

APPENDIX A
SPECIAL PROVISION
SPECIFICATIONS OF WORK TO BE PERFORMED

Contractor _____

Schedule of Items

Bid prices must be quoted as specified on this worksheet. The Department will reject bids if any one of the following occurs:

- a) the Bid is not Delivered to the precise location and by the precise time set forth in the Notice to Contractors or any applicable Bid Amendment,
- b) the Bid is not signed
- c) the unit price/lump sum price is unreadable

Do not make handwritten changes to the bid documents.

The Bidder will have no opportunity to cure the above Non-curable Bid Defects. For clarification, questions, comments/recommendations use the "Request for Information" form as directed in the Bid Book instructions. For a related provision see Standard Specification, Section 102.11 – Bid Responsiveness.

Bids are not accepted by email or FAX. If a paper Bid is to be sent express, please take note that overnight services do not always arrive in time. Packages using express services should be sent to Maine Department of Transportation, 24 Child Street, Augusta, Maine.

Bidder may bid on one or more Areas but does not need to bid all Areas.

Area 1

Item Description	Approx. Quant. and Units	Unit Price (per Gallon)	Bid Amount
Pumping Holding Tank Effluent	50,000 Gallons		
Total Bid Area 1:			

Area 2

Item Description	Approx. Quant. and Units	Unit Price (per Gallon)	Bid Amount
Pumping Holding Tank Effluent	27,500 Gallons		
Total Bid Area 2:			

Area 3

Item Description	Approx. Quant. and Units	Unit Price (per Gallon)	Bid Amount
Pumping Holding Tank Effluent	15,000 Gallons		
Total Bid Area 3:			

By signing below, the Bidder (1) represents that the Bidder has examined the Contract Agreement contained in the Bid Documents, the Contract, all documents referenced in said Contract, and the site and scope of work, (2) does hereby bid and offer to enter into this contract to construct and/or perform the Work in strict accordance with the terms and conditions of this Contract at the unit prices bid in the attached "Schedule of Items", (3) represents that the Bidder has given the Department notice of any errors or ambiguities related to the documents or the work that have been discovered by the Bidder, (4) represents that the above-named organization is the legal entity entering into the resulting contract with the Department if they are awarded the contract and, (5) represents that the undersigned is authorized to enter contractual obligations on behalf of the above-named organization.

Bidder acknowledges that the properly completed and signed Schedule of Items provided with the Bid constitutes the Bidder's offer and that this offer shall remain open for 30 calendar days after the date of opening of bids.

The Bidder hereby certifies, to the best of its knowledge and belief that: the Bidder has not, either directly or indirectly, entered into any agreement, participated in any collusion, or otherwise taken any action in restraint of competitive bidding in connection with its bid, and its subsequent contract with the Department.

Use pen and ink to complete paper bids. Signatures shall be original. Stamped and copied signatures will not be accepted.

Signature

Date

(Print Bidder's Name and Title)

Contract Administrator:

The Contract Administrator for this contract will be:

Brian Haynes Region 3, Transportation Operations Manager
Maine Department of Transportation
932 US Rt 2 East, Wilton, Maine 04294
Telephone: (207) 441-1729

The Contractor shall contact the Contract Administrator in order to coordinate the work. The Contractor shall submit invoices to the Contract Administrator as described in this Contract. The Department may assign a designated alternate to the Contract Administrator. The Contractor will be notified of any such change.

Contractor Requirements

The Contractor shall be able to pump floor drains and transport and dispose of collected material as directed by MaineDOT and in accordance with State of Maine rules, laws and regulations.

The Contractor shall be able to be notified and the necessary personnel and equipment mobilized and be on site within 48 hours or less when MaineDOT has determined an emergency.

The Contractor shall possess appropriate valid transport licenses.

Scope and Specifications of Work to be Performed

Work covered by this Contract consists of pumping building floor drain holding tanks as requested by the MaineDOT at locations in the Region 3, Western Region area, and transporting and disposing of collected material to a properly licensed location in accordance with State of Maine rules, laws and regulations and providing all labor and furnishing all equipment, supplies, materials and other applicable tools/items needed to perform the work. The Western Region covers area in the counties of Androscoggin, Kennebec, Somerset, Franklin, Oxford, and Piscataquis.

