).

Adjournment at 10:58 (Gerrish), without objection.