

BIANNUAL REPORT JUNE TO DECEMBER 2023



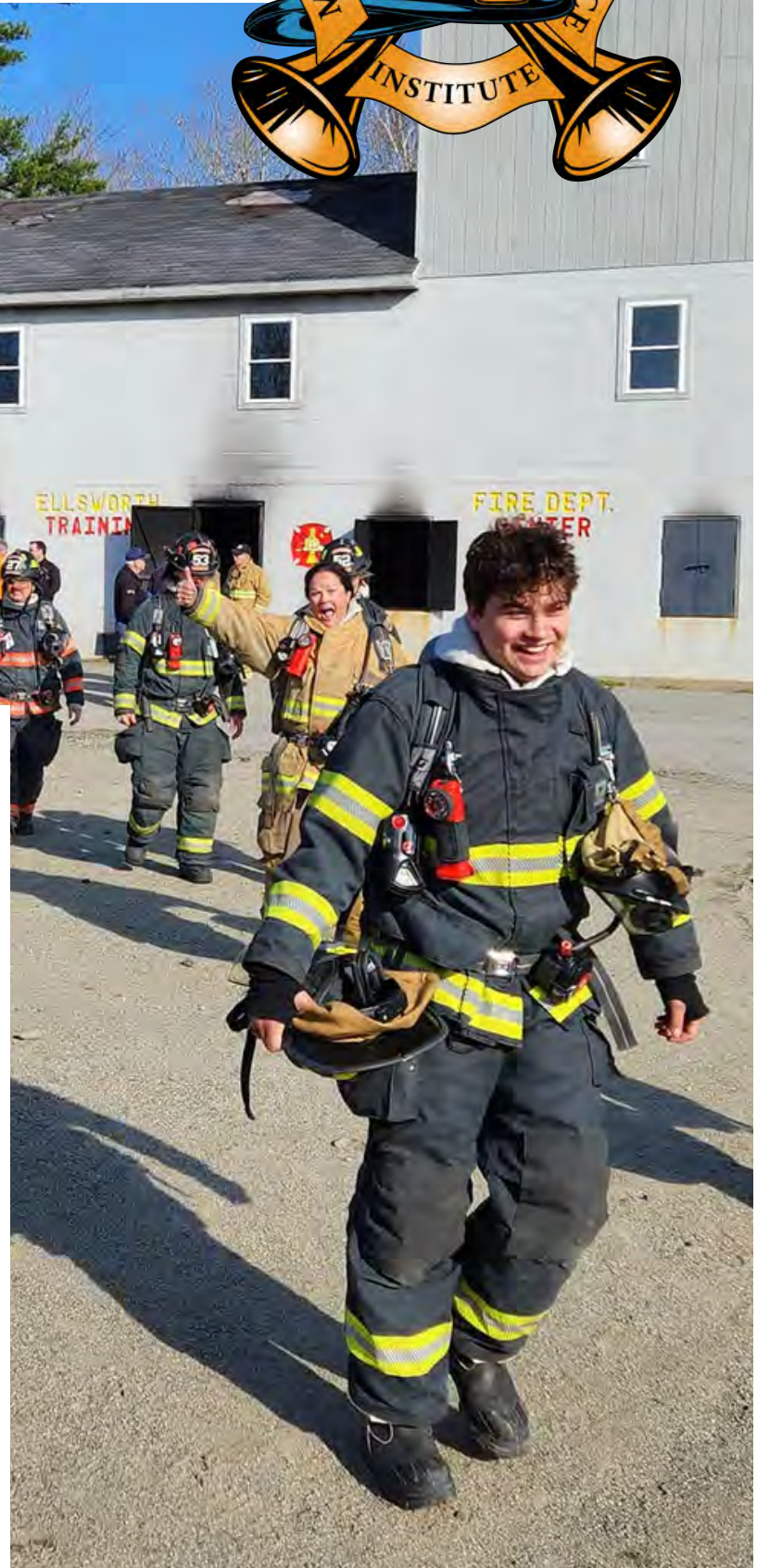
ADVISORY COMMITTEE REPORT

DECEMBER 8, 2023

MAINE FIRE SERVICE INSTITUTE
19 SEWALL STREET
BRUNSWICK, ME 04011



SOUTHERN
MAINE
COMMUNITY
COLLEGE





In Service Since 1948

VOTING MEMBERS

Fire Chief Matthew Bartlett

Bar Harbor Fire Department
37 Firefly Lane, Bar Harbor, ME 04609
Phone: 207-288-5533
Email: mbartlett@barharbormaine.gov
Voting Member Represents: Combination Fire Department

Fire Chief Robert Chase

Auburn Fire Department
550 Minot Ave, Auburn, ME 04210
Phone: 207-784-5433
Email: rchase@auburnmaine.gov
Voting Member Represents: Career Fire Department

Fire Chief Christopher Lavoie

Glenburn Fire Department
144 Lakeview Road, Glenburn, ME 04401
Phone: 207-902-3604
Email: chief@glenburn.com
Voting Member Represents: Volunteer Fire Departments

Fire Chief William Gillespie (Vice-Chair)

Liberty Fire Department
PO Box 116, Liberty, ME 04949
Phone: 207-542-3794
Email: libertycar25@gmail.com
Voting Member Represents: Volunteer Fire Department

Fire Chief Brent Libby

Windham Fire and Rescue Department
375 Gray Road, Windham, ME 04062
Phone: 207-892-1911 Cell: 207-831-5826
Email: bllibby@windhammaine.us
Voting Member Represents: Combination Fire Department

Chief Richard McCarthy

State Fire Marshall
52 State House Station
Augusta, ME 04333
Phone: 207-626-3870
Email: Richard.mccarthy@maine.gov
Voting Member Represents: Office of the State Fire Marshall

Fire Chief Kenneth Brillant (Chair)

Brunswick Fire Department
119 Pleasant Street, Brunswick, ME 04011
Phone: 207-725-5541 Cell: 207-751-2929
Email: kbrillant@brunswickme.org
Voting Member Represents: Maine Fire Chiefs Association

