

APPENDIX A  
SPECIAL PROVISION  
SPECIFICATIONS OF WORK TO BE PERFORMED

Contractor \_\_\_\_\_

**Schedule of Items**

Bid prices must be quoted as specified on this worksheet. The Department will reject bids if any one of the following occurs:

- a) the Bid is not Delivered to the precise location and by the precise time set forth in the Notice to Contractors or any applicable Bid Amendment,
- b) the Bid is not signed
- c) the unit price/lump sum price is unreadable

Do not make handwritten changes to the bid documents.

The Bidder will have no opportunity to cure the above Non-curable Bid Defects. For clarification, questions, comments/recommendations use the “Request for Information” form as directed in the Bid Book instructions. For a related provision see Standard Specification, Section 102.11 – Bid Responsiveness.

Bids are not accepted by email or FAX. If a paper Bid is to be sent express, please take note that overnight services do not always arrive in time. Packages using express services should be sent to Maine Department of Transportation, 24 Child Street, Augusta, Maine.

The Region is divided into Areas. The basis for award for each Area will be the lowest responsive bid for each Area as determined by the Department. Each area will be awarded separately. The areas and locations within are identified on the Appendix A, Schedule of Items.

**Bidders may bid on one or both Areas but does not need to bid all Areas.**

**Bidders shall bid all items within the Area in which they are submitting bids.**

<b>Area 1, Western Portion of Region 4</b>			
Item Description	Approx. Quant. and Units	Unit Price	Bid Amount
<b>Pumping Holding Tank Effluent: 2500 Gallon Tank</b>	<b>22 Each</b>		
<b>Pumping Holding Tank Effluent: 4000 Gallon Tank</b>	<b>4 Each</b>		
<b>Total Bid Area 1:</b>			

<b>Area 2, Eastern Portion of Region 4</b>			
Item Description	Approx. Quant. and Units	Unit Price	Bid Amount
<b>Pumping Holding Tank Effluent: 2500 Gallon Tank</b>	<b>19 Each</b>		
<b>Pumping Holding Tank Effluent: 1000 Gallon Tank</b>	<b>3 Each</b>		
<b>Total Bid Area 2:</b>			

By signing below, the Bidder (1) represents that the Bidder has examined the Contract Agreement contained in the Bid Documents, the Contract, all documents referenced in said Contract, and the site and scope of work, (2) does hereby bid and offer to enter into this contract to construct and/or perform the Work in strict accordance with the terms and conditions of this Contract at the unit prices bid in the attached "Schedule of Items", (3) represents that the Bidder has given the Department notice of any errors or ambiguities related to the documents or the work that have been discovered by the Bidder, (4) represents that the above-named organization is the legal entity entering into the resulting contract with the Department if they are awarded the contract and, (5) represents that the undersigned is authorized to enter contractual obligations on behalf of the above-named organization.

Bidder acknowledges that the properly completed and signed Schedule of Items provided with the Bid constitutes the Bidder's offer and that this offer shall remain open for 30 calendar days after the date of opening of bids.

The Bidder hereby certifies, to the best of its knowledge and belief that: the Bidder has not, either directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of competitive bidding in connection with its bid, and its subsequent contract with the Department.

Use pen and ink to complete paper bids. Signatures shall be original. Stamped and copied signatures will not be accepted.

\_\_\_\_\_  
*Signature*
\_\_\_\_\_  
*Date*

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*(Print Bidder's Name and Title)*

**Contract Administrator:**

The Contract Administrator for this contract will be:

Matthew Kennedy Region 4, Transportation Operations Manager  
Maine Department of Transportation  
219 Hogan Road, Bangor, ME 04401  
(207) 941-4500

The Contractor shall contact the Contract Administrator in order to coordinate the work. The Contractor shall submit invoices to the Contract Administrator as described in this Contract. The Department may assign a designated alternate to the Contract Administrator. The Contractor will be notified of any such change.

**Contractor Requirements**

The Contractor shall be able to pump floor drains and transport and dispose of collected material as directed by MaineDOT and in accordance with State of Maine rules, laws and regulations.

The Contractor shall be able to be notified and the necessary personnel and equipment mobilized and be on site within 48 hours or less when MaineDOT has determined an emergency.

The Contractor shall possess appropriate valid transport licenses for transporting floor drain effluent.

**Scope and Specifications of Work to be Performed**

Work covered by this Contract consists of pumping building floor drain holding tanks as requested by the MaineDOT at locations in the Region 4, Eastern Region area, and transporting and disposing of collected material to a properly licensed location in accordance with State of Maine rules, laws and regulations and providing all labor and furnishing all equipment, supplies, materials and other applicable tools/items needed to perform the work. The Eastern Region covers area in the counties of Penobscot, Washington, Hancock, Piscataquis, and Somerset.

The Contractor shall remove effluent from the holding tanks until they are empty, within reasonable industry standards.

MaineDOT will prepare the site and have it ready for the vendor to start the pumping process upon arrival.

