

Minutes of the meeting of the Maine Criminal Justice Academy Board of Trustees held at the Maine Criminal Justice Academy in the Brian MacMaster Board Room on **Friday, July 12, 2024.**

Board Members Attending:

Deputy Director Brian Pellerin – Chair
Commissioner Michael Sauschuck
Commissioner Randall Liberty
Colonel William Ross
Chief Charles Rumsey IV – Vice Chair
Sheriff Scot Nichols
Lt. Joshua Bubier
DA Kathryn Slattery
Director Anna Love
Deputy Chief Eric Small
Ms. Francine Stark
Ms. Kimberly Russell
Officer Matthew Dana
Ms. Marie Hansen
Mr. Nathan Poore

Board Members Excused:

Mr. Mateo Mendoza
Ms. Elizabeth Ward Saxl
Deputy Chief David Bushey

Participants:

Director Jack Peck
Assistant Director Lincoln Ryder
AAG Andrew Black
Karen Green, Board Clerk

Guests:

William Nichols, Sr. – Indian Township Police Department-Passamaquoddy
Julia Nicholas - Indian Township Police Department-Passamaquoddy
James Donnell – Richmond Police Department

I. Item One on the Agenda: Call to Order

Chair Pellerin called the meeting to order at 9:16 a.m.

II. Item Two on the Agenda: Roll Call and Introduction of Board Members

Chair Pellerin requested that roll call be conducted, stated there was a quorum and then led the Pledge of Allegiance.

Chair Pellerin then requested that the Board members introduce themselves to the Guests who are attending the meeting.

III. Item Three on the Agenda: Minutes of the Previous Meeting

MOTION: To accept the minutes of the May 10, 2024, Board of Trustees meeting and to have it placed on file with the secretary.

Motion made by Chief Rumsey and seconded by Commissioner Sauschuck. **Motion Carried**

Due to the length of Item IV, it was suggested that the Board take IV-F out of order, as the guests present had requests for this item.

IV. F. Part-time Law Enforcement Officer 1040 Hour Extension Requests:

Director Peck presented the requests for a Part-time Law Enforcement Officer 1040 Hour Extension.

1. Officer Robert Allen – Passamaquoddy Indian Township Police Department

Chair Pellerin asked Governor Nicholas to speak about this request for 880 additional hours. Gov. Nicholas stated that due to another officer of the Police Department leaving for the Indian Police Academy (IPA) in New Mexico today, this left a staff shortage and the need for Officer Allen to receive the extra 880 hours so he can work until the end of the year.

MOTION: To approve the request for an extra 880 hours to get him through the end of the year.

Moved by Commissioner Sauschuck and seconded by Director Love.

Motion carried with Officer Dana recusing himself from the vote.

2. Officer Trevor Fowler – Penobscot Nation Police Department

MOTION: To approve the request for an extra 900 hours to get him through the end of year.

Moved by Commissioner Sauschuck and seconded by Director Love.

Motion carried.

3. Officer Noah Lewey – Passamaquoddy Indian Township Police Department

Chair Pellerin asked Governor Nicholas to speak about this request for 880 additional hours. Gov. Nicholas stated that Officer Lewey was injured while at the IPA last year and was sent home. He has recovered and is leaving for the IPA today and will graduate in October. Therefore, they are asking for an extra 880 hours to get him through to the end of the year.

MOTION: To approve the request for an extra 880 hours to get him through the end of year.

Moved by Director Love and seconded by Colonel Ross.

Motion carried with Officer Dana recusing himself from the vote.

IV. Item Four on the Agenda: Certifications, Waivers and Extensions

A. Basic Law Enforcement Training Program Waiver Requests:

Assistant Director Ryder presented the following Basic Law Enforcement Training Program Waiver Requests.

1. Officer Christopher Bartlett – Bangor Police Department

MOTION: To approve the Basic Law Enforcement Training Program Waiver, pending successful completion of Maine Crash Reporting Training, Emergency Vehicle Operation Course and the Maine Law Enforcement Officer's Certification Examination by 6/7/2025.

Moved by Chief Rumsey and seconded by Colonel Ross. **Motion Carried.**

2. Captain Mindy Coe – Cumberland Police Department

MOTION: To approve the Basic Law Enforcement Training Program Waiver, pending successful completion of Maine Crash Reporting Training, and the Maine Law Enforcement Officer's Certification Examination by 5/3/2025.

