

Minutes of the meeting of the Maine Criminal Justice Academy Board of Trustees held at the Maine Criminal Justice Academy in the Brian MacMaster Board Room on **Friday, September 13, 2024.**

**Board Members Attending:**

Chief Deputy Brian Pellerin – Chair  
Commissioner Michael Sauschuck  
Commissioner Randall Liberty  
Deputy Chief David Bushey  
Mr. Mateo Mendoza  
Sheriff Scott Nichols  
Colonel Dan Scott  
DA Kathryn Slattery  
Director Anna Love  
Deputy Chief Eric Small  
Ms. Francine Stark  
Ms. Kimberly Russell  
Ms. Marie Hansen  
Ms. Elizabeth Ward Saxl

**Board Members Excused:**

Chief Charles Rumsey IV – Vice Chair  
Officer Matthew Dana  
Mr. Nathan Poore  
Colonel William Ross

**Participants:**

Director Jack Peck  
Assistant Director Lincoln Ryder  
AAG Andrew Black  
Karen Green, Board Clerk

**Guests:**

Jason King – Portland Police Department  
Kate Morin – Portland Police Department  
Jessica Maher – Kennebec County Sheriff's Office  
Ken Mason – Kennebec County Sheriff's Office  
J. Chris Read – Kennebec County Sheriff's Office  
Riley Boivin – Kennebec County Sheriff's Office  
Donny Boivin - Guest

**I. Item One on the Agenda: Call to Order**

Chair Pellerin called the meeting to order at 9:00 a.m.

**II. Item Two on the Agenda: Roll Call and Introduction of Board Members**

Chair Pellerin requested that roll call be conducted, stated there was a quorum and then led the Pledge of Allegiance.

Chair Pellerin then requested that the Board members and the guests attending the meeting introduce themselves.

**III. Item Three on the Agenda: Minutes of the Previous Meeting**

**MOTION: To accept the minutes of the July 12, 2024, Board of Trustees meeting and to have it placed on file with the secretary.**

Motion made by Commissioner Sauschuck and seconded by Colonel Scott. **Motion Carried**

Chair Pellerin suggested that the Board take item X-A out of order, as some guests present had requests for this item.

**X. NEW BUSINESS:**

**A. BLETP Discussion**

Major Jason King of the Portland Police Department addressed the Board and gave a presentation on his department's request to hold a full non-residential Basic Law Enforcement Training Program at Portland PD. He gave statistics of vacancy at Portland PD and an overview of their building as a training facility, their classrooms, locker rooms with showers, AV equipment and their ample parking.

He told the Board that his department had a lead coordinator who serves as their training sergeant and could serve as the primary point of contact for the Academy. The PD also has officers who have gone through MOI and they, along with external instructors from other departments could proctor the majority of the BLETP curriculum. He told the Board that Portland PD was ready to start this endeavor as early as December 2024.

Major King acknowledged that the training at MCJA doesn't stop at 5:00 p.m. and they would be willing to work with the Academy to determine the appropriate duration needed to account for all of the after hour and night training that would be missed by a non-residential program.

Director Peck and Chair Pellerin spoke regarding the numbers on the wait list, the possibility of enlarging the enrollment of the January 2025 class and the upcoming meeting with Sheriff King and other southern Maine agencies regarding this proposal.

Chair Pellerin suggested that the Board take Item X-C out of order, as some guests were attending for this item.

**X. Item Ten on the Agenda: New Busseness**

**C. 2023-068 Recommended Decision**

**MOTION: To accept the recommended decision of the Hearing Officer as written.  
(Deny the Waiver)**

Moved by Deputy Chief Small and seconded by Commissioner Sauschuck.

**Motion Passed with a 5-4 vote, with Ms. Stark, Director Love, Ms. Hansen and Ms. Russell abstaining from the vote.**

Chair Pellerin requested a short break at 10:20 a.m. The meeting resumed at 10:37 a.m.

