

Locally Administered Projects Training Spring 2026

When:

Wednesday, May 13, 8:30 a.m. - 4:00 p.m. (Sign-in/breakfast starts at 8am)

Where:

Maple Hill Farm Inn and Conference Center
11 Inn Rd, Hallowell, ME 04347
(Directions on second page)

Cost:

\$60 per person

Driving Directions:

From the South:

Take I-95 Exit 109

From the North:

Take I-95 Exit 109A

Local Project Administration Certification Registration Form

Registration deadline: Friday, April 24

Municipality/Firm: _____

Full Name & Title _____

Phone #: _____

Email: _____

SUBMIT

Questions? E-mail: armand.j.paradis@maine.gov | **Call:** (207) 530-0938

Please mail this form and payment to the following (not the State Treasurer's Office):

Maine Department of Transportation

Bureau of Project Development
16 State House Station
Augusta, ME 04333-0016

Make checks payable to:

Treasurer, State Of Maine

39 State House Station
Augusta, ME 04333-0039



ATTN: JAMIE DUNN

Registration Fee:

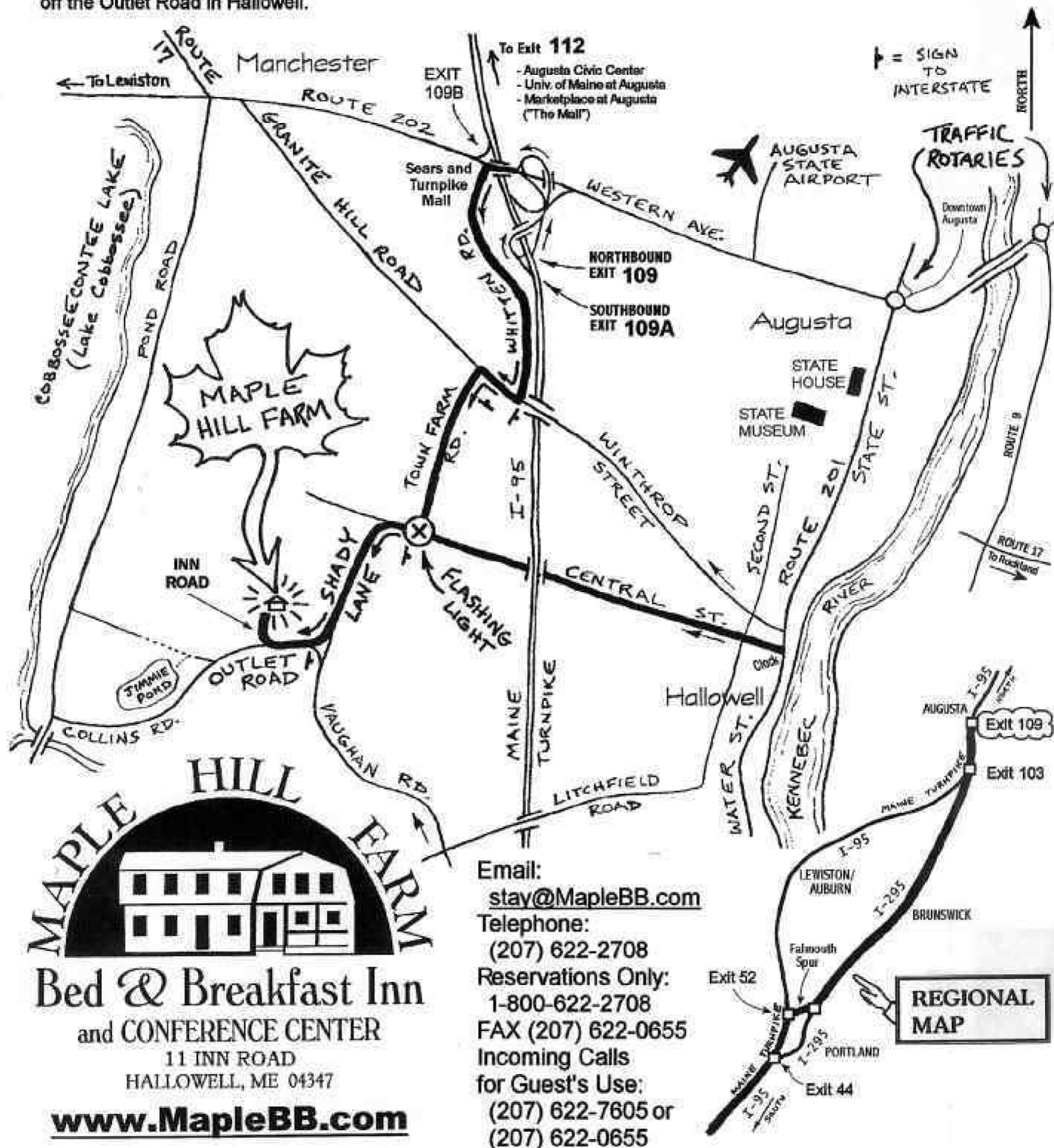
\$60 per person.

DIRECTIONS TO MAPLE HILL FARM BED & BREAKFAST INN:

From the South: Take I-95 North. Take Exit 44 south of Portland onto I-295 North, or Exit 52 north of Portland onto the Falmouth Spur over to I-295 North. Continue taking I-295 North reconnecting with I-95 North just south of Augusta. Continue on I-95 North. Take Exit 109, the first Augusta Exit, off I-95.

From the North: Take Exit 109A, the last Augusta Exit, off I-95 South. [Don't take Exit 109B, since this just misses the next turn!]

Then, from either direction: On the exit ramp, bear left for Route 202 WEST (toward Winthrop), then as soon as you get onto Route 202 West, turn left onto Whitten Road at the first traffic light only a few feet from the end of the exit ramp. Follow our blue and white signs through a series of turns for 4 miles to Maple Hill Farm on the Inn Road (our driveway) off the Outlet Road in Hallowell.



Local Project Administration Certification Course

Maple Hill Farm Inn, Hallowell, ME

May 13, 2026

AGENDA

- 8:00 Arrival and sign-in, continental breakfast (provided)
- 8:30 Administration and Finance – AJ Paradis, LPA Coordinator
- 9:00 Hiring Consultants – Erin Binghalib, Contract Procurement Office Director
- 9:30 Project Delivery and Design – Jeff Tweedie, Multimodal Program
- 10:15 Break
- 10:30 Environmental Process – Danielle Tetreau, Environmental Office
- 11:00 Construction Administration – Thomas Stevens, Construction Manager
- 11:30 Americans with Disabilities Act – Theresa Savoy, ADA Coordinator
- 12:00 Lunch (provided)
- 12:45 Utility Coordination – Cheryl Dugal, Utility Coordinator
- 1:30 Right of Way Process – Andy Johnson, Senior Property Officer
- 2:15 Break
- 2:30 Title VI Requirements – Civil Rights Office staff
- 3:00 Disadvantaged Business Enterprises – Civil Rights Office staff
- 3:30 Davis-Bacon Wages – Civil Rights Office staff
- 4:00 Wrap-up and adjourn

Note: An online quiz will be posted following the training:

<https://www.maine.gov/dot/programs-services/guidance-for-locally-administered-projects/certification-training-materials>

- Click on LPA Quiz
- Due by the end of the workday on **Friday, May 29, 2026**