

**Technical Codes and Standards Board Meeting Minutes**  
**Department of Public Safety, Office of State Fire Marshal**  
**March 20, 2025, 9:00 a.m. via Microsoft Teams**

**Board Members Present:**

- |   |   |  |
|---|---|--|
| <input type="checkbox"/> Michael Sauschuck, Commissioner of Public Safety, Board Chair/ <input checked="" type="checkbox"/> Chair delegate Greg Day |   |  |
| <input type="checkbox"/> Marc Veilleux, representing the State Fire Marshal's Office  | <input checked="" type="checkbox"/> Mark Stambach, CEO representing a Municipality that is not a Service Center Community | <input checked="" type="checkbox"/> Tom Lister, CEO representing a Municipality that is a Service Center Community   |
| <input checked="" type="checkbox"/> Carl Chretien, representing Residential Builders  | <input checked="" type="checkbox"/> Randy Poulton, representing Commercial Builders                                       | <input checked="" type="checkbox"/> David Matero, representing Maine Chapter of the American Institute of Architects |
| <input checked="" type="checkbox"/> Eric Dube, representing Structural Engineers  | <input checked="" type="checkbox"/> Mike Pullen, representing the Maine Historic Preservation Commission                  | <input checked="" type="checkbox"/> Michael Pulaski, Energy Efficiency Representative                                |
| <input type="checkbox"/> Steve Martel, Mechanical Engineer  | <input checked="" type="checkbox"/> Jay Horr, Lumber Material Dealer  | <input type="checkbox"/> Michael Stoddard, Representing Efficiency Maine   |

**Staff Present:** Greg Gilbert, Shannon Quintal, Kent Avery

1. Call to Order – Determination of Quorum  
Meeting started at 9:03 AM. Quorum confirmed.  
Introduction of board members.
2. Approval of Agenda –  
Motion to approve agenda as amended.  
Motion by Eric Dube, second by Mark Stambach  
9 in favor, 0 opposed.

Agenda amended to add under “New Business”- Process to revise Rule, Discuss Radon Rule, IRC Chapter 11 and under “Legislative Update” add LD546.

3. Review and approval of the minutes:
  - A. January 16, 2025 Meeting minutes  
Motion to accept as January 16, 2025 minutes as prepared.  
Motion by Michael Pullen, second by Mark Stambach  
6 in favor, 0 opposed, Randy Poulton and Jay Horr abstained.  
Tom Lister unavailable at the time of vote.
  - B. January 31, 2025 Meeting minutes  
Motion to approve as written.  
Motion by David Matero. Motion not seconded.  
Motion died.  
  
Motion to pass over the minutes.  
Motion by Randy Poulton, second by Jay Horr.  
9 in favor, 0 opposed.
  - C. February 18, 2025 Meeting minutes – tabled until next meeting.
4. Report from Board Chair:
  - A. Financial Update – \$872,000

**5. Legislative update:**

Update provided on the status of the following bills

- A. LD 445 –voted ought not to pass.
- B. LD 427 – Scheduled for work session today. FMO testified neither for nor against.
- C. LD 659 – Scheduled for work session today. FMO testified neither for nor against.
- D. LD 741- Scheduled for work session today. FMO did not testify.
- E. LD546 – Resolve
- F. LD603- Scheduled for work session today. FMO testified neither for nor against. The language is to be added under Title 10, which would require action from the board.
- G. LD1179- Received yesterday, the bill requires the Department of Public Safety/Office State Fire Marshal and the Technical Codes and Standards Board to establish rules governing life and fire safety.

**6. Staff Report:**

- A. Training Update – Greg Gilbert provided the Board with an update on upcoming trainings scheduled within the next two months either hosted by the Fire Marshal’s Office Building Codes program or other organizations.
- B. Codes Rollout – The Board discussed getting the word out on the update of codes through press releases and fact sheets. David Matero has a document that could be used as a draft for something the Fire Marshal’s Office puts out.
- C. MOCA Update – Greg Gilbert provided an update on recent MOCA meetings to help prepare for the transition. Date of transition is dependent on biennial budget vote.