**IV. Item Four on the Agenda: Certifications, Waivers and Extensions**

**A. Basic Law Enforcement Training Program Waiver Requests:**

Assistant Director Ryder presented the following Basic Law Enforcement Training Program Waiver Requests.

1. Officer Daxander Allen – Portland Police Department

**MOTION: To approve the Basic Law Enforcement Training Program Waiver, pending successful completion of Maine Crash Reporting Training, and the Maine Law Enforcement Officer's Certification Examination by 6/24/2025.**

Moved by Commissioner Sauschuck and seconded by DA Slattery. **Motion Carried.**

2. Matthew Fischer – Lisbon Police Department

**MOTION: To approve the Basic Law Enforcement Training Program Waiver, pending successful completion of Maine Crash Reporting Training, and the Maine Law Enforcement Officer's Certification Examination by 5/31/2025.**

Moved by Deputy Chief Bushey and seconded by Commissioner Sauschuck. **Motion Carried.**

3. Officer Pierce Harrer – South Portland Police Department

**MOTION: To approve the Basic Law Enforcement Training Program Waiver, pending successful completion of Maine Crash Reporting Training, and the Maine Law Enforcement Officer's Certification Examination by 3/28/2025.**

Moved by Chair Pellerin and seconded by Commissioner Sauschuck. **Motion Carried.**

4. Officer Derryn Langlois - Saco Police Department

**MOTION: To approve the Basic Law Enforcement Training Program Waiver, pending successful completion of Saco Police Department's Field Training Program, Maine Crash Reporting Training and the Maine Law Enforcement Officer's Certification Examination by 5/20/2025.**

Moved by Deputy Chief Bushey and seconded by Colonel Scott. **Motion Carried.**

5. Officer Jonathan Marshall – York County Sheriff's Office

**MOTION: To approve the Basic Law Enforcement Training Program Waiver, pending successful completion of Maine Crash Reporting Training, Emergency Vehicle's Operation Course and the Maine Law Enforcement Officer's Certification Examination by 7/29/2025.**

Moved by Mr. Mendoza and seconded by Director Love. **Motion Carried.**

6. Officer Donald Morse - Wells Police Department

**MOTION: To approve the Basic Law Enforcement Training Program Waiver, pending successful completion of Maine Crash Reporting Training, Emergency Vehicle's Operation Course, and the Maine Law Enforcement Officer's Certification Examination by 7/2/2025.**

Motion by Director Love and seconded by Deputy Chief Bushey. **Motion Passed.**

7. Officer Nicholas Taylor - Camden Police Department

**MOTION: To approve the Basic Law Enforcement Training Program Waiver, pending successful completion of Maine Crash Reporting Training, Emergency Vehicle Operation Course and the Maine Law Enforcement Officer's Certification Examination by 7/20/2025.**

Moved by Deputy Chief Small and seconded by DA Slattery. **Motion Carried.**

8. Officer David White – Old Town Police Department

**MOTION: To approve the Basic Law Enforcement Training Program Waiver, pending successful completion of Maine Crash Reporting Training, Emergency Vehicle Operation Course and the Maine Law Enforcement Officer's Certification Examination by 8/1/2025.**

Moved by Deputy Chief Small and seconded by Deputy Chief Bushey.  
**Motion Carried.**

**B. Basic Law Enforcement Training Program Extension Requests:**

Director Peck presented the following Basic Law Enforcement Training Program Extension Requests.

