

Technical Codes and Standards Board Meeting Minutes
Department of Public Safety, Office of State Fire Marshal
October 7, 2024, 9:00 a.m. via Zoom

Board Members Present:

- | | | |
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| <input type="checkbox"/> Michael Sauschuck, Commissioner of Public Safety, Board Chair/ | <input checked="" type="checkbox"/> Chair delegate Greg Day | |
| <input checked="" type="checkbox"/> Marc Veilleux, representing the State Fire Marshal's Office | <input checked="" type="checkbox"/> Mark Stambach, CEO representing a Municipality that is not a Service Center Community | <input checked="" type="checkbox"/> Tom Lister, CEO representing a Municipality that is a Service Center Community |
| <input checked="" type="checkbox"/> Carl Chretien, representing Residential Builders | <input checked="" type="checkbox"/> Randy Poulton, representing Commercial Builders | <input checked="" type="checkbox"/> David Matero, representing Maine Chapter of the American Institute of Architects |
| <input type="checkbox"/> Eric Dube, representing Structural Engineers | <input type="checkbox"/> Mike Pullen, representing the Maine Historic Preservation Commission | <input type="checkbox"/> Kim Cheslak (resigned), Energy Efficiency Representative |
| <input checked="" type="checkbox"/> Steve Martel, Mechanical Engineer | <input type="checkbox"/> Jay Horr, Lumber Material Dealer (no video available) | <input checked="" type="checkbox"/> Michael Stoddard, Representing Efficiency Maine |

Staff Present: Greg Gilbert, Shannon Quintal

1. Call to Order – Determination of Quorum
Meeting started at 9:03 AM. Quorum confirmed.
Introduction of board members.

2. Approval of Agenda
Motion to approve the agenda.
Motion by Carl Chretien, second by Mark Stambach.
7 in favor, 0 opposed.

Randy Poulton suggested agendas should have an item prompting the Board to pick a next meeting date instead of listing one.

3. Review and approval of the minutes:
Minutes review for September 12, 2024 meeting deferred to next regular meeting.

4. Report from Board Chair:
A. Financial Update – Deferred to next regular meeting.

5. Legislative update:
A. Current Legislative session update – Deferred to next regular meeting.

6. Staff Report:
Deferred to next regular meeting.

7. Training and Certification Committee:
Deferred to next regular meeting.

8. Unfinished Business:
A. MUBEC Rules and Fact Sheets Review and Approval – Board was sent the drafts of all chapters to independently review and comment on prior to meeting final review.
 1. Chapter 1 – Document displayed, Greg Gilbert went over any comments.
 2. Chapter 2 – No comments made for Board to discuss on this chapter.

3. Chapter 3 - Document displayed, Greg Gilbert went over any comments.
4. Chapter 4 – No comments made for Board to discuss on this chapter.
5. Chapter 5 - No comments made for Board to discuss on this chapter.
6. Chapter 6 - Document displayed, Greg Gilbert went over any comments.
7. Chapter 7– No comments made for Board to discuss on this chapter.

Motion to accept Chapters 1 through 7 as discussed.

Motion by Carl Chretien, second by Steve Martel.

7 in favor, 0 opposed.

Greg Day summarized next steps in the rulemaking process and that any comments made during public comment period will come back to the Board to review.

9. New Business:

No new business taken up.

10. Public Comments:

No public comment made.

Board discussed next meeting date. Next meeting agenda to consist of discussion of Board reappointments, update from the Training and Certification Committee, update from Greg Gilbert on conference, introduction of new State Fire Marshal, discussion of annual legislative letter, and more information on timeframe to invite MOCA/Samantha Horn to a Board meeting.

Next Scheduled Meeting: November 14, 2024

Motion to adjourn.

Motion by Carl Chretien, second Marc Veilleux

7 in favor, 0 opposed.

Meeting Adjourned at 9:54AM.

Respectfully submitted,

Shannon Quintal, Administrative Assistant