

**Technical Codes and Standards Board Meeting Minutes
Department of Public Safety, Office of State Fire Marshal (via Zoom)
January 25, 2024, 9:00 a.m.**

Board Members Present:

☐ Michael Sauschuck, Commissioner of Public Safety, Board Chair/ ☒ Chair delegate Greg Day

☒ Marc Veilleux,
representing the State Fire
Marshal's Office

☒ Mark Stambach, CEO representing a
Municipality that is not a Service Center
Community

☒ Tom Lister, CEO representing a
Municipality that is a Service Center
Community

☒ Carl Chretien, representing
Residential Builders
(introduced at 9:25am, was
present for discussion of
minutes.)

☒ Randy Poulton, representing
Commercial Builders (left meeting around
11:55AM)

☐ David Matero, representing Maine
Chapter of the American Institute of
Architects

☐ Eric Dube, representing
Structural Engineers

☒ Mike Pullen, representing the Maine
Historic Preservation Commission

☒ Kim Cheslak, Energy Efficiency
Representative

☒ Steve Martel, Mechanical
Engineer

☒ Jay Horr, Lumber Material Dealer
(introduced at 9:30 during discussion of
item #3-B after vote)

☐ Michael Stoddard, Representing
Efficiency Maine

Staff Present: Paul Demers, Shannon Quintal

1. Call to Order – Determination of Quorum
Meeting started at 9:10AM. Quorum confirmed.
Introduction of board members.
2. Approval of Agenda
Motion to approve the agenda as prepared by Paul Demers .
Motion by Mike Pullen, second by Marc Veilleux.
7 in favor, 0 opposed.
3. Review and approval of the minutes:
Motion to accept November 2, November 30, December 13 and December 21, 2023 minutes as written.
Motion by Mike Pullen, second by Marc Veilleux.
Motion withdrawn after discussion.

A. Nov. 2, 2023 Meeting Minutes – Discussion: Item #7-A-3 - review of Appendix N was deferred to next meeting due to lack of quorum, no vote recorded in later minutes. Request to look into if Appendix N was voted on for next meeting.

Amended motion to approve November 2, 2023 minutes with further review and vote on Appendix N.
Motion by Mike Pullen, second by Marc Veilleux.
After further discussion, motion withdrawn by Mike Pullen and Marc Veilleux.

Discussion: Randy Poulton requested if meeting goes beyond scheduled time, a formal decision is made to continue and verifying quorum. Request for correction of minutes on title “New Business/Code Update” to remove “Code Update.”

Motion to table approval of the November 2, 2023 meeting minutes.

Motion by Randy Poulton, second by Marc Veilleux.

8 in favor, 0 opposed.

B. Nov. 30, 2023 Meeting Minutes- Request to amend minutes to include note that Greg Day said the custom codes would happen and to move note on custom codes to separate bullet point under "Staff Report." Greg Day acknowledged there is money to support obtaining custom codes.

Motion to postpone the November 30, 2023 minutes review until it is determined that Appendix N was not reviewed during the meeting.

Motion by Kim Cheslak, second by Randy Poulton

8 in favor, 0 opposed.

C. Dec. 13, 2023 Meeting Minutes – Edit minutes on 5-B to state "legislative committee" and on #8 to remove "Code Update" in the title and add "no business taken up."

Motion to approve the December 13, 2023 minutes.

Motion by Randy Poulton, second by Kim Cheslak.

9 in favor, 0 opposed.

D. December 21, 2023 Meeting Minutes

Motion to approve the minutes.

Motion by Kim Cheslak, second by Mike Pullen

7 in favor, 0 opposed, Randy Poulton and Jay Horr abstained.

4. Report from Board Chair:

A. Financial Update - \$842,643

5. Legislative update:

A. Legislative report letter (Draft update) – Reviewed draft provided by Randy Poulton during meeting for discussion. The office to work on getting a draft letter out to the Board by the end of the day with revisions as discussed for Board to review and provide comment. Meeting scheduled for January 30, 2024 at 10:00AM to review final draft.

B. Current Session Update – update provided on status for bills of interest (LD1929, LD2053, LD207, LD1934). Randy Poulton requested bills of interest be kept on the agenda until it is either dead or law. Board members were recommended to sign up for notification from legislative committees to independently follow bills of interest. Board requested opinion from Kent Avery on whether or not the Board can provide testimony.

Motion to draft written testimony to provide information to the legislative committee on LD2053 regarding areas of the code that already addresses agricultural buildings used for growth and identify concerns over exempting them entirely.

Motion by Kim Cheslak, second by Randy Poulton

9 in favor, 0 opposed.

6. Staff Report:

A. Recent BRIC training update (AWC event) – Webinars on residential framing, fire separation, fire monitoring/prevention during construction, presented by Matt Hunter, with about 130 in attendance.

B. Custom Codes report/estimate – Received ICC estimate to modify and host custom codes for chapters 1-7, without Stretch Code, of \$40,000. The next steps will be to finish negotiations and confirm the price in order to determine funding.

C. Regional Code enforcement BRIC grant request –BRIC application submitted by regional planning commissions across the state and submitted a request to include Code Enforcement Officers, for six individuals, to assist smaller communities and gaps within the state.

D. Community College program update –ICC has provided access to community college for residential construction portion to provide a package with presentation essentials.

E. Education TAG Update – The TAG meet three times with good preliminary discussion on developing a format for goals before seeking input from others.

7. Unfinished Business:

A. Review Overall MUBEC update Status –Chapter 1, 2, and 4 were sent to the Secretary of State for posting for public comment. Chapter 3, 5, and 7 have APA forms completed and sent to Richard Taylor for finalization to send to the AG's office for final review. Chapter 6, because of the content in the Stretch Code portion, is in process of a copyright agreement with ICC. Discussion over separating the Stretch Code out of the Chapter 6 base code document.

Motion to adopt Chapters 1-7, minus the stretch codec, to move forward for review.

Mark Stambach, second by Kim Cheslak,
8 in favor, 0 opposed, Randy Poulton not present.

8. New Business:

No new business discussed.

9. Public Comments:

Christy Crocker, MIAQC, provided that LD1929 has a follow-up work session scheduled for 9:00AM, 1/26/2024.

Next Scheduled Meeting: January 30, 2024 at 10:00 AM

Motion to adjourn.

Motion by Mark Stambach, second by Kim Cheslak.
8 in favor, 0 opposed, Randy Poulton not present.

Meeting adjourned at 12:03 PM

Respectfully submitted,
Shannon Quintal, Administrative Assistant