1. Nicholas Fontaine - Fairfield Police Department

**MOTION: To approve the 180-day Basic Law Enforcement Training Program Waiver Extension so that he can attend the January 2025 BLETP.**

Moved by Ms. Ward Saxl and seconded by Mr. Mendoza. **Motion Carried.**

2. Officer Tyler Richards – Bureau of Capital Police

**MOTION: To approve the 180-day Basic Law Enforcement Training Program Waiver Extension so that he can attend the January 2025 BLETP.**

Moved by Director Love and seconded by Ms. Russell. **Motion Carried.**

3. Officer Zachary Roy – Monmouth Police Department

**MOTION: To approve the 180-day Basic Law Enforcement Training Program Waiver Extension so that he can attend the January 2025 BLETP.**

Moved by Director Love and seconded by Colonel Scott. **Motion Carried.**

4. Officer Andrew Scelso – East Millinocket Police Department

**MOTION: To Deny the 180-day Basic Law Enforcement Training Program Waiver Extension so that he can attend the January 2025 BLETP.**

Moved by Chair Pellerin and seconded by Deputy Chief Bushey. **Motion Carried.**

5. Deputy Anna Strout - Washington County Sheriff's Office

**MOTION: To approve the 180-day Basic Law Enforcement Training Program Waiver Extension so that she can attend the January 2025 BLETP.**

Moved by Sheriff Nichols and seconded by Ms. Stark. **Motion Carried.**

**C. Basic Corrections Training Program Waiver Request:**

Director Peck presented the following waiver requests for the Basic Correction Training Program.

1. Officer Abdul Izhaiman – Cumberland County Sheriff's Office

**MOTION: To approve the Basic Corrections Training Program Waiver pending successful completion of the Basic Corrections Training Program Certification Examination by 3/4/2025.**

Moved by Commissioner Liberty and seconded by Director Love. **Motion Carried.**

**D. Basic Corrections Training Program Extension Requests:**

Director Peck presented the following requests for a Basic Correction Training Extension.

1. Officer Brooklynn Brown - Penobscot County Jail

**MOTION: To approve 180-day extension request so that she can attend the January 2025 BCTP.**

Moved by Director Love and seconded by Mr. Mendoza. **Motion carried.**

2. Officer Colby Ciccarelli – Kennebec County Corrections Facility

**MOTION: To approve 180-day extension request so that he can attend the October 15, 2024 BCTP.**

Moved by Director Love and seconded by Colonel Scott. **Motion carried.**

3. Officer Anastasia Champagne – Penobscot County Jail

**MOTION: To approve 180-day extension request so that she can attend the January 2025 BCTP.**

Moved by Director Love and seconded by Mr. Mendoza. **Motion carried.**

**E. Law Enforcement Pre-service Program Waiver Requests:**

1. None

**F. Part-time Law Enforcement Officer 1040 Hour extension Requests:**

1. None

**G. Course Certification Requests:**

Assistant Director Ryder presented the new Course Certification requests.

1. ODARA - BPPTP
2. PREA - BPPTP
3. Intake and DNA - BPPTP
4. 2024 Case Law Updates
5. 2024 New Law Updates
6. LEPS Phase I Updates
7. Responding to Domestic Terrorism – BLETP Update

**MOTION: To except all Course Certification Requests as presented.**

Moved by Ms. Ward Saxl and seconded by Sheriff Nichols. **Motion Carried.**

**H. Course/Program completion Certifications issued by the Director.**

Director Peck presented the list of the 149 certifications that were issued since the last Board Meeting on July 12, 2024.

**MOTION: To accept the 149 Certifications that were issued by Director Peck on behalf of the Board since the Board meeting held on July 12, 2024.**

Motion made by Ms. Ward Saxl and seconded by Deputy Chief Small. **Motion Carried.**

**V. Item Five on the Agenda: Committee Reports**

**A. Complaint Committee: Chief Charles Rumsey**

As Chief Rumsey was not able to attend due to knee surgery there was no report. Ms. Russell told the Board that the Committee would present 19 cases today, and Director Peck said that they plan to have 17 Informal Hearings to review on Oct. 9, 2024.

**B. Administrative Rules Committee: Colonel Dan Scott**

Colonel Scott said they put out the Rule regarding Standard of Conduct on July 10<sup>th</sup> for public comment with the deadline being August 11, 2024. They received comments, which will need to be addressed and replied to. Because of the time restraint Colonel Scott thought it was a good idea to hold a special meeting to address these comments and make changes if need be.

