

Technical Codes and Standards Board Meeting Minutes
Department of Public Safety, Office of State Fire Marshal
September 12, 2024, 9:00 a.m.

Board Members Present:

- | | | |
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| <input type="checkbox"/> Michael Sauschuck, Commissioner of Public Safety, Board Chair/ <input checked="" type="checkbox"/> Chair delegate Greg Day | | |
| <input checked="" type="checkbox"/> Marc Veilleux, representing the State Fire Marshal's Office | <input checked="" type="checkbox"/> Mark Stambach, CEO representing a Municipality that is not a Service Center Community | <input checked="" type="checkbox"/> Tom Lister, CEO representing a Municipality that is a Service Center Community |
| <input checked="" type="checkbox"/> Carl Chretien, representing Residential Builders | <input checked="" type="checkbox"/> Randy Poulton, representing Commercial Builders | <input checked="" type="checkbox"/> David Matero, representing Maine Chapter of the American Institute of Architects |
| <input checked="" type="checkbox"/> Eric Dube, representing Structural Engineers | <input checked="" type="checkbox"/> Mike Pullen, representing the Maine Historic Preservation Commission | <input type="checkbox"/> Kim Cheslak (resigned), Energy Efficiency Representative |
| <input checked="" type="checkbox"/> Steve Martel, Mechanical Engineer | <input checked="" type="checkbox"/> Jay Horr, Lumber Material Dealer | <input type="checkbox"/> Michael Stoddard, Representing Efficiency Maine |

Staff Present: Greg Gilbert, Shannon Quintal

1. Call to Order – Determination of Quorum

Meeting started at 9:03 AM. Quorum confirmed.

Introduction of board members.

Board Chair introduced Greg Gilbert, the new State Building Official.

Question regarding Board appointments – Greg Day has reached out to the president of Boards and Commissions for clarification on expiration of terms.

2. Approval of Agenda

Motion to approve the agenda.

Motion by Carl Chretien, second by Marc Veilleux.

10 in favor, 0 opposed.

3. Review and approval of the minutes:

A. April 18, 2024 Meeting Minutes

Motion to approve April 18, 2024 minutes as prepared.

Motion by Michael Pullen, second by Randy Poulton

10 in favor, 0 opposed.

B. June 21, 2024 Meeting Minutes

Motion to approve June 21, 2024 minutes.

Motion by Marc Veilleux, second by Mark Stambach

10 in favor, 0 opposed.

4. Report from Board Chair:

A. Financial Update – not available at the time of the meeting.

Greg Day notified the Board that Richard McCarthy, State Fire Marshal, retired as of 08/31/2024.

5. Legislative update:

A. Current Legislative session update – No update, not in session.

Board has requested to invite the MOCA contacts to Board meeting in December or early 2025 prior to movement of the Building Codes Program and expressed interest in being included the transition process.

6. Staff Report:

A. Recent Training Update- Greg Gilbert has been working on getting details together regarding venues and is working on scheduling trainings for LPI, Legal Issues, and firestopping/fire protection.

Training recently held on Mechanical Inspections presented by ICC's Gary Gauthier. This training did not involve the Maine Fuel Board. The Maine Fuel Board was requested to provide training and they declined.

Mark Stambach provided notice of upcoming Maine Building Officials four-day training. Information on training to be sent to the Board.

7. Training and Certification Committee:

A. Committee Update- Eric Dube provided an update on the Committee's progress, noting that the current focus of the committee is on determining training needs and improving the website by developing an outline for content, followed by TPI certification and exam updates.

B. Third Party Inspector Certification – agenda item maintained as a reminder.

8. Unfinished Business:

Randy Poulton requested an update on obtaining a copy of the Canadian Air Standard. Greg Day has received a response from Maine Indoor Air Quality Council that we will not be receiving free copies, and any copies would need to be purchased.

9. New Business:

A. MUBEC Rules and Fact Sheets Review and Approval – Rule fact sheets were displayed on the projector and edited at the time of the meeting.

1. Chapter 1

Motion to adopt as amended.

Motion by Eric Dube, second by Carl Chretien.

10 in favor, 0 opposed.

Motion to approve Chapter 1 rule.

Motion by David Matero, second by Marc Veilleux.

Motion withdrawn by David Matero after Board concerns over potential changes since AG preliminary review.

2. Chapter 2

Motion to approve as amended.

Motion by Mark Stambach, second by Steve Martel.

10 in favor, 0 opposed.

3. Chapter 3

Motion to accept the fact sheet as displayed.

Motion by Randy Poulton, second by Eric Dube.

Motion amended: Motion to accept the fact sheet as modified.

Motion by Randy Poulton, second by Eric Dube.
10 in favor, 0 opposed.

4. Chapter 4
Motion to approve the fact sheet.
Motion by Mark Stambach, second by Tom Lister.
10 in favor, 0 opposed.
5. Chapter 5
Motion to accept the fact sheet.
Motion by Mark Stambach, second by Marc Veilleux.
10 in favor, 0 opposed.
6. Chapter 6
Motion to approve as displayed on the projector.
Motion by Randy Poulton, second by Jay Horr.
9 in favor, 0 opposed, David Matero not present for vote.

Eric Dube and David Matero left the meeting at 11:59AM.

7. Chapter 7
Motion to accept the fact sheet as displayed on the projector.
Motion by Randy Poulton, second by Mark Stambach.
8 in favor, 0 opposed.

Kent Avery advised the Board should vote on the whole package for rulemaking before it is submitted to the Secretary of State for posting for public comment. Concern expressed over doing a final vote without reviewing the rule language. Board will review the chapters in their final draft for vote at next meeting.

10. Public Comments:

No public comment made.

Next Scheduled Meeting: December 12, 2024 – Additional meeting likely to be scheduled to focus on Rule approvals.

Motion to adjourn.
Motion by Jay Horr, second by Randy Poulton
8 in favor, 0 opposed

Meeting Adjourned at 12:20PM

Respectfully submitted,
Shannon Quintal, Administrative Assistant