Moved by Director Love and seconded by Commissioner Sauschuck.
Motion Carried with Chief Rumsey recusing himself.

3. Deputy Matthew Cummer – York County Sheriff's Office

MOTION: To approve the Basic Law Enforcement Training Program Waiver, pending successful completion of Maine Crash Reporting Training, Emergency Vehicle Operations Course and the Maine Law Enforcement Officer's Certification Examination by 12/15/2024.

Moved by Director Love and seconded by Commissioner Sauschuck. **Motion Carried.**

4. Officer Tayte DeVoll – Kennebunk Police Department

MOTION: To approve the Basic Law Enforcement Training Program Waiver, pending successful completion of Maine Crash Reporting Training, the Emergency Vehicle Operations Course and the Maine Law Enforcement Officer's Certification Examination by 5/10/2025.

Moved by Commissioner Sauschuck and seconded by Director Love. **Motion Carried.**

5. Officer Patrick Doheny – Maine State Police

MOTION: To approve the Basic Law Enforcement Training Program Waiver, pending successful completion of Maine Crash Reporting Training and the Maine Law Enforcement Officer's Certification Examination by 4/18/2025.

Moved by Director Love and seconded by Sheriff Nichols.
Motion Carried with Colonel Ross recusing himself.

6. Officer Marissa Eastwood – Westbrook Police Department

MOTION: To approve the Basic Law Enforcement Training Program Waiver, pending successful completion of Maine Crash Reporting Training and the Maine Law Enforcement Officer's Certification Examination by 6/28/2025.

Motion by Director Love and seconded by Officer Dana. **Motion Passed.**

7. Officer Anthony George - Portland Police Department

MOTION: To approve the Basic Law Enforcement Training Program Waiver, pending successful completion of Maine Crash Reporting Training and the Maine Law Enforcement Officer's Certification Examination by 6/10/2025.

Moved by Chief Rumsey and seconded by Deputy Chief Small. **Motion Carried.**

8. Chief Ibrahim Haroon – Livermore Falls Police Department

MOTION: To approve the Basic Law Enforcement Training Program Waiver, pending successful completion of Maine Crash Reporting Training, Emergency Vehicle Operation Course and the Maine Law Enforcement Officer's Certification Examination by 5/3/2025.

Moved by Sheriff Nichols and seconded by Chief Rumsey. **Motion Carried.**

9. Officer Annemarie Iadarola - Auburn Police Department

MOTION: To approve the Basic Law Enforcement Training Program Waiver, pending successful completion of Maine Crash Reporting Training, Emergency Vehicle Operation Course and the Maine Law Enforcement Officer's Certification Examination by 5/1/2025.

Moved by Director Love and seconded by Commissioner Sauschuck. **Motion Carried.**

10. Officer Jesse Johnston - Maine State Police

MOTION: To approve the Basic Law Enforcement Training Program Waiver, pending successful completion of Maine Crash Reporting Training, Emergency Vehicle Operation Course and the Maine Law Enforcement Officer's Certification Examination by 4/6/2025.

Moved by Director Love and seconded by Chief Rumsey.
Motion Carried with Colonel Ross recusing himself.

11. Officer Derek Ridgeway – Maine Marine Patrol

MOTION: To approve the Basic Law Enforcement Training Program Waiver, pending successful completion of Maine Crash Reporting Training, Emergency Vehicle Operation Course and the Maine Law Enforcement Officer's Certification Examination by 5/15/2025.

Moved by Director Love and seconded by Colonel Ross. **Motion Carried.**

12. Officer Alexander Serio – Maine State Police

MOTION: To approve the Basic Law Enforcement Training Program Waiver, pending successful completion of Maine Crash Reporting Training, Emergency Vehicle Operation Course and the Maine Law Enforcement Officer's Certification Examination by 4/5/2025.

Moved by Director Love and seconded by Sheriff Nichols.
Motion Carried with Colonel Ross recusing himself.

13. Officer Nicholas Taylor – Maine State Police

Colonel Ross withdrew this request.