**C. Law Enforcement Training Committee: Deputy Chief David Bushey**

Dep. Chief Bushey stated that the Committee reviewed all the lesson plans that were voted on earlier in the meeting. He also told the Board that Bangor PD had just completed their annual MARC training, and it was well received by the department.

**D. Corrections Training Committee: Commissioner Randall Liberty**

Commissioner Liberty told the Board that they will be enhancing technology at MSP and Mountain View in the near future. This past week they brought in Core Wellness, which is an 8-hour block with students from county corrections and 70 people from DOC in attendance. He also stated that they were halfway through their 21<sup>st</sup> Century Leadership Program centered around Corrections and that the Corrections Committee was looking into some type of In-Service class so new hires are not out on the floor for up to a year before attending a BCTP.

**E. Policy Standards Committee: Deputy Chief Eric Small**

Although Deputy Chief Small did not have a report, Commissioner Sauschuck stated that the State Police had delivered their after-action report of the Lewiston shooting last Friday. One recommendation was that they should work with the Maine Criminal Justice Academy to draft a minimum standard policy to control and manage the inevitable self-deployment of both on-duty and off-duty first responders during these types of incidents.

**VI. Item Six on the Agenda: Report from the Chair – Chair Brian Pellerin**

Chair Pellerin gave the following report:

Chair Pellerin thanked the Board's membership and Academy staff for their friendship, support and professionalism over the last 12 years of his tenure on the Board. Chair Pellerin also noted that in addition to being his last meeting as a Member of the Board and its Chair, it was also educational representative Dr. Marie Hansen's last meeting and citizen representative Ms. Kim Russell's last day as well.

Chair Pellerin went on to discuss several of the major milestones and challenges over the last several years and for the Board to be forward looking, open to new ideas and to try to avoid seeing issues as they arise from a perspective of this is the way it's always been.

He also reminded them that Board elections for officers would occur at the conclusion of today's meeting where the Board will need to elect a new Chair, Vice-Chair and Board Secretary.

Chair Pellerin suggested that the Board break for lunch at 11:40 a.m.

The meeting resumed at 12:21 p.m. and Chair Pellerin asked for a motion to enter executive session before a member of the CRC had to leave the meeting.

**X. Item Ten of the Agenda: New Business**

**C. Complaint Review Committee Cases**

**MOTION: To move the Maine Criminal Justice Academy Board of Trustees into Executive Session pursuant to Title 25 MRS§ 2806-A (10) to discuss confidential business matters.**

Motion made by Ms. Russell and seconded by Commissioner Sauschuck.

**Motion Carried Unanimously at 12:21 p.m.** The meeting reconvened at 1:35 p.m.

1. Board Case 2020-018

**MOTION: To accept the recommendation of the Complaint Review Committee to offer a consent agreement for a permanent surrender of his Full Time Correction Officer Certificate and to never reapply for any law enforcement or corrections agency in the future.**

Motion made by Director Love and seconded by Mr. Mendoza.

**Motion Carried with Chair Pellerin recusing himself.**

For the discussion Chair Pellerin left the room at 12:21 p.m. and returned at 12:24 p.m.

2. Board Case 2023-007

**MOTION: To accept the recommendation of the Complaint Review Committee to Revoke the certificate holder's Full Time Law Enforcement Officer Certification.**

Motion made by Director Love and seconded by Mr. Mendoza. **Motion Carried.**

3. Board Case 2023-035

**MOTION: To accept the recommendation of the Complaint Review Committee to issue a Letter of Guidance emphasizing the importance of strictly adhering to the requirements of a consent agreement.**

Motion made by Mr. Mendoza and seconded by Deputy Chief Bushey.

**Motion Carried with Director Love abstaining from the vote.**

During the discussion she left the room at 12:21 p.m. and returned at 12:29 p.m.

