

## QUARTERLY REPORT ON FEDERALLY FUNDED PURCHASES AND CONTRACTS

### Contract/Subcontract Completed Quarterly Report

**SUBRECIPIENT** \_\_\_\_\_

Contact Person: \_\_\_\_\_ Tele: \_\_\_\_\_ Fax: \_\_\_\_\_

E-mail: \_\_\_\_\_

Contracts/Subcontracts

If there is no subcontracting activity, specify "0" in the red box.

Prime Firm Name	Includes DBE Subs (Y/N)	Award Date	Award Amount	WIN Number	Description of Service or Items Purchased

(MAINEDOT INTERNAL USE ONLY)

Form received: \_\_\_/\_\_\_/\_\_\_ Verified by: \_\_\_\_\_

Civil Rights Office Representative

For a complete list of certified firms and company designation (WBE/DBE) go to

<http://www.maine.gov/mdot/civilrights/dbe.htm>

Reporting period	Due	Check
October 1 – December 31	January 15	
January 1 – March 31	April 15	
April 1 – June 30	July 15	
July 1 - September 30	October 15	

List all contracts completed each quarter and include Prime and if they hired DBE subcontractors. Check box above to indicate which quarter is being reported.

Send completed form quarterly by due date to your MaineDOT Project Manager