



**Department of Public Safety
STATE FIRE MARSHAL'S OFFICE
Building Codes and Standards Division**



52 STATE HOUSE STATION
AUGUSTA, ME 04333-0052

TEL.: (207) 626-3880

FAX: (207) 287-6251

REQUEST FOR TECHNICAL CODE INTERPRETATION

Please return this form and supporting documentation (noted below) to the address listed above or by email to Shannon.e.quintal@maine.gov

Requesting: Informal & Non-Binding (7-14 days) MUBEC Board Decision (30-60+ Days)

Date: _____ **Municipality:** _____

CEO/Building Official: _____

Phone: _____ **Email:** _____

Code/Standard: _____ **Section:** _____

Describe question: _____

Owner: _____

Mailing address: _____

Phone: _____ Email: _____

Project location: _____

Contractor: _____

Mailing address: _____

Phone: _____ Email: _____

Design Professional: _____

Mailing address: _____

Phone: _____ Email: _____

Required information should include any applications, building plans and relevant construction documents (existing and proposed), a written narrative describing the nature of the project and what interpretation is requested including specific code reference sections.

Please see next page for [Chapter 1, Section 10](#) regarding Interpretation Request.

Office Use Only:

Action:	Date:
Received	
Information Requested	
Informal Interpretation	
MUBEC Written Interpretation	

SECTION 10. ADVISORY RULINGS AND TECHNICAL SUPPORT

1. The interpretation and enforcement of this Code are the responsibility of the local municipality. However, the Bureau is available to provide advisory rulings and technical support for the administration of this Code, amendments, conflict resolutions, and interpretations. This support includes but is not limited to:

A. Written request. Upon written request of any interested person or entity, the Bureau may provide a nonbinding advisory interpretation, pursuant to Title 5 M.R.S. §9001, with respect to the applicability of any statute, rule or code administered by the Bureau, on that person or entity, or the property of that person or entity, or actual state of facts. The written request shall be made on the official Bureau form and shall include the following information.

(1) Specific identification of the subject code or codes with a description of the questioned application or perceived conflict.

(2) Relevant construction documents to fully illustrate the issue upon which an advisory interpretation is sought.

(3) The Bureau may request additional documentation or information required to issue an advisory interpretation or to provide technical support. All requested information shall be provided within 30 days of request, or the request for advisory interpretation or support may be deemed abandoned.

B. Advisory interpretation written. All advisory interpretations shall be in writing.

C. Advisory interpretations not binding. An advisory interpretation shall not be binding.