14. Officer Shane Tiberio – Kennebunk Police Department

MOTION: To approve the Basic Law Enforcement Training Program Waiver, pending successful completion of Maine Crash Reporting Training, Emergency Vehicle Operation Course and the Maine Law Enforcement Officer's Certification Examination by 5/3/2025.

Moved by Director Love and seconded by DA Slattery. **Motion Carried.**

15. Officer Jacob Wells - Wells Police Department

MOTION: To approve the Basic Law Enforcement Training Program Waiver, pending successful completion of Maine Crash Reporting Training, Emergency Vehicle Operation Course and the Maine Law Enforcement Officer's Certification Examination by 6/14/2025.

Moved by Director Love and seconded by Colonel Ross. **Motion Carried.**

B. Basic Law Enforcement Training Program Extension Requests:

Director Peck presented the following Basic Law Enforcement Training Program Extension Requests.

1. Officer Brittney Buzzell - Richmond Police Department

MOTION: To approve the 180-day Basic Law Enforcement Training Program Waiver Extension so that she can attend the BLETP in August 2024.

Moved by Commissioner Liberty and seconded by Deputy Chief Small.
Motion Carried.

2. Officer Sean Cervený – Fort Kent Police Department

MOTION: To approve the 180-day Basic Law Enforcement Training Program Waiver Extension so that he can attend the BLETP in August 2024.

Moved by Colonel Ross and seconded by Chief Rumsey. **Motion Carried.**

3. Deputy Jacob Grinnell – Waldo County Sheriff's Office

MOTION: To approve the 180-day Basic Law Enforcement Training Program Waiver Extension so that he can attend the August 2024 BLETP.

Moved by Chief Rumsey and seconded by DA Slattery. **Motion Carried.**

4. Officer David Peterman – Paris Police Department

MOTION: To approve the 180-day Basic Law Enforcement Training Program Waiver Extension so that he can attend the January 2025 BLETP.

Moved by Commissioner Sauschuck and seconded by Director Love. **Motion Carried.**

5. Deputy Marcus Ramirez - Somerset County Sheriff's Office

MOTION: To approve the 180-day Basic Law Enforcement Training Program Waiver Extension so that he can attend the August 2024 BLETP.

Moved by Sheriff Nichols and seconded by Colonel Ross. **Motion Carried.**

6. Officer James Walker – Dover-Foxcroft Police Department

MOTION: To approve the 180-day Basic Law Enforcement Training Program Waiver Extension so that he can attend the January 2025 BLETP.

Moved by Director Love and seconded by Colonel Ross. **Motion Carried.**

C. Basic Corrections Training Program Waiver Request:

None at this time.

D. Basic Corrections Training Program Extension Requests:

Director Peck presented the following requests for a Basic Correction Training Extension.

1. Officer Aaron Rich – Kennebec County Corrections Facility

MOTION: To approve this extension request until the graduation date of the 10/14/2024 BCTP.

Moved by Deputy Chief Small and seconded by Chief Rumsey.
Motion carried.

E. Law Enforcement Pre-service Program Waiver Requests:

Assistant Director Ryder presented the following request for a Law Enforcement Pre-service waiver.

1. Officer David Kauffman – Sabattus Police Department

MOTION: To grant the Pre-Service Training Program Waiver pending completion of at least 80 hours of field training (LEPS Phase III)

Moved by Colonel Ross and seconded by Chief Rumsey.
Motion Carried.

At 10:20 a.m. Chair Pellerin suggested the Board take a short break. The meeting convened at 10:40 a.m.

G. Course Certification Requests:

Assistant Director Ryder and Commissioner Sauschuck presented the new Course Certification requests.

1. Building an Inclusive Culture – BCCTP (Probation)
2. Naloxone for Community Corrections / Corrections / LE
3. Mechanics of Arrest Restraint and Control (MARC) - BCCTP (Probation)
4. Current Drug Trends – BCTP (Corrections Mandatory Training)
5. Firearms for Probation – BCCTP (Probation)
6. Fusion Center Overview and School Threat Data – SRO Course
7. Responding to Domestic Terrorism – Law Enforcement Mandatory Training
8. Extreme Risk Protective Orders – 2024 LE Mandatory Training.
(with explanation from Commissioner Sauschuck)

MOTION: To except all Course Certification Requests as presented.