Ken Desmond

Maine State Federation of Firefighters, President
21 Aspen Lane, Bath, ME 04530
Phone: 207-443-6889 Cell: 207-504-1949
Email: msfff903@gmail.com
Voting Member Represents: Maine State Federation of Firefighters, President

Gerry Gay

Sanford Fire Department (Retired)
Sanford, ME 04073
Phone: 207-324-2883 Cell:
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Voting Member Represents: Professional Firefighters of Maine

Senator Chip Curry

Maine Fire Protection Services Commission State Rep
13 Parkside Lane, Belfast, ME 04240
Phone: 207-323-9976
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Voting Member Represents: Maine Fire Commission

Fire Chief Darrell White

Presque Isle Fire Department
43 North Street. Ste. A, Presque Isle, ME 04769
Phone: 207-764-2538
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Voting Member Represents: Combination Fire Department

Director James A. Graves

Maine Fire Service Institute
19 Sewall Street, Brunswick, ME 04011
Phone: 207-844-2078 Cell: 207-210-1196
Email: jgraves@smccme.edu
Tie-Breaking Vote Only
MFSI Administration



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EMERITUS (NON-VOTING)

Fire Chief William St. Michel

Durham Fire & Rescue
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Phone: 207-353-2473 ext. 21 Cell: 207-841-9185
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Non-Voting Represents: Emeritus

State Representative Mike Lajoie (Retired)

Maine Fire Protection Services Commission
279 Old Greene Road, Lewiston, ME 04240
Phone: 207-713-7119
Email: lajoie1@midmaine.com
Non-Voting Represents: Emeritus

NON-VOTING MEMBERS

Director Steve Greeley (or designee)

Bureau of Labor Standards
Workplace Safety and Health Division
45 State House Station, Augusta, ME 04333
Phone: 207-624-6463
Email: steven.l.greeley@maine.gov
Non-Voting Member Represents: Maine Bureau of Labor

Charles C. Soltan, LLC

Insurance Industry
96 State Street, 2nd Flr.
PO Box 188, Augusta, ME 04332
Phone: 207-621-6300 Cell: 207-671-6970
Email: charles.soltan@soltanlaw.com
Non-Voting Member Represents: Insurance Industry

VACANT

Governor Appointee, Risk Management

Phone:
Email:
*Non-Voting Represents:
Maine Municipal Association (MMA)*

Faith E. Staples

Maine Emergency Management Agency
State House Station #72, Augusta, ME 04333
Cell: 207-557-3675
Email: Faith.E.Staples@maine.gov
Non-Voting Member Represents: Maine Emergency Management

SMCC President Tiffanie Bentley

Southern Maine Community College
2 Fort Road, South Portland, ME 04106
Phone: N/A Cell: N/A
Email: tbentley@smccme.edu
SMCC Ex-Officio – College President - Non-Voting



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MFSI ADMINISTRATION & STAFF

James A. Graves – Director

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MFSI Administration – Tie-Breaking Vote Only

VACANT – Training Program Manager

Maine Fire Service Institute
19 Sewall Street, Brunswick, ME 04011
Phone:
Email:
Region II: Cumberland, Androscoggin, Franklin, York
Hancock, Knox, Lincoln, Oxford, Sagadahoc, Waldo
MFSI Administration: Non-Voting

John Churchill – Certification & Curriculum Assistant Manager

Maine Fire Service Institute
19 Sewall Street, Brunswick, ME 04011
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MFSI Administration – Non-Voting

James E. Roy – Deputy Director

Maine Fire Service Institute
19 Sewall Street, Brunswick, ME 04011
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MFSI Administration – Non-Voting

Frank Hammond, Jr. – Training Program Manager

Maine Fire Service Institute
19 Sewall Street, Brunswick, ME 04011
Phone: 207-844-2070 Cell: 207-852-8286
Email: fhammond@smccme.edu
Region I: Aroostook, Penobscot, Piscataquis, Kennebec,
Somerset, Washington
MFSI Administration: Non-Voting

Shannon Els – Marketing & Certification Software Manager

Maine Fire Service Institute
19 Sewall Street, Brunswick, ME 04011
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Email: sels@smccme.edu
MFSI Staff: Non-Voting

AFG GRANTS

We will be purchasing Turnout Gear as soon as we meet with vendors and figure out actual costs as this will determine how many sets we are able to purchase with the funds available.

2018 Closed out

2019 AFG Original purchases

5 Manikins
Assorted Hand Tools
SCBA Trailer
Saws (all 6)
3 Smoke Machines

Amended 2019 AFG for use of remaining funds and purchased

5 Manikins
Assorted Hand Tools
4 Saws
1 Flir Thermal Imagery
Camera with Truck Charger

2020 AFG Original Purchases

Training Foam
Forcible Entry Door
Car Fire Prop
Ventilation Prop
Breathing Air Compressor
Still have Training Funds remaining for use until next year

2021 AFG Original Purchases

EVOG Equipment
2 Command Boards
36 Radios
3 Positive Pressure Fans



NFA GRANT

Closed out in September and utilized the full \$20,000 of federal funding and are now in a new grant cycle and have been awarded the funds.

MAINE BLS COLLABORATION

MFSI, Maine State Fire Marshal's Office, Maine Forest Service and Maine Bureau of Labor's SafetyWorks! signed an agreement to collaborate on Fire Training opportunities and information sharing.

On October 16, 2023 at the Maine Department of Labor office in Augusta all participating State Agencies officials or department heads gathered to sign in official capacity of the alliance the document. Find signed document at the end of report.



MAINE FIRE PROTECTION SERVICE COMMISSION

Regional Firefighter Grant Program Several programs are coming to a close and getting ready to test before the cold winter sets in. We are reviewing the program as it stands due to high volume of demand and the excess demand on MFSI SFI and skill evaluators.

Regional Live Fire Training Facility Grant Program With recent funding, we will be planning and preparing the 2024 Live Fire Training Grant Process. The funds will not start coming in until after July 2024, thus we will plan to award in late Fall 2024.

Electric Vehicle Fires The Maine Fire Commission has contacted Senior Climate Advisor Jessica Scott from the Governor's Office of Policy Innovation and the Future. They have agreed to help support some firefighter awareness training on electric vehicles, and other technology fires such as E-Bikes and Solar Panels. More information will follow as it becomes available.

