Proposed Schedule of Meetings, Meeting length, and Goals for Meeting

August 10-16: 1.5 hours

 Welcome Meeting

 Goal of Working Group

 General Meeting Rules/Outline

 Deadline (January 1, 2026)

August 28-30: 1 hour

 Information Gathering

 Have presentations from out-of-state folks who use OFT

 2 presentations of ½ hour each

Sept 7-13: 1 hour

Information Gathering

 Have presentations from out-of-state folks who use OFT

 2 presentations of ½ hour each

Sept 21-27: 1 hour

Information Gathering

 Have presentations from out-of-state folks who use OFT

 2 presentations of ½ hour each

Oct 5-10: 1 hour

 Information Gather and Discussion

 Each Member or Ex Officio Member Can Present Research or Information on OFT

 Begin Discussions – decide order of discussion (goals and then discuss on topic)

Oct. 19-25: 1 hour

 Continue Discussion

Nov. 2-8: 1 hour

 Finalize discussion and obtain consensus or majority as to issues

 Take any public comment

 Assign an individual or individual(s) to draft the report of the Working Group

Nov. 21 (non-meeting date): by or before this date a draft of the report is to be sent to all members

Dec. 7-13: 1 hours (or less)

 Comment on final report

 Work to complete final report

 Vote on final report (as completed or as amended)

Dec. 14-19:

 Backup date in case report needs more discussion/voting