



**STATE OF MAINE**  
**Department of Public Safety**  
**Maine State Police**  
**Special Investigations**



JANET T. MILLS  
Governor

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Augusta, Maine  
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COLONEL JOHN E. COTE  
Chief

MICHAEL SAUSCHUCK  
Commissioner

LT. COL. WILLIAM S. HARWOOD  
Deputy Chief

To: Applicant for Renewal of Professional Investigator License

Subject: Professional Investigator Renewal Application Procedure

Enclosed is a renewal application for a Professional Investigator License and three Authority to Release Information forms.

- Form: P-3 – Professional Investigator - Authority to release information to the Chief for the purpose of evaluating information supplied on the application for an Investigative Assistant license pursuant 32 M.R.S.A. § 8105.
- Form: Authorization to release information for the purpose of applying for a Professional Investigator license pursuant 32 M.R.S.A. § 8105.
- Form: 577 – Client Authorization to Release Information specifically for Dorothea Dix Psychiatric Center or Riverview Psychiatric Center.

You must submit all of the completed forms listed above with the following:

1. Application fee of \$500.00 and State Bureau of Identification record check fee of \$21.00 for a total of \$521.00 payable to Treasurer, State of Maine.

Once the processing of your application materials has been completed, which takes approximately six to eight weeks, you will receive an approval letter requesting a '4 YEAR' continuation certificate from your insurance company. If you have changed your insurance company, please notify us and a new bond form will be provided. You must also submit proof of commercial general liability insurance. You may submit a current photograph with your continuation certificate or call to schedule an appointment to have a photograph taken for your ID card.

If you require further assistance, please contact this office at 624-7216.

*NOTE: This application and any supporting documentation are public records pursuant to 1 M.R.S. § 402(3), and, with the exception of portions identified as confidential by statute (e.g., social security numbers; mental health adjudications; college transcripts), may be disseminated in response to a request made pursuant to the Freedom of Access Act.*

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OFFICES LOCATED AT: 45 COMMERCE DRIVE, SUITE 1

((207) 624-7210 (Voice)

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