RECRUITMENT OF NEW INSTRUCTORS

MFSI hired seven new State Fire Instructors in October. Instructor Orientation will be held in January here at MFSI. The weekend program is designed to assist the new instructors with knowledge of the organization, the process of payroll and fire instruction paperwork, along with welcoming them into our ideal of fire training in Maine.

Benjamin Caron – Windham
Andrew Guerrette – Frenchville
Kenneth O’Bar – Caribou
Tony Ramsdell – Princeton
Doug Belletete – Ellsworth
William Dingee – Denmark
Vincenzo Carciofolo – Biddeford

FIRE DEPARTMENT SAFETY OFFICER ASSOCIATION (FDSOA) PROGRAMS

Bangor - Pro Board Incident Safety Officer - 18
Augusta - Pro Board Health & Safety Officer - 17
Westbrook - Pro Board Health & Safety Officer - 25

Planning for a York County delivery of ISO for June 2024



NATIONAL FIRE ACADEMY PROGRAM DATA FROM JUNE 1 TO DATE

NFA PICO - Preparation for initial company operations (Ellsworth) - 22 in attendance
NFA DMICO - Decision Making for initial company operations (Ellsworth) - 24 in attendance
NFA STICO - Strategies and Tactics initial company operations (Ellsworth) - 22 in attendance
NFA ISO - Incident Safety Officer (Alfred) - 21 in attendance

MFSI will work with local instructors to deliver the requested program. Frank Hammond and Director Graves will work to deliver the NFA Training in Small Departments in an effort to help support and guide smaller rural Maine Fire Departments training efforts.

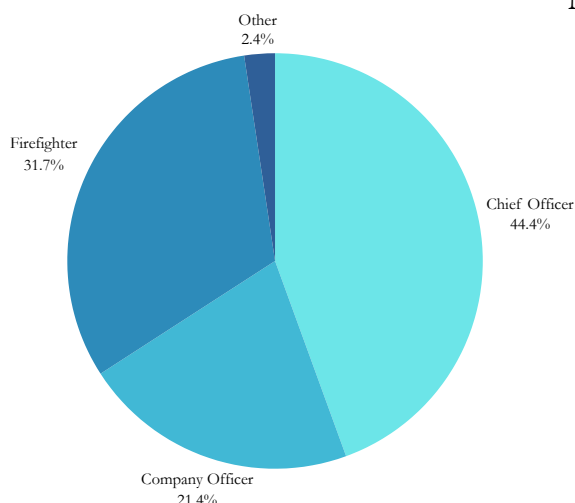
NATIONAL FIRE ACADEMY UPCOMING PROGRAMS

Maine State Weekend Our Maine State Weekend Coordinator is Paul Froman. Check back in January of 2024 for specific information and flyer about the opportunity to attend the upcoming weekend on April 27-28, 2024.

NFA Six-Day Planned for May 2024, we are excited to have been awarded a Command and Control of Incident Operations. MFSI is eligible to apply through our Training and data exchange Program (TRADE) group which consists of FEMA Region 1 (New England). Dates: May 13-18, 2024 at Maine Fire Service Institute in Brunswick.

NFA @ MFSI March 9-10, 2024 will host two National Fire Academy programs here in Brunswick. Fliers can be found online and at the end of this report. Preparation of Initial Company Operations (PICO) and Executive Skills Series: Exercising Leadership to Facilitate Adaptive Change. Explore survey results on next page.

MFSI conducted this survey in Fall 2023 to explore where to streamline our field delivery of NFA programs in the state.



REGIONS & ROLES OF 126 SURVEY PARTICIPANTS FOR NFA COURSE CALL

Maine Highlands (Lincoln, Millinocket, Bangor) - 20.63%
 Aroostook (Caribou, Houlton) - 17.46%
 Mid Coast (Bath, Brunswick) - 15.87%
 Moose River Valleys (Skowhegan, Waterville, Augusta) - 14.29%
 Southern Maine (Alfred, Sanford, Biddeford) - 12.70%
 Greater Portland (Westbrook, Portland, Gorham) - 11.90%
 Downeast (Calais, Ellsworth and Bar Harbor) - 8.73%
 Western Maine (Fryeburg, Bethel, Rumford, South Paris) - 7.94%

WHAT REASONS AFFECT YOUR ABILITY TO ATTEND A NFA COURSE?

Too far to travel - 43.65% - 55

Time commitment - 38.89% - 49

Unaware of the programs being offered - 32.54% - 41

None of the above - 19.84% - 25

Costs associated with program - 16.67% - 21

Other (please specify) - 7.14% - 9

- Already have taken the programs offered (5)
- Current staffing shortage - no outside trainings
- Programs geared toward practical applications in how ME responds
- Don't want to do it on the weekends

Lack of support from department - 6.35% - 8

Lack of interest in NFA Programs - 3.17% - 4



TOPICS OF MOST INTEREST

Training Operations in Small Departments - 42.06% - 53

Initial Company Operations Series - 39.68% - 50

Leadership in Supervision Series - 38.89% - 49

Executive Skills Series - 37.30% - 47

Incident Command System (Structural Collapse Incidents, Resource Management for Fire Service) - 35.71% - 45