Work will be scheduled and directed by MaineDOT and the Contractor shall perform Work during MaineDOT allowable work hours unless otherwise authorized by MaineDOT.

The Contractor shall complete work reports stating quantity of material collected, date, time of arrival, time of departure, and location. The work report must be signed by a MaineDOT employee and left on site.

Any accidental release of effluent made by the Contractor at any MaineDOT site is the responsibility of the Contractor who must adhere to all applicable State of Maine rules, laws and regulations.

The Department may increase or decrease Pay Item quantities from the estimated quantities shown in the Bid Documents, and such increase or decrease shall not be considered Extra Work. The Department may increase or decrease the Work locations from those shown below.

### **Allowable Work Times**

The Contractor shall perform work only during the following times Monday through Friday, 6:00AM through 4:30 PM except for they may not work on holidays as defined in Appendix B or government closure days, unless otherwise directed by the Department.

### **Method of Measurement and Basis of Payment**

Pumping Holding Tank Effluent will be measured by each time the corresponding sized tanks are emptied. The Contractor will be paid a quantity of 1 (one) each of the corresponding size for each time they are contacted and acceptably empty a tank, regardless of the quantity of effluent removed. Please note that at times, upon arrival, the tank capacity may have been exceeded. The Contractor will not get additional compensation in this situation, but will receive payment for a total quantity of 1 (one) each.

The Department will pay based upon prices bid and the invoices provided and approved by the Department. The Contractor shall submit invoices bi-weekly for payment to the Contract Administrator in the Maine Department of Transportation Office, for work at the completion of the work.

The Contractor will be paid for the pumping of tanks at unit price per each corresponding sized tank at bid prices submitted on the Schedule of Items in Appendix A. Accepted quantities shall include full compensation for all labor, equipment, supplies, tools, truck charge, mileage and all other items needed to complete Work.

The Contractor shall pay disposal fees directly to the disposal facility. These fees will not be reimbursed by the MaineDOT and will be considered incidental to the Work performed.

Time spent getting to the service location and time spent moving between locations and disposal facilities, truck cost and mileage will not be measured for payment but considered incidental to the Work performed.

An informational list of MaineDOT Region 4 sites by areas lists locations and tank sizes at each location. This does not guarantee work for every site listed and may not include all locations needing pumping.

**Locations**

Region 4 Holding Tank List, Area 1, Western Portion of the Region

<b>Location and Lot #</b>	<b>Address</b>	<b>Contact Person</b>	<b>Type</b>	<b>Size</b>
Bangor L55092	219 Hogan Road	Dereck Williams	Floor Drain	4000
941-4500	Bangor	592-3674		
Carmel Bridge L55169	991 Fuller Road	Dereck Williams	Floor Drain	2500
848-5215	Carmel	592-3647		
Charleston L55640	515 Dover Road	John VanAlstyne	Floor Drain	2500
285-3683	Charleston	441-9347		
Enfield L55120	869 Main Road	Dennis Amero	Floor Drain	2500
732-3304	Enfield	592-2137		
Guilford L55522	295 Main Street	John Van Alstyne	Floor Drain	2500
876-3042	Plymouth	441-9347		
Milo L55104	27 DOT Road	Dennis Amero	Floor Drain	2500
943-2533	Milo	592-2137		
Plymouth L55118	2510 Moosehead Trail	Cameron Smith	Floor Drain	2500
257-3427	Plymouth	592-1275		

**Locations (cont.)**

Region 4 Holding Tank List, Area 2, Eastern Portion of the Region

<b>Location and Lot #</b>	<b>Address</b>	<b>Contact Person</b>	<b>Type</b>	<b>Size</b>
Aurora L55332	433 Airline Road	Jim Harper	Floor Drain	2500
584-3411	Aurora	592-1458		
Baileyville L55071	61 U.S. Route 1	Mark Theriault	Floor Drain	2500
427 6588	Baileyville	592-0608	Floor Drain	1000
Bar Harbor L55079	1061 State Highway 102	Stan Collins	Floor Drain	2500
288-3902	Bar Harbor	215-8944		
Beddington L55346	3835 Airline Road	Jim Harper	Floor Drain	2500
638-2891	Beddington	592-1458		
Cherryfield L55544	182 Blacks Woods Road	Derek Lovejoy	Floor Drain	2500
546-7474	Cherryfield	446-8741		
Jonesboro L55198	615 U. S. Route 1	Derek Lovejoy	Floor Drain	2500
434-2911	Jonesboro	446-8741		
Orland L55401	161 Gilpin Road	Brian Hills	Floor Drain	2500
469-3051	Orland	215-6504		
Pembroke L55348	58County Road	Mark Theriault	Floor Drain	2500
726-4235	Pembroke	592-0608		
Sedgwick L55191	279 Snows Cove Road	Brian Hills	Floor Drain	2500
359-2511	Sedgwick	215-6504		
Wesley L55330	4401 Airline Road	Mark Theriault	Floor Drain	2500
255-8941	Wesley	592-0608		