**7. Training and Certification Committee:**

- A. Report from Committee Chair – Eric Dube provided an update on meeting from last Wednesday morning, discussions which included the statewide survey, MOCA transition, code rollout, training. Next meeting will shift focus back to the website. Another subject discussed was Radon testing.

**8. Unfinished Business:**

- A. Custom Codes- Greg Gilbert update on custom codes, Maine based codes/custom codes are on hold as of right now based on technical aspects of State contract and needs to wait for MOCA to sign off on it, as the contract is not transferable. Bill Nash suggested there may be some confusion over a requirement to make a purchase and offered to review the contract.
- B. Canadian Air Standard, review by Steve Martel – Steve Martel wasn’t present. Item left on the agenda to confirm discussion was complete.
- C. Contractor Licensing – Topic of Contractor Licensing was one that the Board requested to add to the agenda to discuss. Carl Chretien provided that the bill language is still being worked on.

**9. New Business:**

- A. MUBEC Chapter 3 – IBC Chapter 30 – specifically adopted in chapter 3, however in chapter 1 regulation of elevator and hoist ways, it still falls to PFR. Conflict in the adoption to be noted for the next adoption, unless the board decides to make an amendment.
- B. MUBEC Chapter 6 — Greg Gilbert requested clarification from the Board on Continuous insulation and the Stretch Code. Stretch Code- was the intent of the 15% increase to go into fenestration and other components. David Matero clarified it is using a building analysis. Continuous insulation with vapor barriers- Standard construction would have that installation of vapor barriers on the outside of the wall, but IRC specifies that vapor barriers are supposed to be on the inside of the wall framing. Consideration for clarification on future amendments as to the style of construction, making sure that the wall does not have vapor barriers on both sides.

C. Code Amendment Process – Process outlined in Chapter 1. Greg Gilbert will look into what is required for the process of doing amendments to the rules.

D. IRC Chapter 11 – Mark Stambach brought up concerns Stephen Carr had addressed with the recent code adoption. Stephen Carr was recognized to speak and provided the Board with some information regarding the concerns. As it is anticipated to be a significant discussion, the Board thought it would be best to have it taken to the Technical Advisory Group to discuss and report back to the Board. Tom Lister mentioned that bringing to the attention of the TAG that amendments can impact software usage may be helpful.

Motion to have the Energy TAG and the Residential TAG convene on reviewing the topics discussed today and then bring those back to the board for a decision.

Motion by Eric Dube, second by Mark Stambach

8 in favor, 0 opposed.

Michael Pulaski left the meeting but will be tentative chair for the TAG meeting.

E. Radon Standard – Randy Poulton wanted to bring to the Board's attention that the Radon standard has a testing as a requirement.

**10. Public Comments:**

Christy Crocker, MIAQC, asked about how trainings are communicated.

In response to the radon standard discussion, clarified that all standards associated with the MUBEC were adopted and already had all the provisions equally required as the adopted codes. Recommended viewing the webinar recording.

Bill Nash, ICC, offered to look over the agreement for the custom codes as there shouldn't be a purchase requirement, there are support promotions, but the state has already satisfied those. Once the agreement is complete, it would be about 6-8 weeks to complete the custom codes. ICC has developed three standards relevant to manufactured housing.

Travis Blake, Homebuilders and Remodelers Association, stated that preference of the association and some code enforcement officers would prefer to see an effective date for the new codes of September instead of April.

Next Scheduled Meeting: April 17, 2025

Board requested getting meetings on the calendar in advance. Monthly invites will be sent out for the third Thursday of the month and determine if needed each month.

Motion to adjourn.

Motion by Eric Dube, second by Carl Chretien

8 in favor, 0 opposed.

Meeting adjourned at 11:42 AM.

Respectfully submitted,  
Shannon Quintal, Administrative Assistant