I. **Call to Order** 0931  
*Members present:* Daryl Boucher, Eric Wellman, Butch Russell, Brian Chamberlain, Jess Blomerth, Joanne LeBrun, Carol Pillsbury, Dan Batsie,  
*MEMS Staff:* Kerry Pomelow  
*Guests:* Chris Pare, Tracy Weed, Mike Senecal, Don Sheets, Shawn St Germain, Kevin Gurney,

II. **Introductions/Public Comments** None

III. **Additions to Agenda** None

IV. **Acceptance of Minutes** Brian motioned to accept Feb 2011 Eric 2nd unanimous; March 2011 minutes acknowledged but no quorum at March meeting

V. **Staff Report** New Policy regarding Refresher Certification from out of state or online refreshers. The certificate must have a course completion date and reference to didactic and psychomotor portions, meets or exceeds our refresher curriculum and/or be verifiable.

VI. **Unfinished Business**
   a. CEH Requirements Revision Subcommittee met see March 2011 minutes. Discussion included clarifying I/C teaching licensure education hours up to 6 but also appropriate content categories, practical session adjunct faculty, and definitions and consistency in category 7 hours.
   b. MDPB Protocol update report
      i. *Red:* Discussion included adhering to AHA guidelines; AEMD; a 12 lead acquisition module and appropriate number of hours required; depth and breadth of education required for 12 lead acquisition and why it would be pertinent to patient care; addressing oxygen therapy changes; Educational impact is in spreadsheet
      ii. *Yellow:* Chris and Dan to work on and add to spreadsheet
      iii. *Pink:* Educational impact is in spreadsheet
   c. IC Course nothing to report from Joanne regarding new courses
   d. TCAP
      i. TCAP approvals/annual reports Kerry reported all annual reports have been turned in, most sites have submitted required changes or adjustments following site evaluations.
ii. TCAP Round table was well attended by evaluators and representatives of training centers

iii. Revisions Subcommittee met following the March meeting and will meet again following the May meeting with draft changes/corrections for the committee

e. Education Standards discussion regarding implementation and recommendations for transition class; suggest to MEMS Board TCAP requirement to provide a transition course for educators and existing providers discussion progressed to adoption of NES at a minimum 3 levels and how to approach AEMT. After several attempts at a motion it was decided to wait for the MDPB protocol decisions to attempt a motion

f. AVOC TTT: 47 students attended will readdress in 6 months to assess need for further TTT

g. Appendix G –Board concerns: discussion about MEMS Board decision for Ed committee to re address the level of education needed to teach an I/C program; Dan will ask for further clarification at MEMS Board meeting in April

VII. New Business

a. Membership Brian Langerman resigned his position as Southern Maine Rep on this committee….Shawn St Germain, Chris Pare and Dave Mc Pherson have requested the positions…..motion to go into executive session by Brian Chamberlain second Butch Russell….synopsis and discussion of each…. Ed committee recommends to the chair of the Board of MEMS Chris Pare …Dan will notify Tim Beals of the three requests and the committee’s recommendation will be notified

The group also noted a need of new member orientation

Out of exec session

Add to next agenda form for substantive change being addressed in subcommittee

VIII. Adjournment 1208