

Technical Codes and Standards Board Meeting Minutes
Department of Public Safety, Office of State Fire Marshal
January 31, 2025, 9:00 a.m. via Microsoft Teams

Board Members Present:

- | | | |
|--|---|--|
| <input type="checkbox"/> Michael Sauschuck, Commissioner of Public Safety, Board Chair/ <input type="checkbox"/> Chair delegate Greg Day | | |
| <input checked="" type="checkbox"/> Standing-in as Chair, Greg Gilbert, State Building Official | | |
| <input type="checkbox"/> Marc Veilleux, representing the State Fire Marshal's Office | <input checked="" type="checkbox"/> Mark Stambach, CEO representing a Municipality that is not a Service Center Community | <input checked="" type="checkbox"/> Tom Lister, CEO representing a Municipality that is a Service Center Community |
| <input checked="" type="checkbox"/> Carl Chretien, representing Residential Builders | <input checked="" type="checkbox"/> Randy Poulton, representing Commercial Builders | <input checked="" type="checkbox"/> David Matero, representing Maine Chapter of the American Institute of Architects |
| <input checked="" type="checkbox"/> Eric Dube, representing Structural Engineers | <input type="checkbox"/> Mike Pullen, representing the Maine Historic Preservation Commission | <input checked="" type="checkbox"/> Michael Pulaski, Energy Efficiency Representative |
| <input type="checkbox"/> Steve Martel, Mechanical Engineer | <input type="checkbox"/> Jay Horr, Lumber Material Dealer | <input type="checkbox"/> Michael Stoddard, Representing Efficiency Maine |

Staff Present: Shannon Quintal

1. Call to Order – Determination of Quorum

Meeting started at 9:50 AM. Quorum confirmed.
Introduction of board members.

Greg Gilbert provided a summary of the recommended changes to the Legislative Report Letter that had been made.

2. Approval of Agenda

Motion to approve the agenda as written.
Motion by Randy Poulton, second by Carl Chretien
7 in favor, 0 opposed.

Motion to pass over agenda items 4, 5, 6 and 7 and take up only the Legislative letter this meeting.
Motion by Randy Poulton, second by Carl Chretien
7 in favor, 0 opposed.

3. Review and approval of the minutes:

A. January 16, 2025 Meeting Minutes – Tabled until next meeting.

4. Report from Board Chair:

A. Financial Update – Tabled until next meeting.

5. Legislative update:

A. Current Legislative session update – Tabled until next meeting.

6. Staff Report: Tabled until next meeting.

7. Training and Certification Committee:

A. Report from Committee Chair, Eric Dube – Tables until next meeting.

8. Unfinished Business:

- A. Annual report to the legislature review and approval – the Board reviewed and revised the draft of the Legislative Report Letter prepared by Greg Gilbert.

Motion to approve and accept the revised letter as amended on January 31, 2025.

Motion by Eric Dube, second by Carl Chretien.

7 in favor, 0 opposed.

- B. Public Comment Responses – Not discussed, lack of quorum.

- C. Custom Codes Update – Table until next meeting

- D. Canadian Air Standard, review by Steve Martel – Table until next meeting

9. New Business:

- A. Contractor Licensing – Table until next meeting.

10. Public Comments:

No public comment made.

Next Scheduled Meeting: March 20, 2025

Meeting ended at 10:38AM due to loss of quorum.

Respectfully submitted,

Shannon Quintal, Administrative Assistant