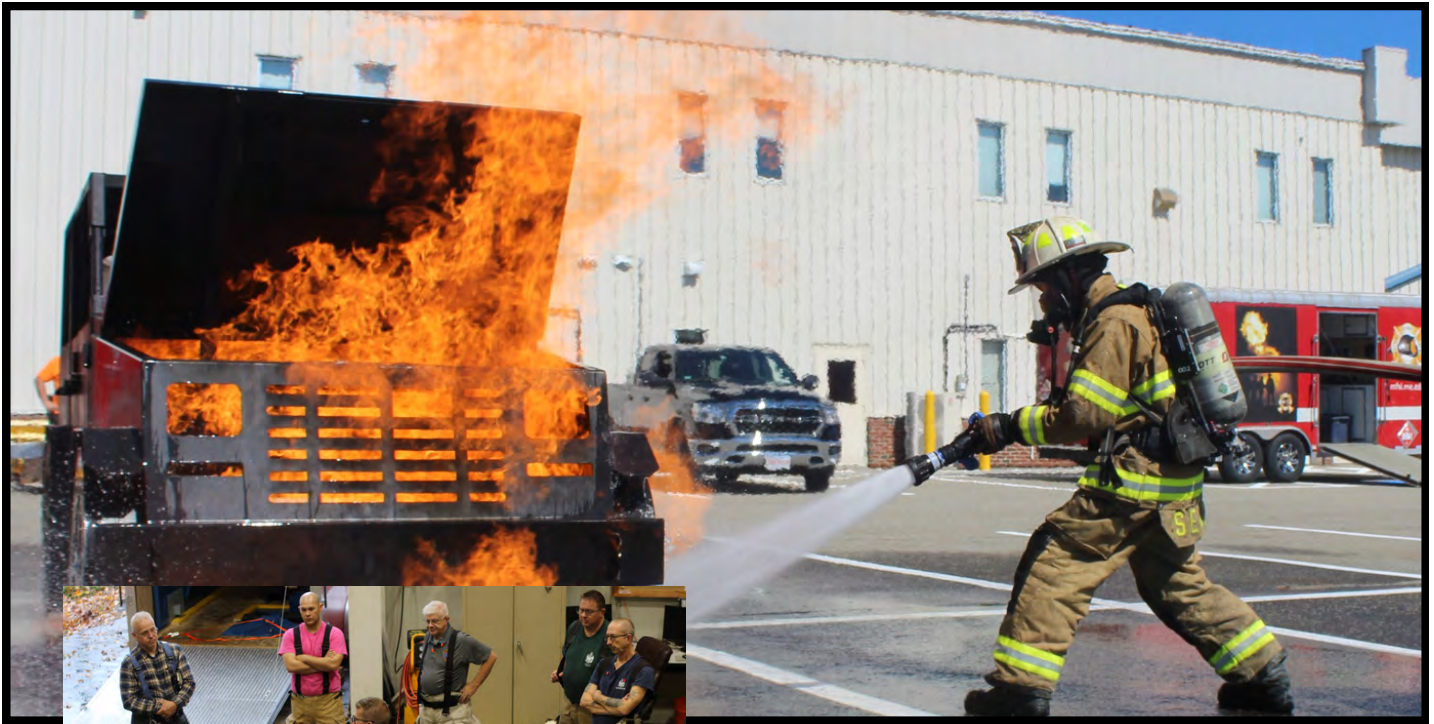
Fire Investigation: First Responders - 31.75% - 40

New Fire Chief Series - 30.16% - 38

Wildland Urban Interface Firefighting - 14.29% - 18

Responder Health & Safety - 9.52% - 12

EMS Functions in ICS - 2.38% - 3



FIRE INSTRUCTOR

Live Fire Instructor/Instructor-in-Charge (Bangor) - 18

Fire Instructor II (Brunswick) - 10

Fire Instructor I & II (Falmouth) - 15

Fire Instructor I & II (Augusta) - 28

Planned for early 2024 Ellsworth, York County

FIRE OFFICER

Fire Officer I (York County) - 18

Fire Officer I (Oxford County) not enough to run

Fire Officer I (Kennebec County) Winter 2024

Fire Officer II – Spring 2024

Fire Officer III - Working with York County Fire Admin for spring delivery

TRAIN-THE-TRAINERS

MFSI held a State Fire Instructor Workshop and training our instructors was the priority on many new props and equipment. As identified in the damage to equipment, MFSI will embark on a scheduled state and municipal fire instructor training on our new equipment. The first round of Train-the-Trainers will be scheduled this winter and spring on the new Red SCBA Air Management maze.

A draft of a possible schedule is as follows. All dates and details will be determined via a virtual Zoom meeting in the coming months.

- Saco Fire, January 2024
- SMCC Fire Science, January 2024
- Brunswick Fire, February 2024
- Auburn Fire, February 2024
- Augusta or Waterville Fire, March 2024
- Bangor Fire or EMCC Fire Science, April 2024
- Presque Isle - Caribou Fire, May 2024

The Car fire prop will follow in the spring and summer.

2024 PRO BOARD REACCREDITATION

MFSI is currently in the application process for our Pro Board reaccreditation. We have reviewed and made changes to our Certification Policies manual to match our current policies and procedures. Now we will finish the extensive application process and submit accordingly, then await a response from Pro Board.

We anticipate that this will be completed sometime during the first week in January, which will be well in advance of the June 2024 deadline. In addition, Anne and Shannon will be attending the Pro Board annual conference in January 2024 to support on-site preparation and network with other state agencies.



FIRE FIGHTER NFPA 1001

Fire Fighter I — 300
Provisional — 34
Basic Fire School — 133
Fire Fighter II — 285
Fire Fighter I/II ----- 585
This number may increase due to scheduled test 12/15



FIRE & EMERGENCY SERVICES INSTRUCTOR

Fire Instructor I — 94
Fire Instructor II — 88
Fire Instructor I/II --- 183
Live Fire Instructor — 18
LF Instructor-in-Charge — 17



FIRE OFFICER NFPA 1021

Fire Officer I — 56
Fire Officer II — 11
Fire Officer I/II ---- 67

DRIVER OPERATOR NFPA 1002

Basic Pumps — 253
BPOC Train-the-Trainer — 253
EVDT — 547
EVDT Train-the-Trainer — 44

WRITTEN EXAMS

JUNE - DECEMBER

As of June 1, we have administered 577 tests to 328 candidates. By the end of the year, we anticipate 105 additional tests will be administered to 56 candidates, for a total of **682 tests to 384 candidates**.

Firefighter I - 210 tests - 83% PASS
Firefighter II - 247 tests - 67% PASS
Fire Instructor I - 40 tests - 100% PASS
Fire Instructor II - 58 tests - 80% PASS
Fire Officer I - 20 tests - 100% PASS
Fire Officer II - 2 tests - 100% PASS



PRACTICAL SKILLS END TESTS

JUNE - DECEMBER

Total number of skill tests - 8
Total number of Programs served - 17
Average number per test - 38
Number of testing candidates - 302
Number passing candidates - 284
Percent of Success - 94%

Hollis - 2
Yarmouth - 2
Bangor - 1
Ellsworth - 1
Farmington - 1
North Lakes - 1

*Pending one test in
Yarmouth for two
programs on
December 15th*



SUPPORT SERVICES

MFSI CONTINUES TO SEE GREAT DEMAND FOR PROPS AND EQUIPMENT STATEWIDE.