Moved by Commissioner Liberty and seconded by Sheriff Nichols. **Motion Carried.**

H. Course/Program completion Certifications issued by the Director.

Director Peck presented the list of the 224 certifications that were issued since the last Board Meeting on May 10, 2024.

MOTION: To accept the 224 Certifications that were issued by Director Peck on behalf of the Board since the Board meeting held on May 10, 2024.

Motion made by Director Love and seconded by Commissioner Liberty. **Motion Carried.**

V. Item Five on the Agenda: Committee Reports

A. Complaint Committee: Chief Charles Rumsey

Chief Rumsey told the Board that the Committee met on June 18th and held three Informal Conferences and were able to discuss an additional 10 pending cases. Today the Committee will present 7 cases for the Board's consideration. The Committee will meet again on August 15, 2024 to hear 10 cases and discuss a portion of the approximately 34 pending cases.

B. Administrative Rules Committee: Colonel Dan Scott

Lt. Bubier said that he had nothing to report.

C. Law Enforcement Training Committee: Deputy Chief David Bushey

Dep. Chief Bushey stated he did not have a report for this meeting.

D. Corrections Training Committee: Commissioner Randall Liberty

Commissioner Liberty told the Board that they had a class starting on Monday at all the regional training sites and that Penobscot County will be supplying a cadre for the classes held at the Academy. The student count right now for the class is 67 cadets. A lot of work is going into the development of the Community Corrections Program, getting all those lesson plans prepared and brought before this Board.

He said that last month Corrections created five full time positions centered around peer wellness. These are correction and probation officers who are chosen by their peers to be support specialists working inside and outside the facilities.

Commission Liberty also would like the Board to look into the policy of sending a CO to the 5- week BCTP within 1 year of hire. He said that the Board has seen so many times that CO's are working with no formal training for almost a year, then being sent to the BCTP. Sheriff Nichols suggested that they have an online program, like the LE Phase I that would need to be completed before a CO went to BCTP. The Commissioner agreed and stated he will go back to the Corrections Committee and talk to them about an online In-Service class that would start when the CO was hired and would be followed immediately by those topics during their FTO.

E. Policy Standards Committee: Dep. Chief Eric Small

Deputy Chief Small told the Board that the committee has been working on the minimum standards and has received feedback from Colonel Ross, Director Love and Assistant Director Ryder.

VI. Item Six on the Agenda: Report from the Chair – Chair Brian Pellerin

Chair Pellerin gave the following report:

Chair Pellerin thanked Trustees Russel and Small for their assistance in serving with him recently on a disciplinary review panel for an individual BCTP Cadet that was facing sanctions for violating the Academy's rules for cheating. The hearing lasted nearly 6 hours, and their support was appreciated.

A reminder that this iteration of the SRO Training program will soon be underway later this month. The initial program was designed to be a 40-hour program but quickly morphed into an 80-hour program and has garnered significant support from the educational and law enforcement communities.

The next Board meeting for September of 2024 will be the Chair's last meeting as his appointment ends in October and is no longer eligible to serve as the Federal Law Enforcement Representative. This will also be the last meeting for Dr. Marie Hansen the Board's Education Representative and Ms. Kim Russell a citizen representative and current Secretary for the Board. Both Kim and Marie have been integral contributors for the Board over the years and both have most recently served on the Complaint Review Committee and will be hard to replace. Having said that, the Board's certificate oversight authority is its most important and members will need to fill these soon to be vacancies with their departure.

At the conclusion of the Board's September Meeting, elections will have to occur to fill the vacancy of Board Chair and Board Secretary.

Chair Pellerin suggested that the Board break for lunch at 11:50 a.m. The meeting resumed at 12:36 p.m.

VII. Item Seven on the Agenda: Report from the Director –Director Jack Peck

Director Peck spoke to the Board regarding the following topics.

- The 45th BLETP graduated on May 19, exactly one week after our last Board meeting. Graduation was held outside on the parade deck on what turned out to be a nice warm spring day.
- Sixty-eight Cadets representing 43 agencies earned their certification. The event was very well attended. It was a privilege to see two former Directors, John Rogers and Rick Desjardins in attendance.

