

# FREQUENTLY ASKED QUESTIONS

## STATE OF MAINE CONCEALED HANDGUN PERMITS

**1. Q:** Do I still need to complete the entire application even though I am only renewing?

**A:** Yes.

**2. Q:** Do I need to complete the last 3 pages of the application?

**A:** Yes – see above. Also, these are statutorily required forms and everyone must fill them out completely whether they are NEW applicants or RENEWAL applicants. The page that calls for a Witness Signature and Date must have a witness signature and date. The witness can be anybody 18 years old or older who knows you.

**3. Q:** Can I still send copies of my permits from other states?

**A:** Yes.

**4. Q:** Can I send in a passport in lieu of a birth certificate?

**A:** Yes. Please ensure it is a current/valid passport.

**5. Q:** What do you need for a photo and how many do you need?

**A:** A color photo, headshot only (head and shoulders), wearing no hat and no sunglasses. This is an ID style photo. We need only 1. If you have a digital camera and a color printer, you can do this at home. We cannot and will not accept a copy of a driver's license or a copy of a passport. We do require a NEW photo every 4 years, as people do change over time.

**6. Q:** How can I find a handgun safety course?

**A:** Ask at your local firearms dealer, NRA association, local fish and game association or complete an internet search for your area. Our website: [http://www.maine.gov/dps/msp/licenses/weapons\\_permits.html](http://www.maine.gov/dps/msp/licenses/weapons_permits.html) also has a link that may be of assistance to you: List of Safety Programs.

**7. Q:** When can I come to your office to receive assistance in person?

**A:** We are open to public walk-ins M-F 8 a.m. to 4 p.m. excluding holidays.

**8. Q:** How do I change my address?

**A:** In order to be a valid change of address, you must update your address with us in 30 days or less of moving. If you wait more than 30 days, your permit becomes invalid and you must start over as a new applicant at full cost. If you currently hold a valid permit issued through the Maine State Police:

- a) If you move to another address in the same town, you can call us and update your address over the phone; you do not need to send in any money and we will not send you a new permit; if you want a new permit reflecting your new address in the same town, send in page one of the application, filled out completely, and include a check/money order for \$2.00 payable to Treasurer, State of Maine.
- b) If you move to another town in which the Maine State Police is still the Issuing Authority, you must fill out page one of the application completely and send it in with a check/money order for \$2.00.
- c) If your current valid permit has been issued from an Issuing Authority other than the Maine State Police – a police department or the town’s selectmen – and you move to a town in which the Maine State Police is the Issuing Authority, you must fill out the complete application packet, even the authority to release information pages at the back of the packet, and send it in to us with a check/money order for \$2.00. Note: we will require a photo, a copy of your birth certificate, a copy of your current concealed carry permit and a copy of a handgun safety certificate. Normally the handgun safety certificate must be less than 5 years old, but in this instance only, it does not have to be; it can be more than 5 years old.

**9. Q:** If I have more questions that are not covered in this list, how can I contact you?

**A:** You can call (207) 624-7210 or you can visit our website:

[http://www.maine.gov/dps/msp/licenses/weapons\\_permits.html](http://www.maine.gov/dps/msp/licenses/weapons_permits.html)