DAMAGES & REPAIRS

We're seeing positive progress in the prevention of damage and misuse. MFSI will continue to monitor and advise as time goes on. We're creating a plan for preventative maintenance to ensure the safety and longevity of the equipment.

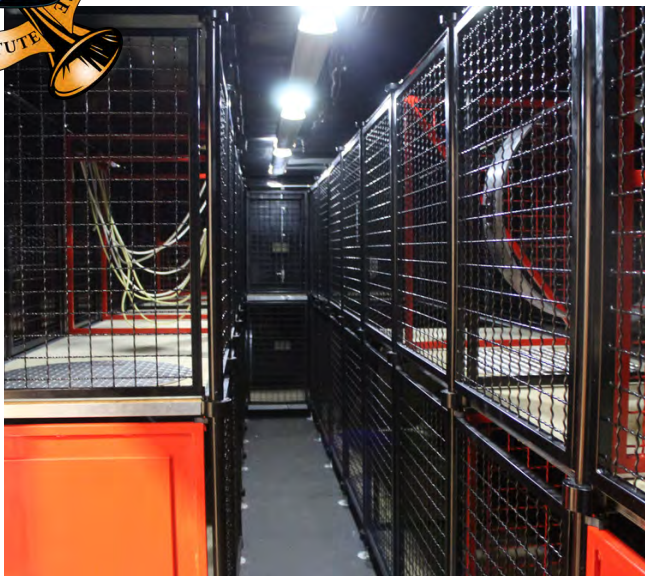
EQUIPMENT MAINTENANCE

Air packs - Tested, Fall 2023

Hoses - Tested, Fall 2023

Ladders - Tested, Fall 2023

Please find Official Memo for State Owned Fire Training Damage and Misuse at the end of the report.





Live Fire Instructor/Instructor-in-Charge - Bangor - 2023



REGION I PROGRAMS

JUNE TO DECEMBER 2023

Aroostook

Fire Fighter I & II - North Lakes
Practical Skills End Test - North Lakes

BPOC - Van Buren
MAST - Houlton
EVDT - Presque Isle

Kennebec

Fire & Emergency Services Instructor I & II

EVDT - Fairfield, Oakland, Farmingdale
VFIS Train-the-Trainer - Augusta
BPOC Hydraulics Session - Hallowell

Penobscot

Fire Fighter I & II - Bangor (PCFCA)
Practical Skills End Test - Bangor
Fire & Emergency Services Instructor I & II
Live Fire Instructor/LFIIC - Bangor

BPOC - Bradford, Orrington, Medway, Orono, Greenbush
EVDT - Bradford (2), Orrington, Carmel
Pump Training Trailer - Medway
MAST Operations - Medway, Bangor
MAST Train-the-Trainer - Bangor
FDSOA ISO - Bangor

Piscataquis

Basic Fire School - Sangerville, Sebec

EVDT - Milo
BPOC - Brownville

Somerset

Fire Fighter I & II - Skowhegan/Fairfield
Live Fire Burn - Fairfield

EVDT - Athens
BPOC - Fairfield

Washington

Fire Fighter I & II - Calais
Fire & Emergency Services Instructor I & II

EVDT - Columbia, Dennysville
BPOC - Princeton

REGION II PROGRAMS

JUNE TO DECEMBER 2023

Androscoggin

EVDT - Minot

Cumberland

Fire Instructor I & II - Falmouth
Fire Instructor II Bridge - MFSI
Practical Skills End Test - Yarmouth (3)

Forcible Entry - Yarmouth
System 64 Prop - Yarmouth
MAST - Yarmouth
Vehicle Fire Prop - Yarmouth
Vehicle Fire Train-the-Trainer - MFSI
BPOC Train-the-Trainer - MFSI
BPOC - Orrs/Bailey Island
APOC - Freeport
EVDT - Yarmouth, Scarborough (Live-In)

Franklin

Fire Fighter I & II - Farmington
Practical Skills End Test - Farmington

EVDT - Farmington, Carrabassett Valley

Hancock

Fire Fighter I & II - Ellsworth
Practical Skills End Test - Ellsworth - June

NFA PICO - Ellsworth
NFA DMICO - Ellsworth
NFA STICO - Ellsworth

Knox

BPOC - Hope

Lincoln

Fire Fighter I & II - Nobleboro
EVDT - Damariscotta
Vehicle Fire Prop - Boothbay

Oxford

Fire Fighter I & II - Oxford
System 64 Prop - Lovell
EVDT - Fryeburg

Sagadahoc

No Programs

Waldo

Basic Fire School - Liberty
Fire Fighter I & II - Stockton Springs (Block 1), Prospect

EVDT - Searsmont, Liberty
BPOC - Liberty - October

York

Fire & Emergency Services Instructor I & II - Kittery
Fire Fighter I & II - Saco (YCFC)
Fire Officer I Program Update - Alfred
Practical Skills End Test - Hollis

BPOC - Newfield, Sanford, Shapleigh
BPOC Train-the-Trainer - Sanford
Fire Simulations - West Kennebunk - June
EVDT - Acton, West Kennebunk
Vehicle Extrication - Shapleigh

NFA ISO - Alfred



CELEBRATING 75 YEARS WITH A SFI WORKSHOP AND RECOGNITIONS

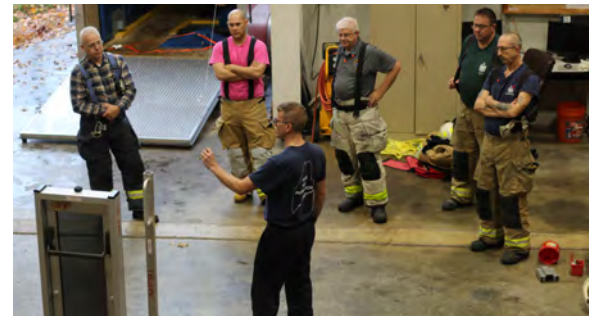
The weekend's event began with housekeeping topics, PPE inspection, respiratory protection and policy updates, and ended with an organizational overview with Director Graves. Several fire training props and trailers were utilized to train MFSI SFI to become proficient with them in support of local training efforts. Specific props trained on include the Red SCBA Air Management Maze and the new Forced Entry Trailers.

