



JANET T. MILLS
Governor

MICHAEL SAUSCHUCK
Commissioner

STATE OF MAINE
Department of Public Safety
Maine State Police
Special Investigations

164 State House Station
Augusta, Maine
04333-0164



COLONEL JOHN E. COTE
Chief

LT. COL. WILLIAM S. HARWOOD
Deputy Chief

To: Applicant for Professional Investigator License

Subject: Professional Investigator Application Procedure

Enclosed is an application for a Professional Investigator License, Laws Relating to Professional Investigators and three "Authority to Release Information" forms.

- Form: P-3 – Professional Investigator - Authority to release information to the Chief for the purpose of evaluating information supplied on the application for an Investigative Assistant license pursuant 32 M.R.S.A. § 8105.
- Form: Authorization to release information for the purpose of applying for a Professional Investigator license pursuant 32 M.R.S.A. § 8105.
- Form: 577 – Client Authorization to Release Information specifically for Dorothea Dix Psychiatric Center or Riverview Psychiatric Center.

You must submit all of the completed forms listed above with the following:

1. Original Application fee of \$50.00 and State Bureau of Identification record check fee of \$21.00 for a total of \$71.00 payable to Treasurer, State of Maine. Upon passing the test, a balance of \$450.00 will be due.
2. Copy of High School Diploma or GED. This is to include institution name, location of institution and year graduated.
3. Copy of birth certificate or resident alien card.
4. Investigative assistant sponsorship program documents, if applicable.
5. Law enforcement academy certificate(s). This is to include the academy name, location, copy of certification(s) and transcripts for certification(s); if applicable.
6. Copy of college diploma. This is to include the name of institution, location of institution, type of degree and college transcripts; if applicable.
7. Copy of military discharge, if applicable.
8. Copy of work history documentation. This is to include job title, job duties and documentation of beginning and ending dates of employment from employer; if applicable.

OFFICES LOCATED AT: 45 COMMERCE DRIVE, SUITE 1

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