MaineDOT will prepare the site and have it ready for the vendor to start the pumping process upon arrival.

Work will be scheduled and directed by MaineDOT and the Contractor shall perform Work during MaineDOT allowable work hours unless otherwise authorized by MaineDOT.

The Contractor shall complete work reports stating quantity of material collected, date, and location. The work report must be signed by a MaineDOT employee and left on site.

Any accidental release of effluent made by the Contractor at any MaineDOT site is the responsibility of the Contractor who must adhere to all applicable State of Maine rules, laws and regulations.

The Department may increase or decrease Pay Item quantities from the estimated quantities shown in the Bid Documents, and such increase or decrease shall not be considered Extra Work. The Department may increase or decrease the Work locations from those shown below.

Allowable Work Times

The Contractor shall perform work only during the following times Monday through Friday, 6:00AM through 4:30 PM except for they may not work on holidays as defined in Appendix B or government closure days, unless otherwise directed by the Department.

Method of Measurement and Basis of Payment

Pumping Holding Tank Effluent will be measure by the gallon of effluent removed. The Contractor shall complete work reports stating the quantity of material removed, date, time of arrival, time of departure and location(s). The work reports must be signed by a MaineDOT representative and left with MaineDOT.

The Department will pay based upon prices bid and the invoices provided and approved by the Department. The Contractor shall submit invoices bi-weekly for payment to the Contract Administrator in the Maine Department of Transportation Office, for work at the completion of the work.

The Contractor will be paid for the pumping of tanks at unit price per gallon at bid prices submitted on the Schedule of Items in Appendix A. Accepted quantities shall include full compensation for all labor, equipment, supplies, tools, truck charge, mileage and all other items needed to complete Work.

The Contractor shall pay disposal fees directly to the disposal facility. These fees will not be reimbursed by the MaineDOT and will be considered incidental to the Work performed.

Time spent getting to the service location and time spent moving between locations and disposal facilities, truck cost and mileage will not be measured for payment_but considered incidental to the Work performed.

An informational list of MaineDOT Region 3 sites by areas lists locations and tank sizes at each location. This does not guarantee work for every site listed and may not include all locations needing pumping.

Locations

Region 3 Area 1

Description	Tank Capacity (gal)	Contact Person
Jackman - Route 15 Long Pond Road	2500	Ray Gagne 592-0402
Shirley - 4 Old Loop Road	2500	Brendon Tolman 592-3697
Solon - 1719 River Road	2500	Jean Perron 215-6296
West Forks - 3108 US Route201	2500	Jean Perron 215-6296
Moscow - 364 Canada Road	2500	Jean Perron 215-6296
Athens - 177 Harmony Road	2500	Andy Cobb 592-5609
Canaan - 661 Main Street	2500	Gary Ritter 592-2245
Skowhegan Fleet - 264 Canaan Rd	2500	Kevin Davidson 592-7526

Region 3 Area 2

Description	Tank Capacity (gal)	Contact Person
Paris - 251 Park Street	2500	Arthur Abbott 592-2216
Turner - 73 Fern Street	2500	Arthur Abbott 592-2216
Dixfield Fleet - 547 Main Street	2500	Roger Berry 562-4983
Bethel - 821 Mayville Road	2500	Levi Hill 592-5603
Jay - 1230 Main Street	2500	Don Tibbetts 592-2008

Region 3 Area 3

Description	Tank Capacity (gal)	Contact Person
Fairbanks - 647 Fairbanks Road	2500	Chad Huggins 592-5611
Mercer – 121 Valley Road	2500	Chad Huggins 592-5611
Dallas Plt - 256 Stratton Road	2500	EJ Bubier 592-5610
Avon - 38 Mayville Road	2500	EJ Bubier 592-5610
Eustis - 528 Arnold Trail	1500	Melissa Thompson 215-9827