Saturday evening entailed a meal and social hour along with keynote speakers.

- Chief Forest Ranger Robby Gross - 1947 Wildfires
- Sherm Lahaie - the beginnings of organized firefighter training in Maine
- Steve Willis - progression of firefighter training
- Director Graves - on the future and direction of fire training in the state

Recognitions and accolades to a few MFSI State Fire Instructors that go above and beyond were awarded, including a special recognition to families for the additional sacrifices and commitments asked upon MFSI State Fire Instructors. Many instructors are worthy of this appreciation, however four stood out as exceeding normal capacity in their respective regions.

- "Mission Award" - Senior SFI Donald Robishaw
- "Mentorship Award" - Senior SFI Darren Woods
- "Drive Award" - SFI Alan Stewart
- "Rising Star Award" - SFI Francis "Mike" Surdick
- "Hidden Talent Award" - Senior SFI Chris Poremby



MFSI TPM Walter Morris Retires

Throughout Walter's 18-year career in fire training in the state of Maine, some of his top priorities and contributions included:

- Organized and developed MFSI administrative and operational policies.
- Helped coordinate Fire Officer development and the Maine State Fire Officer Academy.
- Set the foundations of the regional fire training facilities - a plan that MFSI continues to support well into the future.

This report is dedicated to the victims, families, and first responders of the October 25, 2023 tragedy in Lewiston. We remain dedicated to all affected. Let us pause for a moment of silence.

Additional Documents



In Service Since 1948

 **ORIGINAL**

To: Maine Fire Service Personnel

From: SMCC-MFSI Advisory Committee/Maine Fire Protection Services Commission

Date: August 31, 2023

RE: State Owned Fire Training Assets Damage and Misuse

It has been noted as of late, by Maine Fire Service Institute Support Service Staff and Administration, that training props, equipment, and trailers are being misused and damaged by inappropriate use. Moreover, in some cases equipment has been lost, all of which adds up financially over time. In an effort to prevent further damage or loss to these valuable fire training assets, the Southern Maine Community College – Maine Fire Service Institute Advisory Committee membership along with the Maine Fire Protection Service Commission have been briefed by Director Graves on this situation. Both groups have voted and fully support the following measures and incremental steps to attempt to prevent the damage to these valuable state owned fire training assets.

Who is responsible for these props when they are requested? Ultimately the Fire Chief is responsible and the department requesting the props. We encourage that all requestors ensure they have a rider on their insurance policy to cover any potential loss. *Please note:* MFSI provides insurance coverage on all our training props when they are stored at our facility or in transit. Once delivered in the field, loss/physical damage coverage becomes the responsibility of the requesting agency. MFSI instructors that request the props for programs are responsible for the care and assurance that the units are in a ready-state after use.

MFSI will be conducting inspections of equipment before and after use to ensure items are properly stored and equipment is in clean and ready-to-use for the next customer.

MFSI will be updating our website and making some adjustments to the requesting forms to bring attention to the props we are seeing excess damage to. We hope this will draw the requestor's attention to the situation.

MFSI will assist in remedial training on props such as the Forced Entry Training Doors/through the lock prop to prevent misuse and improper techniques which can result in damage.

Due to potential liabilities, MFSI will send some assets out only with an MFSI State Fire Instructor. These assets include but are not limited to the Ventilation Trailer, Extrication Trailer, Live Fire Training Trailer and some gas fired props.

Private, For Profit, or Not for Profit Fire Training Companies shall no longer enter requests for state-owned assets. Municipalities that use private companies need to contact MFSI for further information.

Users must notify MFSI Support Services and MFSI Administration of any damage immediately to prevent further damage or potential safety issues. MFSI will not take punitive actions unless the damage is negligent in nature. If deemed negligent, potential penalties, fees, etc. will be decided by SMCC-MFSI's Advisory Committee. Again, we encourage you to contact your insurance provider, Maine Municipal or VFIS to ensure your policy has a rider to cover equipment borrowed from MFSI. This is a risk management effort for your municipality. Common wear shall not be an issue and will not be addressed in any formal manner. However, if you see it, please make us aware.

We are not trying to discourage the use of these assets. We are asking for a solid partnership to be responsible guardians of these state fire training assets. We have been very fortunate to procure many pieces of equipment to assist and support Maine Fire Departments in their training efforts. However, in order to see they are sustainable, we must be good stewards of their care and maintenance to maximize their time in the field.

(Continued on next page)





In Service Since 1948

 ORIGINAL

To: Maine Fire Service Personnel

From: SMCC-MFSI Advisory Committee/Maine Fire Protection Services Commission

Date: August 31, 2023

RE: State Owned Fire Training Assets Damage and Misuse (Continued)

***NOTE:** The damage is being noted on our most popular props. For example, the Forvible Entry Props, which often are picked up from one department and moved to another the same day for efficiency. Because of this, we need your help. If you see anything that raises the slightest question, please contact us. We don't always have the option of bringing the trailer back to MFSI Headquarters for a complete inspection. The department most affected by damage could be yours. Take the time and give the equipment one last look as you prepare to put it back in the trailer.*

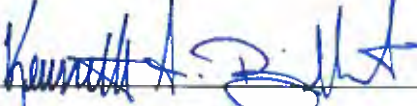
We understand that at certain times it is impossible to make sure training equipment is completely clean. In this case, an email stating that fact would be appreciated so we can make appropriate adjustments to our schedule.

MFSI CONTACTS FOR EQUIPMENT:

Deputy Director Jim Roy -- jroy2@smccme.edu

Support Services Supervisor Ray Bishop -- rbishop@smccme.edu

This memo is endorsed by the Maine Fire Service Leadership and signed by those stakeholders that have a vested interest in the protection for fire service training assets. Signed this day September 11, 2023.

