

**Technical Codes and Standards Board Meeting Minutes**  
**Department of Public Safety, Office of State Fire Marshal (via Zoom)**  
**January 30, 2024, 10:00 a.m.**

**Board Members Present:**

Michael Sauschuck, Commissioner of Public Safety, Board Chair/  Chair delegate Greg Day

Marc Veilleux,  
representing the State Fire  
Marshal's Office

Mark Stambach, CEO representing a  
Municipality that is not a Service Center  
Community

Tom Lister, CEO representing a  
Municipality that is a Service Center  
Community

Carl Chretien, representing  
Residential Builders

Randy Poulton, representing  
Commercial Builders

David Matero, representing Maine  
Chapter of the American Institute of  
Architects

Eric Dube, representing  
Structural Engineers (joined  
at 10:20AM)

Mike Pullen, representing the Maine  
Historic Preservation Commission

~~Kim Cheslak~~ (Resigned), Energy  
Efficiency Representative

Steve Martel, Mechanical  
Engineer

Jay Horr, Lumber Material Dealer

Michael Stoddard, Representing  
Efficiency Maine

Staff Present: Shannon Quintal

1. Call to Order – Determination of Quorum  
Meeting started at 10:03AM. Quorum confirmed.  
Introduction of board members.
2. Review of Legislative Report Letter – Draft written by Randy Poulton reviewed by the Board and revised as discussed.  
Motion to accept the letter as modified.  
Motion by Mike Pullen, second by Steve Martel  
10 in favor, 0 opposed.
3. Unfinished Business:  
A. Next meeting/Code Update – The Board requested to utilize the February meeting to review the process and timeline of code adoption so that everyone is on the same page. Greg Day will send out status of Chapters and link to the posting for public comment.
4. New Business:  
No new business discussed.
5. Public Comments:  
No public comment made

Next Scheduled Meeting: February 15, 2024 at 9:00 AM

Motion to adjourn.

Motion by Eric Dube, second by Randy Poulton  
10 in favor, 0 opposed.

Meeting adjourned at 11:21AM

Respectfully submitted,  
Shannon Quintal, Administrative Assistant