4. Board Case 2023-037

**MOTION: To accept the recommendation of the Complaint Review Committee to take no further action, but to issue a Letter of Guidance.**

Motion made by Commissioner Sauschuck and seconded by Ms. Hansen.



**Motion Carried with Mr. Mendoza recusing from the vote.**

During the conversation Mr. Mendoza left the room from 12:30 p.m. – 12:34 p.m.

5. Board Case 2023-040

**MOTION: To accept the recommendation of the Complaint Review Committee to Revoke the Correction Officer's Certification**

Motion made by Commissioner Sauschuck and seconded by Director Love.

**Motion Carried with Mr. Mendoza recusing himself from the vote.**

For the conversation Mr. Mendoza left the room at 12:30 and returned at 12:34 p.m.

6. Board Case 2024-014

**MOTION: To accept the recommendation of the Complaint Review Committee to Revoke the Officer's Part-time Law Enforcement Certification of eligibility.**

Motion made by Director Love and seconded by Mr. Mendoza. **Motion Carried.**

7. Board Case 2024-016

**MOTION: To accept the recommendation of the Complaint Review Committee to revoke the Officer's Full Time Law Enforcement Certification.**

Motion made by Colonel Scott and seconded by Deputy Chief Bushey. **Motion Carried.**

8. Board Case 2024-018

**MOTION: To accept the recommendation of the Complaint Review Committee to enter into a Consent Agreement for the permanent voluntary surrender of the Officers Full Time Law Enforcement Certification.**

Motion made by Director Love and seconded by Ms. Hansen.

**Motion Carried with Deputy Chief Small recusing himself.**

During the conversation, Deputy Chief Small left the room and returned at 12:34 p.m.

9. Board Case 2024-022

**MOTION: To accept the recommendation of the Complaint Review Committee to Grant the Waiver to attend the BLETP and to issue a Letter of Guidance.**

Motion made by Mr. Mendoza and seconded by Deputy Chief Bushey. **Motion Carried.**

10. Board Case 2024-023

**MOTION: To accept the recommendation of the Complaint Review Committee to Revoke the Officer's Part Time Corrections and Full Time Law Enforcement Certifications.**

Motion made by Director Love and seconded by Mr. Mendoza. **Motion Carried.**

11. Board Case 2024-024

**MOTION: To accept the recommendation of the Complaint Review Committee to take no further action due to insufficient evidence of disqualifying conduct.**

Motion made by Director Love and seconded by Colonel Scott.

**Motion Carried with Mr. Mendoza recusing himself from the vote.**

For the conversation Mr. Mendoza left the room at 12:30 and returned at 12:34 p.m.

12. Board Case 2024-025

**MOTION: To accept the recommendation of the Complaint Review Committee to take no further action due to insufficient evidence of disqualifying conduct.**

Motion made by Colonel Scott and seconded by Director Love.

**Motion Carried with Mr. Mendoza recusing himself from the vote.**

For the conversation Mr. Mendoza left the room at 12:30 and returned at 12:34 p.m.

13. Board Case 2024-026

**MOTION: To accept the recommendation of the Complaint Review Committee to take no further action due to insufficient evidence of disqualifying conduct.**

Motion made by Commissioner Sauschuck and seconded by Colonel Scott.

**Motion Carried with Mr. Mendoza recusing himself from the vote.**

For the conversation Mr. Mendoza left the room at 12:30 and returned at 12:34 p.m.

14. Board Case 2024-027

**MOTION: To accept the recommendation of the Complaint Review Committee to Revoke the officer's Corrections Certification.**

Motion made by Deputy Chief Bushey and seconded by Commissioner Sauschuck.

**Motion Carried.**

15. Board Case 2024-028

**MOTION: To accept the recommendation of the Complaint Review Committee to Revoke the officer's Corrections Certification.**

Motion made by Director Love and seconded by Commissioner Sauschuck.