- Preparation has begun in earnest for the 46th Basic Law Enforcement Training Program (BLETP) that will start in August.
- Interviews and a physical fitness test were conducted yesterday for an open Cadre position occurred yesterday. This was an opening for a Sheriff's Office representative. Two strong candidates applied, one from Franklin County and the other from Waldo. Detective Jake Richards from Franklin was selected.
- Orientation for potential BLETP cadets will be held on July 19, 2024, and at the conclusion of orientation, the applicants will have to successfully complete the Academy physical fitness entrance exam. For those who do not pass, a re-test will be held the following week on Friday, July 26, 2024.
- We currently have 133 applicants, and we will be accepting 72 into the next BLETP class that will begin on August 19, 2024.
- The 82nd Basic Corrections Training Program will start on July 15th. (next Monday morning) This class will be held primarily at the Maine Criminal Justice Academy and at three other Board of Trustees approved sites, the Maine State Prison, Maine Correctional Center and Mt. View Correctional Facility.
- Penobscot County Sheriff's Office has offered the services of Correctional Officer Tyler Cadet to serve as Cadre for this class. There are currently 62 potential cadets signed up for this 5 ½ week program. Twenty-one from DOC and 41 from 12 of the 16 counties.
- To date, eleven applicants have signed up for the Law Enforcement Pre-Service two-week program slated to start on July 29th.
- The MCJA Complaint Review Committee (CRC) continues to be extremely busy. They met on June 18, 2024 and reviewed 14 active cases.
- Legal counsel, the CRC Chair and I met on July 9th, this past Tuesday, to review the 15 new cases received since the last meeting. To date, the CRC has received 36 cases this year so far.
- On June 14th we were the proud hosts for the Maine State Police annual awards ceremony held in the tactical center. Many state police personnel and civilians were recognized for their work and achievements. Joseph Poirier, who served for many years as a cadre here at the Academy was bestowed one of the highest honors and was given the legendary Trooper award.
- Last month, I attended the Maine Chiefs of Police and the Maine Sheriffs Association's monthly meetings. I was also invited to attend the MCOPA District 7 meeting in Ellsworth to provide Academy updates.
- The food services contract that was started back in February was awarded last month. We received four extremely competitive proposals. At the conclusion of the procurement process our current provider, Nexdine, LLC was chosen. This contract will be for five years and there will be a cost increase that I will bring forward under new business.
- We are very excited to have received technology advances as well as training and gym equipment under a COVID relief grant. Assistant Director Ryder worked extremely hard, under a tight deadline that had already been extended, to secure the funding and he will give you more details about that in his report.

VIII. Item Eight on the Agenda: Report from the Assistant Director-Lincoln Ryder

Assistant Director Ryder spoke on the following topics.

Additional course offerings in progress / completed since May 2024 meeting:

- LEPS Phase II, Central Maine Community College, May 6 to 17. 11 students.
- 45th Basic Law Enforcement Training Program, January 16 to May 17, 2024 68 students
- Advanced Roadside Impaired Driving Enforcement, MCJA, May 20-21, 2024 20 students
- LEPS Phase II, Bangor PD, May 6-17, 2024 10 students
- LEPS Phase II, Wells PD, June 3-14 22 students
- Methods of Instruction, MCJA, May 28 to June 7, 2024 19 students.
- Firearms Instructor Development, MCJA, June 3-14, 2024 20 students
- Firearms Skills development, MCJA, June 13, 2024 6 students
- Advanced Roadside Impaired Driving Enforcement, MCJA, June 26-27 15 students
- Firearms Instructor Development, MCJA, July 8-19, 2024 24 students

Staff update:

None

Building Update:

We continue to work with staff and Bureau of General Services to identify and correct issues with the building.

Masonry work continues on face of building. Several more phases of renovation to complete and will likely continue through 2024.

Additional work will occur to the roofs of all buildings to control leaks and related building damage. Temporary patches are occurring first and an engineering study for the roof design. Part of the planned \$6.2 million that was slated for the C Building renovation will be used to replace the roofs on all 4 buildings as a result of the engineering study. A Building (the BLETP Billets) is the priority for this work.

Grants:

DPS COVID Relief grant closed. \$186,650 was available through June 30, 2024.

