



## Maine Information and Analysis Center Advisory Board Minutes

Meeting Date: 02/01/2024 at 08:30 AM

### Attending

Lt. Mathew Casavant- Director MIAC

Jason Moen- Auburn Chief of Police

Andrew Sankey- Director Hancock Co- Emergency Mgmt. Agency.

Peter Rogers- Director- Maine Emergency Management Agency

Kent Avery- Assistant AG & MIAC Privacy Officer

Adj. Gen. Diane Dunn- Commissioner of Dept of Defense, Veterans and Emergency Mgmt.

Arnold Shorey- Head of School- Foxcroft Academy.

Jim Landau- Citizen- Professional Engineer

Emma Wallace- Office Assistant II- MIAC

Bobbie Shay- Management Analyst I- WPLU

8:43 - Welcome and introductions of new members- Lt. Casavant

- Josh Tardy and Arnold Shorey
- Non-disclosure agreement supplied and explained.

Jason Moen- Chair of Board

- 2023 Audits-
  - o Audit Team- Kent Avery, Jim Landau, Arnold Shorey, Tyler Stevenson, Angela Porter,
  - o 1<sup>st</sup> Audit highlights-
    - Discussion of "What is a MIAC Record?"
      - Anything in the file is "The Record." Aligns with FOIA requests.
      - Before they are dropped in records mgmt. system they are reviewed and edited to meet MIAC standards if needed.
        - o i.e. remove victim info, associated people unrelated to bulletin.
      - Moen- Believes it will help strengthen transparency to include everything as record.
    - Discussion of outlook statement by analyst.
      - Gives context of information.
    - Discussion of rallies/ public demonstrations
      - Don't tend to name person running rally unless there is a history of criminal violations at these rallies.
    - Dunn asks if there are other states to compare or consult with.



- Casavant- California, Ohio, DHS have ideas.
- Avery- References robust groups attending these national events.
- Sankey- mentions previous reference to importance of homegrown policy for MIAC.
- Moen feels like the total number of records vs. what is reviewed would be beneficial information to add to audit report.
- Questions?- None
- 2<sup>nd</sup> Audit Highlights
  - Continuing discussion of “record.”
    - Moen- Should there be clarification of record on form?
      - Casavant – Could definition be added?
      - Motion to add definition for record- Moen
        - All in favor
- Motion to accept findings of audit.- Moen
  - All in favor.

#### 9:12- Audit policy-

- Casavant discusses suspicious activity report review.
  - Mostly related to school related issued/ or domestic issues.
  - Should we continue reviewing all of these entries?
    - Sankey- Anything adopted will further insulate MIAC from scrutiny. But need to do in a way that is functional.
    - Moen- Agrees to continue anything that will address possible issues for MIAC down the line.
    - Avery- Suspicious activity reports are the most fraught area in terms of 1<sup>st</sup> amendment issue. Anything we can say 100% is strong.
    - Casavant – Concerned on amount of entries to review. Maybe we can move to 50%.
    - Moen- Does every SAR have a possible bias related issue as previous concerns raised during legislative matters?
      - Casavant- No, the entries made by the MIAC do not contain any race or bias potential in the review of previous SARs.
      - Moen- Limit for to bias implied SAR’s? Use definition from bias based policing.
      - Casavant- 50% of all. Maybe all which may have bias considered issues in addition to 50%.
      - Moen would be comfortable with 50% and any potential bias implication. Believes it would stand up to scrutiny.



- Sankey- Believes we should stick with 100% to help with the general perception of MIAC.
- Dunn- 100% up to a threshold to allow for workload vs. manpower.
- Casavant- Doesn't want to address who and what would define bias as this is not something the MIAC would enter if it was believed to be based on a bias solely. Would prefer to 100% review.
- Moen- Expand audit board for high volume years? Maintain integrity of MIAC is most important.
- Casavant- Should we have 1 audit a year to assist with time spent by board.
  - Moen- Reducing audit- is that worth lessening audit rate?
  - Sankey- Likes idea of expanding board to deal with higher influxes of items to review.

SARS review will be looked at by MIAC closely and discussion will be reinstated in meeting back for a vote via zoom TBD.

- Reviewing Landau and Shorey letter re: audit process.
  - Shorey- Process efficient. illuminating with amount of threats Maine faces. Mission and Vision. Thinks the random selection is a strong point of process.
  - Landau- Everyone should see how this process works. Tried to select the ones with the highest potential for conversation/ controversy.
  - Casavant – Underlines the importance to randomly select although it does mean some items will not be as relevant in audit.
  - Sankey- Can we send the letter of experience to a wider audience?
    - Casavant- Add them to audit? Landau and Shorey agrees to wider release.
  - Avery- Overall good audit. Believes it's good to include letters with audit to legislature.
- Sankey- Motion to move to executive session.
  - Shorey 2nds.
  - All in favor.

9:43- Executive Session Entered.

10:02- Motion to move out of Executive Session.

- Rogers 2nds
- All in favor



- Requests for additional topics to discuss.
  - o No additional topics

10:03- Motion to adjourn meeting

- All in favor.