**Motion Carried with Mr. Mendoza recusing himself from the vote.**

For the conversation Mr. Mendoza left the room at 12:30 and returned at 12:34 p.m.

16. Board Case 2024-029

**MOTION: To accept the recommendation of the Complaint Review Committee to Deny the Waiver.**

Motion made by Ms. Hansen and seconded by Colonel Scott. **Motion Carried**

17. Board Case 2024-032

**MOTION: To accept the recommendation of the Complaint Review Committee to take no further action but to issue a Letter of Guidance.**

Motion made by Deputy Chief Bushey and seconded by Sheriff Nichols.  
**Motion Carried with two in opposition.**

18. Board Case 2024-035

**MOTION: To accept the recommendation of the Complaint Review Committee to Deny the request to reinstate the Officer's Law Enforcement Certification.**

Motion made by Ms. Hansen and seconded by Commissioner Sauschuck.  
**Motion Carried.**

19. Board Case 2024-000

**MOTION: To accept the recommendation of the Complaint Review Committee to not initiate any formal complaint based on the allegations in this correspondence because of the facial unreliability of the correspondence.**

Motion made by Colonel Scott and seconded by Commissioner Sauschuck.  
**Motion Carried with Deputy Chief Bushey recusing himself from the vote.**

Chair Pellerin asked that the Board move to the Director's Report.

**VII. Item Seven on the Agenda: Report from the Director –Director Jack Peck**

Director Peck spoke to the Board regarding the following topics.

The 46<sup>th</sup> Basic Law Enforcement Training Program (BLETP) began on Monday, August 19<sup>th</sup>.

There were 133 applicants for the program with orientation and the physical fitness entrance examination conducted on July 19<sup>th</sup>.

Representatives from the Maine State Police, Maine Warden Service, Auburn and Westbrook Police Departments and the Franklin County Sheriff's Department will serve as Cadre for this BLETP.

The start of the 46<sup>th</sup> Basic Law Enforcement Training Program (BLETP) has been rewarding and challenging. During the first week several cadets voluntarily withdrew from the program and two had to exit due to pre-existing injuries.

Of the 133 that applied to attend this BLETP, all but 10 applicants did not make it into the class. They will be accepted into the 47<sup>th</sup> BLETP that will start in January 2026.

This BLETP class has 21 veteran military service members and 46 who have advanced their academic careers and achieved degrees.

Several are multi-language learners, and 16 women have started their law enforcement careers.

The 82<sup>nd</sup> Basic Corrections Training Program that started on July 15<sup>th</sup>, graduated on August 22<sup>nd</sup>.

Correctional Officer Tyler Cadet served as the Cadre for this class. He is on a temporary duty assignment to the Academy from the Penobscot County jail.

Academy staff coordinated and instructed the Law Enforcement Pre-Service two-week program and the School Resource Officer training. Both of those classes graduated on August 9<sup>th</sup>.

The Maine State Police Recruit Training Troop (RTT) trained and billeted at the Academy for their six-week advance school. On August 9<sup>th</sup> the Academy hosted the RTT graduation.

Also, over the summer the Academy hosted the Maine Warden Serice's Advanced School which concluded after 12 weeks on August 16<sup>th</sup>.

After a summer break, both the Maine Chiefs of Police Association and the Maine Sheriffs Association will resume their monthly meetings. The Academy will serve as host to both in September.

The Board will be voting on election of officers today. Long-time Chair Brian Pellerin, citizen representative Kim Russell and Marie Hansen, the educational representative will all be departing. Collectively, the three have served for 32 years on the MCJA Board of Trustees and all have been instrumental in guiding the Academy and the law enforcement and correctional communities to where they are today. We thank them for their service, and we would like to recognize their dedication by presenting them with these plaques of appreciation.

#### **VIII. Item Eight on the Agenda: Report from the Assistant Director-Lincoln Ryder**

Assistant Director Ryder spoke on the following topics.