 9/12/23

Chair, SMCC – MFSI Advisory Committee
Chief Ken Brilliant, Town of Brunswick Fire Department



Vice Chair, SMCC – MFSI Advisory Committee
Chief William Gillespie, Town of Liberty Fire Department

 9/11/23


Chair, Maine Fire Protection Service Commission
Chief Daniel Brooks, Town of Winthrop Fire Department



1st Vice Chair, Maine Fire Protection Service Commission
Gerry Gay, Professional Firefighters of Maine



President, Maine Fire Chiefs Association
Chief Thomas Higgins, City of Bangor Fire Department



President, Maine State Federation of Firefighters
Kenneth Desmond

 9/11/23

Director, Maine Fire Service Institute
James A. Graves



**AGREEMENT ESTABLISHING AN ALLIANCE
BETWEEN
SAFETYWORKS!
MAINE FIRE SERVICE INSTITUTE
OFFICE OF THE STATE FIRE MARSHAL
MAINE FOREST SERVICE**

SafetyWorks!, Maine Fire Service Institute, Maine State Fire Marshal, and Maine Forest Service recognizes the value of establishing a collaborative relationship to foster safer and more healthful workplaces. Therefore, we are formalizing an Alliance to provide compliance assistance, training, and resources to first responders for their protection by preventing or reducing exposure to hazards associated with firefighting.

SafetyWorks!, Maine Fire Service Institute, Maine State Fire Marshal, and Maine Forest Service will work together to achieve the following training and educational goals:

- Develop training and education programs for firefighters, fire investigators, and fire inspection professionals to provide understanding of workers' rights, including the use of Bureau of Labor Standards complaint process, the responsibilities of employers, and to communicate such information to workers and employers.
- Develop effective training and education programs for firefighters, fire investigators, and fire inspection professionals to promote understanding of immediate and long-term health effects of fire and post-fire hazards.

SafetyWorks!, Maine Fire Service Institute, Maine State Fire Marshal, and Maine Forest Service will work together to achieve the following outreach and communication goals:

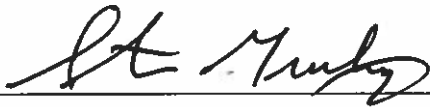
- Develop and disseminate information through print and electronic media, including links from SafetyWorks!, Maine Fire Service Institute, Maine State Fire Marshal, and Maine Forest Service web sites.
- SafetyWorks! will speak, exhibit, and appear at Maine Fire Service Institute, Maine State Fire Marshal, and Maine Forest Service local meetings, and other events.
- Share information on best practices with other industry and publicize the results through outreach by SafetyWorks!, Maine Fire Service Institute, Maine State Fire Marshal, and Maine Forest Service developed training programs and material.

SafetyWorks! Alliance provides parties an opportunity to participate in a voluntary cooperative relationship with SafetyWorks! for purposes such as training and education, outreach and communication and promoting a state dialogue on workplace safety and health. The Alliance will be a valuable tool for both SafetyWorks! and its alliance participants. By entering into an alliance with SafetyWorks! the parties are not endorsing any of that party's products or services; nor does the agency or division enter into the Alliance with the purpose of promoting a particular party's products or service.

 ORIGINAL

An implementation team made up of representatives of each organization will meet one to two times a year to share information of activities, and to track results in achieving the goals of the Alliance.

This agreement will remain in effect for two years from the date of the signing. Any signatory may terminate said agreement for any reason at any time, provided they give a 30-day written notice. This agreement may be modified in writing at any time with the written concurrence of all signatories.



Steven L. Greeley, Director

10/16/2023

Date

Maine Department of Labor, Workplace Safety and Health Division (SafetyWorks!)

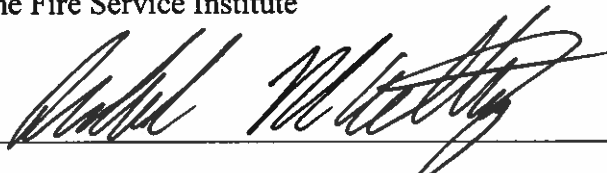


James Graves, Director

10/16/23

Date

Maine Fire Service Institute



Richard McCarthy, State Fire Marshal

10/16/23

Date

Maine Department of Public Safety



Robby Gross, Chief Forest Ranger

10/16/23

Date

Maine Department of Agriculture, Conservation and Forestry



Applications Due December 29
Minimum of 12 Participants - Maximum 25

Fee: \$250 for Maine Residents
\$500 for Out-of-State

FIRE OFFICER I

KENNEBEC COUNTY

Location: Waterville Fire Department - 7 College Ave

Delivery Options: *Select your preference on registration form.
A majority will decide which option is carried out.*

- Option 1* Six-Day: January 10, 17, 24, 31 and February 7, 28
1700 - 2100 hours each night (In-Person)
- Option 2* 2+1 (2 Nights/1 Weekend):
January 10 + February 28 1700 - 2100 hours (Nights)
February 3 + 4 0800 - 1700 hours (Weekend)



Send registration to Maine Fire Service Institute
ATTN: Anne Heinig - 19 Sewall St, Brunswick, ME
04011 or email to aheinig@smccme.edu

mfsi.me.edu
207-844-2070
mfsiinfo@smccme.edu



Applications Due December 29

Minimum of 12 Participants - Maximum 25

Fire & Emergency Services Instructor I & II

This hybrid program utilizes **both in-person classes and Zoom**. Attendance is mandatory for all sessions. This course meets the requirements of the Maine EMS identified standards for courses that lead to licensure for Instructor Coordinators, as well as the NFPA 1041 standard for Fire & Emergency Services Instructor I & II Professional Qualifications.

Ellsworth
1 City Hall Plaza
January - April 2024

January 17 - 6-9:30PM

January 31 - 6-9:30PM

February 7 - 7-9:15PM Zoom

February 14 - 7-9:15PM Zoom

February 21 - 7-9:15PM Zoom

February 28 - 7-9:15PM Zoom

March 6 - 7-9:15PM Zoom

March 9 - 8:30AM-2:00PM

March 13 - 7-9:15PM Zoom

March 20 - 7-9:15PM Zoom

March 27 - 7-9:15PM Zoom

April 6 - 8:00AM until Done

Dates and Times Subject to Change

Fee: \$350 for Maine Residents
\$700 for Out-of-State

Applications due by December 29, 2023.
Please see Program Billing Procedure page
for info on how to submit payment.