As a result, we have purchased:

- 200 10.9" 10th Generation iPads & protective cases, and 4/6 charging cabinets which will be housed at the 3 DOC BCTP sites to facilitate those trainings. The balance will be deployed at MCJA to support the BCTP here, as well at the BLETP, and select in-service classes (as appropriate). The first class that will use the devices will be 7/15 start of the 82nd BCTP.
- 8 desktop scanners for staff. \$104,543.
- 72 WARQ Helmets. Antifog helmet design that provides protection during scenario training and allows the user to have a wider field of (210 degrees vs 180 degrees in previous training gear) and increased ability communicate (hear and be heard) due to the design. One will be issued to each Cadet in the BLETP for the duration of the class, minimizing cross contamination (no sharing) and allowing for a better, more realistic experience in training. \$25,848
- 4 high wall office cubicles with doors were installed in B330 to offer additional workspace for staff and future expansion. \$23,792
- Fitness Center Equipment including 5 Rogue Echo exercise bikes, 1 Concept 2 rower, 49 pairs of bumper weights, 7 bumper weight rolling racks, 42 pairs of dumbbells, 1 dumbbell rack, 21 barbells, 4 barbell racks,

40 kettlebells, 10 variable height step boxes (20"/24"/30"), 70 jump ropes, 1 jump rope rack, 45 wall balls.

\$31,347

\$186,074 total expenditure

An additional grant opportunity we will be working on for submission by July 30, 2024 is the federal COPS grant for FY24 SAFER OUTCOMES: Enhancing De-Escalation and Crisis Response Training For Law Enforcement. Lt Jason Madore from MSP's Training Unit will be assisting in the grant application process. Thank you to Colonel Ross and his staff for Lt Madore's assistance.

The Safer Outcomes: Enhancing De-Escalation and Crisis Response Training for Law

Enforcement program seeks to promote safe outcomes during police encounters with persons in crisis through relevant training. Supported training programs must address one or more of the following areas of focus.

1. De-escalation tactics and alternatives to use of force
2. Safely responding to an individual experiencing a mental or behavioral health or suicidal crisis
3. Safe encounters with individuals with disabilities
4. Successfully participating on a crisis intervention team
5. Making referrals to community-based services and support

Safer Outcomes: Enhancing De-Escalation and Crisis Response Training for Law Enforcement - *Curriculum Integration for Law Enforcement Academies and State-Level Training Commissions*

Academy Path: Law enforcement training academies that deliver a curriculum of basic law enforcement instruction required for certification and employment in sworn officer positions for state, local, tribal, or territorial law enforcement agencies

Rulemaking:

Standards of Conduct rule was submitted to the Secretary of State's Office, Bureau of Corporations, Elections, and Commissions. Posting in paper was scheduled for July 10th. At the pleasure of the board, we can notify interested stakeholders of the pending rule. (Ask for discussion)

I am still working on the draft for the revision to Chapter 3: Entrance Standards to eliminate the required reading and writing test and modify the language concerning General Education Development test to language inclusive of other Board approved high school equivalency test, such as the current test in Maine – the HISET as discussed in the previous meetings. I hope to have that packet finalized in early August and submitted to the Bureau of Corporations, Elections, and Commissions to initiate the process.

MOTION: To rescind Specification 3 in lieu of Chapter 5 Training Standards.

Motion made by Chief Rumsey and seconded by Ms. Stark. Motion **Carried**.

IX. Item Nine on the Agenda: Old Business

A. **Rulemaking** – Covered earlier in the meeting.

X. Item Ten of the Agenda: New Business

C. **Complaint Review Committee Cases**

MOTION: To move the Maine Criminal Justice Academy Board of Trustees into Executive Session pursuant to Title 25 MRS§ 2806-A (10) to discuss confidential business matters.

Motion made by Ms. Russell and seconded by Chief Rumsey.

Motion Carried Unanimously at 1:15 p.m. The meeting was reconvened at 1:50 p.m.

1. Board Case 2024-019

MOTION: To accept the recommendation of the Complaint Review Committee to Grant the Waiver.

Motion made by Commissioner Liberty and seconded by Colonel Ross.

Motion Carried with Officer Dana recusing himself.

For the discussion Officer Dana left the room at 1:45 p.m. and returned at 1:49 p.m.

2. Board Case 2024-020

MOTION: To accept the recommendation of the Complaint Review Committee to Grant the Waiver and to issue a Letter of Guidance.