##### Additional course offerings completed since July 2024 meeting:

- 82<sup>nd</sup> Basic Corrections Training Program, July 15 to Aug 21, 2024 62 students
- Firearms Skills Development, MCJA, July 18, 2024 6 students
- LEPS Phase II, Maine Criminal Justice Academy, July 29 to Aug 9, 2024 16 students.
- Advanced Roadside Impaired Driving Enforcement, MCJA, July 16-17, 2024 10 students
- School Resource Officer Training, July 29 to Aug 9, 2024 11 students
- Methods of Instruction, MCJA, Aug 26 to Sept 6, 2024 20 students
- Crash Investigation for BLETP Waivers, Aug 28, 2024 20 students
- Drug Recognition Expert Refresher Training, Sept 4, 2024 44 students
- Physical Fitness Testing Standards, Sept 12, 2024 11 students

##### Staff update:

Budget request submissions were made to the Commissioner's office for additional staffing for the next biennium which included 3 additional staff members:

##### Training Coordinator Supervisor

- Current span of control is disproportionate for Assistant Director who currently supervises 5 training coordinators, 1 DOC staff development specialist assigned to the Academy as a training coordinator, the Officer Associate II Supervisor, and the 2 Maine State Police Sgts Training Coordinator

- Marked increase in waiver requests, especially for BLETP, as a result of out of state recruitment efforts by ME law enforcement agencies to fill vacancies. Waiver assessment is a time-consuming process and staff has fielded the following volume over the last 8 years: 2016=13, 2017=17, 2018=13, 2019=21, 2020=21, 2021=20, 2022=45, 2023=50. So far in 2024, MCJA Staff processed 43 waiver requests and received several more that are being worked on.
- 2021/2022 increase=125% 2022/2023 increase=11% Projected pace for 2024=77 cases based on rate/month of submission

#### Paralegal

- Required to handle exponentially increasing caseload of Board of Trustees disciplinary matters. Additional rulemaking regarding Standards of Conduct will result in even more cases being reported and capacity does not exist to handle current caseload with available staff. FOAA requests are currently assigned to the Training Coordinator staff which is not appropriate use of their skill set. Over the past 8 years, there has been a steady flow of between 759 and 992 request. 2017=927, 2018=981, 2019=992, 2020=759 (COVID impact), 2021=895, 2022=980, and 2023=926. So far in 2024, 571 FOAA requests have been received in the first 6 months of year. Current pace projects 1142 requests for year.

#### Building Update:

We continue to work with staff and Bureau of General Services to identify and correct issues with the building. Through last week, temporary repairs were made to the A Building roof including a new rubber membrane, masonry work, and a breathable sealant applied to some problem masonry areas to stop leaking which was affecting billets and was reducing capacity for the BLETP classes. This allowed expansion to 74 seats in the 46<sup>th</sup> BLETP and if the repairs hold, may allow expansion to 80 students in the 47<sup>th</sup> and subsequent BLETPs.

Masonry work continues on face of building. Several more phases of renovation to complete and will likely continue into 2025.

#### Grants:

COPS grant for FY24 SAFER OUTCOMES: Enhancing De-Escalation and Crisis Response Training for Law Enforcement was submitted at the end of July. Lt Jason Madore from MSP's Training Unit assisted in the grant application process. Thank you to Colonel Ross and his staff for Lt Madore's assistance.

The **Safer Outcomes: Enhancing De-Escalation and Crisis Response Training for Law Enforcement** program seeks to promote safe outcomes during police encounters with persons in crisis through relevant training. Supported training programs must address one or more of the following areas of focus.

1. De-escalation tactics and alternatives to use of force
2. Safely responding to an individual experiencing a mental or behavioral health or suicidal crisis
3. Safe encounters with individuals with disabilities
4. Successfully participating on a crisis intervention team
5. Making referrals to community-based services and support

Safer Outcomes: Enhancing De-Escalation and Crisis Response Training for Law Enforcement  
**- Curriculum Integration for Law Enforcement Academies and State-Level Training Commissions**

**Academy Path:** Law enforcement training academies that deliver a curriculum of basic law enforcement instruction required for certification and employment in sworn officer positions for state, local, tribal, or territorial law enforcement agencies. 10 awards totaling up to \$5 million will be made.

