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NFIRS Fire Report Training Using the MEFIRS System

The Maine Office of State Fire Marshal is partnering with local fire departments on how to enter NFIRS reports in the new MEFIRS reporting system. Maine fire department response data is valuable at the local, state and national level. It is a tool for discovering the levels of response activity, property and contents loss, and locations that may need more fire protection.

This training is intended for fire department administrators who will be doing MEFIRS reports and it will cover:

- What is the Apparatus Power Tool, how do you use it, and how do you set up Apparatus/Personnel for it?
- How do you pare down the 600+ agencies in MEFIRS to just the handful you use for mutual aid?
- How to input an address correctly, so a report's data can be used in GIS to map the incident.
- How to add attachments and exposure reports to a fire report, and how to delete a report from MEFIRS.
- What the validity score means, how to find errors in a fire report, and how to use the STATUS section for department QA of reports
- How to use the Incident List view to find specific fire reports.
- Overview of where the User Voice, Help/University and Report Writer sections are located.

IMPORTANT: if an attendee doesn't currently have an active MEFIRS account, please contact Michelle Mason Webber at michelle.mason@maine.gov to see if an account needs to be created for you.

For more information on training dates and locations, please contact Michelle Mason Webber.

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