

Project Railroad Document Receipt & Sign-Off Form

ME# / WIN #: _____ Location / Milepost / Segment: _____

Railroad (Owner / Operator): _____

MaineDOT Resident (Name): _____ Phone: _____

Contractor: _____ Phone: _____

Contact: _____ Phone: _____

Documents Received

I, the undersigned Resident in Charge, hereby acknowledge receipt of the following written *approved* railroad documents from the contractor in connection with the above-referenced project:

#	Document	Date Received	Comments (if any)	Initials
1	Railroad Approved Safety Plan / Rules / Procedures	____ / ____ / ____	_____	____
2	Railroad Approved Insurance Certificate(s) / Coverage Documents	____ / ____ / ____	_____	____
3	Railroad Approved Flagging requirements (or documentation showing no flagging needed)	____ / ____ / ____	_____	____
4	Contractor Superintendent Railroad Training document	____ / ____ / ____	_____	____

Conditions Before Work Commences

No work or equipment may commence or be within the railroad right-of-way until **all** of the above *approved* documents have been received from the contractor and accepted by the MaineDOT Resident If required Railroad flagger must be onsite. Any contractor violating this will be subject to fines and loss of payment for all work done in violation.

Signature

MaineDOT Resident / Engineer/ Project Manager

Name: _____

Title: _____

Signature: _____

Date all documents received/work may proceed: ____ / ____ / ____

** Not all items may be required from all railroads*

Optional: Supplementary Acknowledgment (for Document Revisions, Page 2)

If any of the above documents are revised or supplemented during the course of the work, the Resident shall sign below to confirm receipt of the updated *approved* version:

Revision #	Document Revised	Date Received	Summary of Change	Signature / Date