Our application was for \$500,000 in funding:

1. Our application made the initial cut and is among those being scored currently.
2. Performance period of October 2024 through September 30, 2026, although the award likely will not occur until after the November election, delaying the start. An extension of up to 1 yr can be requested, if needed.
3. Hire a project manager 20 hrs. a week during the performance period.
4. Develop a de-escalation training program for BLETP integration.
  - a. Host FSI Realistic De-escalation Instructor Class and train 20 SMEs identified to represent entire state. These SMEs and this curriculum would be the basis for the de-escalation curriculum.
5. RFP for updated Job Task Analysis for BLETP.
6. From JTA, Tasks identified to extrapolate Instructional Blocks. Instructional Goals / Performance Objective identified.
7. Blocks for de-escalation instruction integration would be identified and Lesson Plans written for them using new de-escalation curriculum.
8. Remaining blocks not integrated would need to be updated / written / re-written using alternative funding sources / existing SMEs and resources / etc.

#### Rulemaking:

I am still working on the draft for the revision to Chapter 3: Entrance Standards to eliminate the required reading and writing test and modify the language concerning General Education Development test to language inclusive of other Board approved high school equivalency test, such as the current test in Maine – the HISET as discussed in the previous meetings. A draft will be available for the November 2024 Board meeting.

### **IX. Item Nine on the Agenda: Old Business**

#### **A. Rulemaking**

Chair Pellerin requested that due to the importance of this topic that the Board come together for a special meeting in a couple of weeks. This would give members enough time to read the packet that was handed out at the beginning of this meeting.

**MOTION: To table this item at this time.**

Motion by Commissioner Sauschuck and seconded by Sheriff Nichols. **Motion Carried.**

#### **B. BLETP Reimbursement Rates**

Assistant Director Ryder told the Board that he was recommending that the Board vote to reverse the motion that was voted on regarding the Reimbursement Rates at the July 12<sup>th</sup> meeting, as the information was not clear. This would nullify that vote, and he would continue to look at the wording to make it less confusing.

**MOTION: To reverse the previous vote of July 17, 2024.**

Motion by Chair Pellerin and seconded by Ms. Saxl. **Motion Carried.**

#### **C. 2023-068 Recommended Decision – Covered earlier in the meeting.**

### **X. Item Ten on the Agenda: New Business**

**B. Election of Board Officers**

Board Secretary Kim Russell opened nominations for the position of Chair of the Maine Criminal Justice Academy Board of Trustees.

**MOTION: I nominate Chief Charles Rumsey for Chair of the Board.**

Motion by Commissioner Sauschuck and seconded by Director Love. **Motion Carried.**

Board Secretary Kim Russell opened nominations for the position of Vice Chair of the Maine Criminal Justice Academy Board of Trustees.

**MOTION: I nominate Deputy Chief David Bushey for Vice Chair of the Board.**

Motion by Chief Deputy Brian Pellerin and seconded by Deputy Chief Eric Small.

**Motion Carried.**

Board Secretary Kim Russell opened nominations for the position of Secretary of the Maine Criminal Justice Academy Board of Trustees.

**MOTION: I nominate Mr. Mateo Mendoza for Secretary of the Board.**

Motion by Ms. Kim Russell and seconded by Director Love. **Motion Carried.**

**XI. Item Eleven on the Agenda: Adjournment**

Chair Pellerin called for a motion to adjourn.

**MOTION: To adjourn the September 13, 2024 Maine Criminal Justice Academy Board of Trustees Meeting at 2:29 p.m.**

Motion made by Commissioner Sauschuck and seconded by Sheriff Nichols. **Motion Carried.**

  
Mr. Mateo Mendoza