Proposed Schedule of Meetings, Meeting length, and Goals for Meeting

August 10-16: 1.5 hours

Welcome Meeting

Goal of Working Group

General Meeting Rules/Outline

Deadline (January 1, 2026)

August 28-30: 1 hour

Information Gathering

Have presentations from out-of-state folks who use OFT

2 presentations of ½ hour each

Sept 7-13: 1 hour

Information Gathering

Have presentations from out-of-state folks who use OFT

2 presentations of ½ hour each

Sept 21-27: 1 hour

Information Gathering

Have presentations from out-of-state folks who use OFT

2 presentations of ½ hour each

Oct 5-10: 1 hour

Information Gather and Discussion

Each Member or Ex Officio Member Can Present Research or Information on OFT

Begin Discussions – decide order of discussion (goals and then discuss on topic)

Oct. 19-25: 1 hour

Continue Discussion

Nov. 2-8: 1 hour

Finalize discussion and obtain consensus or majority as to issues

Take any public comment

Assign an individual or individual(s) to draft the report of the Working Group

Nov. 21 (non-meeting date): by or before this date a draft of the report is to be sent to all members

Dec. 7-13: 1 hours (or less)

Comment on final report

Work to complete final report

Vote on final report (as completed or as amended)

Dec. 14-19:

Backup date in case report needs more discussion/voting