



Maine Information and Analysis Center Advisory Board Agenda
Lieutenant Mathew Casavant
Maine State Police
Meeting Date: 02/25/2026 at 01:00 PM

Location: 45 Commerce Drive Augusta

Meeting posted for public awareness and attendance on DPS Website and Maine State Police Website on 01/19/2024.

- <https://www.maine.gov/dps/msp/specialty-units/MIAC/Meeting>
- <https://www.maine.gov/dps/news/meetings.html>

The MIAC Advisory Board will be holding its next meeting on Wednesday, February 25, 2026, at 01:00 PM at 45 Commerce Drive Augusta.

Start and end times below are an approximation.

The MIAC Advisory Board Reserves the right to enter executive session pursuant to 1 MRS §405(6) as needed.

1. 01:00-01:15: Welcome, Introductions of new members, and Code of Conduct for Meeting (Lt. Mathew Casavant and Board Chair Jason Moen).
2. 01:15-2:00 Presentation and Discussion of MIAC's 2025 Audits. (Lt. Mathew Casavant). Feedback from the audit team. (Megan Arsenault, Jason Moen, Tyler Stevenson, Privacy Officer Kent Avery).
3. 2:00-2:15: Break
4. 02:15-02:45: Update on current projects and staffing. Any proposed amendments to the MIAC Privacy/Civil Liberties/Civil Rights (P/CL/CR) Audit policy. (Lt. Mathew Casavant).
7. 2:45-3:00: Closing/General Discussion/Adjournment.



Minutes from the MIAC Advisory Board Meeting on 2/25/2026

The following in substance is a summary of the meeting and should not be viewed or treated as a literal transcription.

Participants:

Lt. Matt Casavant – MIAC

Wess Brooker – FBI

Pete Rogers - MEMA

Kent Avery – Maine Attorney General’s Office, MIAC Privacy Officer

Major Lucas Hare – MSP

Greg Hughes – Critical Infrastructure

Joshua Tardy –Attorney, Private Practice

Arnold Shorey – Private Citizen

1:16pm – Casavant starts the meeting

1:17am – Major Hare joined the meeting.

Casavant introduces Major Hare as a new member of the advisory board.

Casavant presents the first audit to the board and outlines the questions which came up during the audit. First question for discussion is question 11 which is related to vague demographic descriptors. Is the intent of the question to capture each time a police report says he or she. Should the question be changed or eliminated or left as is.

Brooker outlined the need for name changes related to criminal histories. Casavant clarified this would only be in relation to those vague descriptors outlined in the audit sheet.

Hughes said that the question helps show how the MIAC processes the information and n being a good steward. The question is worth keeping as it may matter later down the line. The decision was made there were no concerns on the question and the MIAC audit team was applying correctly.

1:25pm – Casavant brings up the next question to discuss which is question 13. Question 13 relates to the First Amendment protected activity. The first amendment wording is embedded in bulletins, email signatures. The issue is that in the past, they have only been copying the email responses and not including the first amendment wording into their records management system. The whole email piece with the wording is not being captured. They are now including the first amendment wording when they copy the response into the records management system. The findings will show that the first amendment piece was not included, but in the original email it had been included. Casavant wanted the board to be aware.

Brooker asked why they didn’t just attach the email and Casavant said the rule of the MIAC is not to copy and paste emails into the system to prevent private emails becoming public in a case of a FOAA or other activity.

Tardy asked how does the concern about not having the wording captured play out in real



life.

Casavant said that the record in the records management system will show that it doesn't have the wording, but the wording was originally in the response sent to the requestor.

1:34pm – Casavant presented the second audit and brought up the PII information for the audit. Date of birth is not considered PII for statute purposes (Statute 10 § 210(b)). The question of what PII is continues to come up during the audit. AAG Avery said that date of birth is not considered PII by Title 10. There is no issue with having PII or not having PII as long as it is being used properly.

1:37pm – Casavant said they normally would have everyone that participated in the audit discuss any issues but Stevenson, Moen, and Arsenault were all absent for the meeting but did provide their written responses prior to the meeting. AAG Avery said there were less questions the last half of the year than the first.

Casavant asked if there are any questions or issues with the presentation of the audit and the process? There were none and both audits will be approved and moved forward for the annual report.

1:38pm – Casavant introduced Sgt. Petrini as this is her first Advisory Board meeting. Sgt. Petrini said this has been insightful.

1:39pm – Casavant said the audit helps look at processes that can go smoother. It provides value at the supervisory level to identify anything that can be looked at for processes and also a review of the entries.

1:40pm – Casavant discussed the updates on staffing within the MIAC. Office Specialist has left to work somewhere else. A criminal intelligence analyst has accepted a job and will be leaving. There will be experience and expertise lost as a result. The MIAC is already down some people. There is a new National Guard analyst assigned who brings some cyber expertise and will fill in some of the gaps on the cyber side when the cyber analyst is off.

1:42pm – Casavant discussed upcoming events. The MIAC will be hosting the DHS Cyber seminar which will be a week in May. Three weeks later, the MIAC will be hosting intermediate tradecraft analysis workshop. Hosting both of these will reduce costs while achieving training needs.

1:43pm – Casavant asked if anyone had any questions about anything.

1:43pm – Casavant announced that AAG Avery is retiring at the end of this week. He has been serving as the privacy officer for the MIAC and has been working with the Weapons and Professional Licensing Unit as well. The hope is that we will get a replacement soon but the AG Office will provide coverage until there is a new hire.



AAG Avery said he will miss the people.
Casavant presented a gift to AAG Avery for his service.

1:45pm – Casavant asked if anyone had any other question.
No questions, meeting adjourned.