



JANET T. MILLS  
Governor

MICHAEL SAUSCHUCK  
Commissioner

**STATE OF MAINE**  
**Department of Public Safety**  
**Maine State Police**  
**Weapons and Professional Licensing**

164 State House Station  
Augusta, Maine  
04333-0164



COLONEL JOHN E. COTE  
Chief

LT. COL. WILLIAM S. HARWOOD  
Deputy Chief

To: Investigative Assistants

Subject: Investigative Assistant License Expiration Notification and PI Application Procedure

Your License as an Investigative Assistant will expire shortly. Enclosed is an application for a Professional Investigator License, Laws Relating to Professional Investigators and three Authority to Release Information forms.

- Form: P-3 – Professional Investigator - Authority to release information to the Chief for the purpose of evaluating information supplied on the application for an Investigative Assistant license pursuant 32 M.R.S.A. § 8105.
- Form: Authorization to release information for the purpose of applying for a Professional Investigator license pursuant 32 M.R.S.A. § 8105.
- Form: 577 – Client Authorization to Release Information specifically for Dorothea Dix Psychiatric Center or Riverview Psychiatric Center.

You must submit all of the completed forms listed above with the following:

- Original Application fee of \$50.00 and State Bureau of Identification record check fee of \$21.00 for a total of \$71.00 payable to Treasurer, State of Maine. Upon passing the test, a balance of \$450.00 will be due.

An approval letter and bond form will be forwarded after receipt and processing of your application which takes six to eight weeks. You will also be required to show proof of commercial general liability insurance.

Please inform this office immediately if there is a change in your physical and/or mailing address.

OFFICES LOCATED AT: 45 COMMERCE DRIVE, SUITE 1

(207) 624-7210 (Voice)

(207) 624-4478 (TDD)

(207) 287-3424 (Fax)