

**Technical Codes and Standards Board Meeting Minutes**  
**Department of Public Safety, Office of State Fire Marshal (via Zoom)**  
**June 21, 2024, 9:00 a.m.**

**Board Members Present:**

- |   |   |  |
|---|---|--|
| <input type="checkbox"/> Michael Sauschuck, Commissioner of Public Safety, Board Chair/ <input checked="" type="checkbox"/> Chair delegate Greg Day |   |  |
| <input checked="" type="checkbox"/> Marc Veilleux, representing the State Fire Marshal's Office   | <input checked="" type="checkbox"/> Mark Stambach, CEO representing a Municipality that is not a Service Center Community | <input checked="" type="checkbox"/> Tom Lister, CEO representing a Municipality that is a Service Center Community   |
| <input checked="" type="checkbox"/> Carl Chretien, representing Residential Builders  | <input checked="" type="checkbox"/> Randy Poulton, representing Commercial Builders                                       | <input checked="" type="checkbox"/> David Matero, representing Maine Chapter of the American Institute of Architects |
| <input checked="" type="checkbox"/> Eric Dube, representing Structural Engineers  | <input type="checkbox"/> Mike Pullen, representing the Maine Historic Preservation Commission                             | <input type="checkbox"/> <del>Kim Cheslak</del> (resigned), Energy Efficiency Representative                         |
| <input checked="" type="checkbox"/> Steve Martel, Mechanical Engineer   | <input checked="" type="checkbox"/> Jay Horr, Lumber Material Dealer  | <input checked="" type="checkbox"/> Michael Stoddard, Representing Efficiency Maine                                  |

**Staff Present:** Shannon Quintal

1. Call to Order – Determination of Quorum  
Meeting started at 9:02 AM. Quorum confirmed.  
Introduction of board members.

2. Approval of Agenda  
Motion to approve the agenda as amended.  
Motion by Mark Stambach, second by Randy Poulton.  
9 in favor, 0 opposed.

Amended agenda items: Add under “Unfinished Business” updates on the ICC Memberships and the Maine specific custom codes.

Request to make the “Training and Certification Committee Report” a standing agenda item.

3. Review and approval of the minutes:  
A. April 18, 2024 Meeting Minutes –  
Randy Poulton shared suggested edits to the minutes for more detail in Section 7. Minutes to be amended.

Motion to pass over the approval of minutes, pending changes.  
Motion by Randy Poulton, second by Carl Chretien.  
8 in favor, 1 opposed. Marc Veilleux opposed.

4. Report from Board Chair:  
A. Financial Update – not available at the time of the meeting.
5. Legislative update:  
A. Current Legislative session update – No update, not in session.
6. Staff Report:  
A. Recent training update –

Joshua Harmon, Shums Coda, provided two trainings - RESCheck (5/13/2024) and COMCheck (5/16/2024). Both trainings had over 80 attendees.  
Gary Gauthier, ICC, provided training on 2021 IRC Residential Mechanical Inspections (6/11/2024), and will be providing two trainings coming up.

7. Unfinished Business:

- A. Review Overall MUBEC update Status – Stretch Code anticipated for completion during this meeting, and then will be able to be incorporated into the rule, then can be prepared for public comment. Stretch Code was previously discussed to be its own document as “Chapter 6A” but is not able to be, either needs to be Chapter 8 or put back into Chapter 6. Chapters 2, 3, 5 and 7 have been sent to Kent Avery for preliminary review and will be posted for public comment.
- B. Energy Appendix (continued discussion from March action) – David Matero summarized the discussion of the Energy Technical Advisory Group and provided the Board with the TAG’s suggested language for the Stretch Code.  
Motion to adopt the stretch code as presented by the TAG.  
Motion by Eric Dube, second by Steve Martel  
6 in favor, 3 opposed. Randy Poulton, Marc Veilleux, and Carl Chretien opposed.
- C. Third Party Inspector certification – Standing agenda item. Request to put it under the “Training and Certification Committee Report” agenda item.
- D. Maine Code Membership – Office of State Fire Marshal is waiting for the invoice to pay.
- E. Maine Custom Codes – Custom codes are dependent on the rules being completed and will require a financial order as the BRIC Grant does not have funds intended for this purpose. The Board expressed some concern over the timeframe that this could take if waiting until codes are adopted to start. Greg Day said he will reach out to Mark Johnson, ICC, regarding where the rule adoptions are at and the possibility of a cost estimate.

8. New Business:

- A. Proposal for Changing of MUBEC Meeting Date – Current meeting schedule conflicts with the Office of State Fire Marshal schedule. Discussion to move meetings to a different week of the month for MUBEC Meetings. Meetings to be moved to the second Thursday of the month, with Board request to send notices of changed meeting date and removal from the previously scheduled meeting dates.
- B. Certification Committee Update – Eric Dube summarized the Training and Certification Committee meeting discussions and goals.

9. Public Comments:

- Bill Nash, ICC, summarized the process regarding creating custom codes and the estimated time required to create the custom codes.

Next Scheduled Meeting: September 12, 2024

Motion to adjourn.

Motion by David Matero, second by Carl Chretien  
9 in favor, 0 opposed

Meeting Adjourned at 10:29AM

Respectfully submitted,  
Shannon Quintal, Administrative Assistant