

Technical Codes and Standards Board Meeting Minutes
Department of Public Safety, Office of State Fire Marshal
July 17, 2025, 9:00 a.m. via Microsoft Teams

Board Members Present:

Michael Sauschuck, Commissioner of Public Safety, Board Chair/ Chair delegate Greg Day

Marc Veilleux, representing the State Fire Marshal's Office

Mark Stambach, CEO representing a Municipality that is not a Service Center Community

Tom Lister, CEO representing a Municipality that is a Service Center Community

Carl Chretien, representing Residential Builders

Randy Poulton, representing Commercial Builders

David Matero, representing Maine Chapter of the American Institute of Architects

Eric Dube, representing Structural Engineers

Mike Pullen, representing the Maine Historic Preservation Commission

Michael Pulaski, Energy Efficiency Representative

Steve Martel, Mechanical Engineer

Jay Horr, Lumber Material Dealer

Michael Stoddard, Representing Efficiency Maine

Staff Present: Greg Gilbert, Shannon Quintal

1. Call to Order – Determination of Quorum

Meeting started at 9:06 AM. Quorum confirmed.
Introduction of board members.

Samantha Horn, Director of the Maine Office of Community Affairs, was introduced.
Jeffrey LaPierre introduced, awaiting appointment for the Mechanical Engineer seat.

2. Review and approval of the minutes:

A. June 26, 2025 Meeting minutes

Randy Poulton suggested a revision to Section 8.A.i of the minutes to provide better clarity. The Board reviewed the suggestions during the meeting.

Motion to accept the minutes with Randy Poulton's modifications.

Motion by David Matero, second by Michael Pulaski.

7 in favor, 0 opposed.

3. Approval of Agenda –

Amended agenda – add under “New Business” discussion of LD1829 broader overview of the bill and how it applies to MUBEC rulemaking, Bilco Doors, and next in-person meeting date.

Motion to approve the agenda with modifications.

Motion by David Matero, second by Randy Poulton.

7 in favor, 0 opposed.

4. Report from Board Chair:

A. Financial Update – no exact number available for the meeting, approximately \$950,000 to \$1,000,000.

5. Legislative update:

Session ended – Tabled until 2nd Session. List of bills to be carried over but the FMO has not had an opportunity to look at it.

6. Staff Report:

- A. Training Update – No specific trainings this month hosted by the Fire Marshal’s Office. MBOIA and MIAQC have held a couple of trainings. Greg Gilbert is working on scheduling two trainings with Shums Coda on Mechanical for the end of August and with Wayne Barrow, Vericon, for Fire Separation Partitions and Barriers and another Intro to Fire Separation and Fire Stopping. Also trying to work with Colin Clark, DEP, on some Shoreland Zoning training and private companies to assist with Land Use training. Trying to get eight to twelve trainings before the end of the year.
- B. MOCA Update – Samantha Horn recognized to speak and provided an update on the progress of transitioning to MOCA. Discussion on Maine Custom Codes- the Board expressed the importance of getting this done. Samantha Horn clarified that even if it is being offered at no cost, state contracts are not transferable and the authority for Samantha to sign a contract for the building codes program won’t occur until the September 24 transition date, but one of the first steps would be getting a contract that is acceptable to the state. Bill Nash, ICC, provided that once the contract is signed, creating the Maine specific codes is a relatively quick process and that when the Board does review for the 2024 codes, ICC will be able to comp some books, pdfs, and subscriptions for review.

7. Training and Certification Committee:

- A. Report from Committee - Chair, Eric Dube – The committee met before the Board meeting, but will be changing meeting time to the week before. Amalia Siegel, Governor’s Office, joined the meeting to discuss website changes and transfer to MOCA and will continue to work with her to provide information for transition. General overview provided of improvements already made to the website, along with some priorities moving forward.

8. Unfinished Business:

- A. Chapter 6 – Energy Code update / legal follow up – Sent to Kent Avery to take a look at the proposed change.
Stretch Code intent – the FMO can write a memo regarding the intent of the stretch code to apply to new construction/new additions. Greg Gilbert will have a draft for the Board to review at the next meeting.
- B. Board I-Codes access – the Board members should have received an invite for the shared digital subscription. Greg Gilbert is working with ICC to get a price on Board memberships, meeting scheduled with Bill Nash to discuss. Question on governmental member voting rights – dependent on how many Maine government employees would take voting seat priority over Board members.

9. New Business:

- A. LD 1829, LD427, discussion on requirements as it pertains to rule making and the effect on MUBEC- MOCA has people already on top of rulemaking. The referenced bills do not have any changes that would require modification of the rules. Samantha Horn offered that, in a month or so, could ask someone from Housing Opportunities and Municipal Planning Program to talk to the Board about how the aspects fit together/interact with code.

- B. Bilco Doors – Question on whether Bilco Doors/bulkhead doors meet the EERO requirements. There is concern over the ability to lock them from the outside or added weight on top of the doors requiring more force to open. Randy Poulton suggested clear guidance/memo be given on whether or not they are acceptable for use. Tom Lister noted reference to bulkheads in IRC 310.4.4.
- C. In-Person Meeting – The Board discussed the October and November meeting schedule to determine the next in-person meeting. The conclusion was to change the November 20 meeting to November 13, for an in-person meeting at MOCA.

10. Public Comments:

No public comment made.

Proposed Next Meeting Date: August 21, 2025

Motion to adjourn.

Motion by Marc Veilleux, second by David Matero
7 in favor, 0 opposed.

Meeting adjourned at 10:45 AM.

Respectfully submitted,
Shannon Quintal, Administrative Assistant