Motion made by Commissioner Liberty and seconded by Colonel Ross.

Motion Carried.

3. Board Case 2023-047

MOTION: To accept the recommendation of the Complaint Review Committee to take no further action due to insufficient evidence of disqualifying conduct, but to issue a Letter of Guidance.

Motion made by Deputy Chief Small and seconded by Officer Dana. **Motion Carried.**

4. Board Case 2024-017

MOTION: To accept the recommendation of the Complaint Review Committee to take no further action due to insufficient evidence of disqualifying conduct, but to issue a Letter of Guidance.

Motion made by Deputy Chief Small and seconded by Colonel Ross.

Motion Carried with one in opposition.

5. Board Case 2023-019

MOTION: To accept the recommendation of the Complaint Review Committee to take no further action due to insufficient evidence of disqualifying conduct but to issue a Letter of Guidance.

Motion made by Commissioner Liberty and seconded by Deputy Chief Small.

Motion Carried with two opposed.

6. Board Case 2023-051

MOTION: To accept the recommendation of the Complaint Review Committee to revoke the officer's Part-time Law Enforcement Certification of eligibility.

Motion made by Colonel Ross and seconded by Officer Dana. **Motion Carried.**

7. Board Case 2023-042

MOTION: To accept the recommendation of the Complaint Review Committee to take no further action due to insufficient evidence of disqualifying conduct but to issue a Letter of Guidance.

Motion made by Commissioner Liberty and seconded by Commissioner Sauschuck. **Motion Carried.**

A. Accepting the BCTP Class Gift

Director Peck passed out a photo and description of the gift, a 2 ft x 2 ft. framed plaque depicting the agencies, members and cadre of the 81st BCTP. This gift to the Academy is the first ever offered by a Corrections class.

MOTION: To accept the Academy gift on behalf of the 81st BCTP.

Motion made by Chief Rumsey and seconded by Colonel Ross. **Motion Carried.**

B. Accepting the BLETP Class Gift

Assistant Director Ryder passed out a photo of a wooden table with cadet agency patches, that will be put in the front of the BLETP classroom for instructors to use. This hand-crafted table was given to the Academy by the 43rd BLETP.

MOTION: To accept the Academy gift on behalf of the 43rd BLETP.

Motion made by Chief Deputy Small and seconded by Commissioner Liberty. **Motion Carried.**

C. Lodging and Meal Increases

Director Peck explained to the Board that although this item was usually addressed at the beginning of the year, a new contract has been drawn up with the Academy's food service which includes significant food cost increases and lodging fees have not been reviewed or increased in over 20 years.

MOTION: To increase the Lodging fee from \$15.00 per night to \$25.00 per night.

Motion made by Chief Rumsey and seconded by Colonel Ross. **Motion Carried.**

MOTION: To increase the Meal Cost from \$9.71 per meal to \$10.00 per meal.

Motion made by Ms. Russell and seconded by Commissioner Sauschuck. **Motion Carried.**

D. BLETP and BCTP Reimbursement Rates

Assistant Director Ryder told the Board that by statute the Board is empowered yearly to adjust the reimbursement rates for the BLETP and BCTP to make sure it stays appropriate for inflation. This was done in January of this year and the procedure is to establish the reimbursement rates for the prior year using the CPI.

The problem with that is that if an officer leaves his agency to go to another agency the year the rate is voted in, his original agency can only be reimbursed the previous year's amount. Assistant Director Ryder asked the Board if they wanted to establish a rate in January for the current year which would be a full buy-out and then the following year, in January, do one prospectively for the year. By doing it that way, the formula would work the way it should.

MOTION: To set the 2024 rate now using the same numbers, then in January 2025 set a new rate for 2025 using 2024's CPI.

Motion by Chief Rumsey and seconded by Commissioner Sauschuck. **Motion Carried.**

XI. Item Eleven on the Agenda: Adjournment

Chair Pellerin called for a motion to adjourn.

MOTION: To adjourn the July 12, 2024 Maine Criminal Justice Academy Board of Trustees Meeting at 2:10 p.m.

Motion made by Ms. Stark and seconded by Commissioner Liberty. **Motion Carried.**



Ms. Kimberly Russell