Send registration to:

Maine Fire Service Institute

ATTN: Anne Heinig

aheinig@smccme.edu

19 Sewall Street

Brunswick, ME 04011



mfsi.me.edu

☎ 207-844-2070

✉ mfsiinfo@smccme.edu

In this 6-day National Fire Academy course, fire officers are introduced to the Incident Command System (ICS), and they study proper command techniques for control and extinguishment of fires ranging from small, residential structures to multioccupancy, commercial complexes.

COMMAND & CONTROL OF INCIDENT MANAGEMENT N0312

Topics covered include:

- Problem-solving and fire command
- Interagency and mutual aid
- The ICS and incident management
- Size-up, strategy, tactics and action plans
- Truck company and engine company ops
- Building construction and fire behavior
- Pre-incident preparation, incident organization and strategic command

During this course, students will participate in a series of simulations of emergency incidents. Members of the class assume roles, assess different types of emergency situations, and make command decisions under realistic incident conditions. The simulations are a critical component of this training experience. They give students an opportunity to apply the knowledge and practice the skills learned in the classroom in a safe and supportive environment, as well as reinforcing the lessons learned and helping students make the transition from the classroom to the incident scene.



REGISTRATION DUE MARCH 28

Please submit registration materials to:
Maine Fire Service Institute
ATTN: Anne Heinig
19 Sewall Street, Brunswick, ME 04011
or email to aheinig@smccme.edu

*Must have at least 15 participants registered to run.
Please do not send payment with registration packet.
See the Billing Procedure page for details.*

The Application must include:

- Attached Registration Form
- Chief's Permission to Participate Form
- Certificate Copies for ICS-100 & ICS-200

Special emphasis is placed on firefighter safety.

PROGRAM INFO

A Six-Day Course
May 13 - 18, 2024

Course Location
**MFSI Headquarters
19 Sewall Street
Brunswick, ME 04011**

Registration Fee: **\$150**





PREPARATIONS FOR INITIAL COMPANY OPERATIONS [PICO]

March 9-10, 2024

Fee \$25 - Lunch provided

Located at MFSI Headquarters
SMCC Brunswick Campus
19 Sewall Street
Brunswick, ME 04011

This 2-day course is designed to develop a better understanding of the role and responsibilities of Company Officers (COs) in preparing their company for incident operations and to clarify the transition from firefighter to CO and the new roles relating to leadership and safety. This course is designed for COs, acting COs or senior firefighters responsible for the management of a single fire company at an emergency incident, including those officers who are responsible for company readiness, personnel safety and leadership as it relates to company operation.

Please mail registration forms to:
Maine Fire Service Institute (MFSI)
ATTN: Anne Heinig
19 Sewall Street
Brunswick, ME 04011
or to aheinig@smccme.edu



Register by January 15

At least 15 registered to run / No lodging provided



**SOUTHERN
MAINE
COMMUNITY
COLLEGE**



EXERCISING LEADERSHIP TO FACILITATE ADAPTIVE CHANGE

Located at MFSI HQ
SMCC Brunswick Campus
19 Sewall Street
Brunswick, ME 04011

The purpose of this 2-day course is to provide skills that individuals in positions of authority can use to exercise leadership when confronted with adaptive challenges. The goal of this course is for participants to develop an understanding of skills associated with exercising leadership to resolve adaptive problems — problems where the solution is either unknown or requires significant change, or both.

MARCH 9-10, 2024

\$25 Fee, lunch provided

Please mail registration forms to:
Maine Fire Service Institute
ATTN: Anne Heinig
19 Sewall Street
Brunswick, ME 04011
or email to
aheinig@smccme.edu



SOUTHERN
MAINE
COMMUNITY
COLLEGE

Register by January 15

At least 15 registered to run / No lodging provided





MAINE FIRE CHIEFS WORKSHOP

WHEN: January 27 - 28, 2024 from 8:00AM - 4:00PM

WHERE: Public Safety Training Center at EMCC, 354 Hogan Road, Bangor, ME

The Maine Fire Chiefs Workshop was created to provide current, new and aspiring fire chiefs with an understanding of important considerations for the delivery of fire protection services in their community. The workshop will provide information to assist in the management and leadership of a fire department in Maine. *Class Size: 12 Minimum / 24 Maximum*

This workshop consists of eight (8) modules designed to be presented through 16 hours of contact time, typically on a weekend. It is possible to select individual or groups of modules to be presented according to your need.

Topics Include:

- Fire Chief's Role in Leadership
- Legal Aspects of Fire Protection
- Professionalism & Politics
- Fire Chief's Role in Coaching, Counseling, and Correcting
- Financial Management & Planning
- Training, Safety, and Risk Management
- Incident Management
- Community & Media Relations

To register, send completed forms to aheinig@smccme.edu

Applications due Friday, January 12th. Fee for program: \$150

Questions? Contact Chief Pete Metcalf at pmetcalf@veazie.net





MAINE FIRE CHIEFS WORKSHOP

WHEN: January 13 & 14, 2024

WHERE: Aroostook County EMA Office at 158 Sweden Street, Caribou

The Maine Fire Chiefs Workshop was created to provide current, new and aspiring fire chiefs with an understanding of important considerations for the delivery of fire protection services in their community. The workshop will provide information to assist in the management and leadership of a fire department in Maine. *Class Size: 12 Minimum / 30 Maximum*

This workshop consists of eight (8) modules designed to be presented through 16 hours of contact time, typically on a weekend. It is possible to select individual or groups of modules to be presented according to your need.

Topics Include:

- Fire Chief's Role in Leadership
- Legal Aspects of Fire Protection
- Professionalism & Politics
- Fire Chief's Role in Coaching, Counseling, and Correcting
- Financial Management & Planning
- Training, Safety, and Risk Management
- Incident Management
- Community & Media Relations

To register, send completed forms to aheinig@smccme.edu

Applications due Friday, December 22nd. Fee for program: \$75

Questions? Contact Chief Darren Woods at dwoods@smccme.edu

